

# Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 17<sup>th</sup> July 2019 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), , Susan Woodhall (SW),

Robert Blowman (RB), Suzanne Young (SY)

Mr John Mackman (District Councillor).

The Vice Chair Woodhall opened the meeting at 7.30pm

Item		Action
1	Apologies for absence. <a href="#">Received from Cllr Scott, Cllr Shaw, Philip Scott</a>	
2	Declarations of interest. <a href="#">None declared</a>	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 19 June 2019 <a href="#">Proposed by Cllr BH seconded by Cllr Blowman Agreed</a>	
	b To confirm the Minutes of the Extra Ordinary Meeting held on 3 July 2019 <a href="#">Proposed by Cllr SW seconded by Cllr BH Agreed</a>	
4	Residents Issues (15mins) <a href="#">There were no residents' issues submitted or raised.</a>	
5	Planning	
	1) To agree consultation responses to the following planning proposals:	
	a Retrospective change of use from paddock to dog walking and day care facility and erection of a timber shelter and storage lean-to, land West of Lowfield Road, Hillam. <a href="#">Agreed no comments or observations</a>	
	b Re-consultation on retrospective application for engineering operations to allow the installation of a tennis court with associated boundary treatments, 118 Main Street, Monk Fryston. <a href="#">Agreed that the same comments as previously submitted apply. In addition Councillors consider that this application is a blatant disregard of the conservation area and the historic designated park land. The Parish Council insists that this land is reinstated to its previous state. It is noted that the plans include for the further removal and reduction of tree height which is also unacceptable. A tennis court is not suitable within the Parkland and conservation area setting. The visibility of this development from adjacent properties is significantly detrimental to them.</a>	
6	Finances	
	a <b>Authorised payments since last meeting:</b> 1 Clerks SO salary payment 2 HMRC paye payment £192.00 (cheque 1146)	

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	<p><b>b Current Account</b></p> <p>Current Account as Statement to 1 July 2019 <span style="float: right;">£12584.44</span></p> <p>Previous Balance <span style="float: right;">£10594.52</span></p> <p>Cash received <span style="float: right;">£3702.78</span></p> <p>Cheques issued and cleared <span style="float: right;">£1,712.86</span></p> <p>Cheques not cleared <span style="float: right;">£1079.14</span></p> <p>Cash available when all cheques cleared <span style="float: right;">£11505.30</span></p> <p><b>c Yorkshire Bank Savings Account</b></p> <p>Savings Account balance before January 2019 interest <span style="float: right;">£113,015.30</span></p> <p><b>d Skipton BS Account</b></p> <p>Account balance <span style="float: right;">£71044.25</span></p> <p><b>e Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £5430.00</span></p> <p>Creditors <span style="float: right;">(+) £387.40</span></p> <p>Total Commitments (-) / Income (+) <span style="float: right;">(-) £5042.60</span></p> <p><b>f Cash Book</b></p> <p>Cash Book Balance at 5 July 2019 <span style="float: right;">£11505.30</span></p> <p><b>g Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above). <a href="#">Noted</a></p> <p><b>h Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of June was £7,345.22 against a forecast of £6,820.00. <a href="#">Noted</a></p> <p><b>i Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed. Councillors requested that the value of the Clerks SO payment be included in the finance report.</a></p>	
7	Clerks Update	
	<p>a HMRC has paid in full against the PC's vat reimbursement claim. <a href="#">Noted</a></p> <p>b The last of the PC's led lanterns has been utilised as part of the now completed Fryston Common Lane lantern replacement <a href="#">Noted</a></p> <p>c There is a saving against the budgeted cost of upgrading the Fryston Common Lane lanterns of £2450 <a href="#">Noted. Budget review required to take account of the saving.</a></p>	
8	Motions	
	<p>a To make payments in accordance with payments. <a href="#">Proposed Cllr BH seconded Cllr NS. Agreed</a></p> <p>b To make a representation to Nigel Adams to assist in the PC's objective of allowing the PC to contribute under the Highways Act 1980 towards the cost of traffic calming works over and above those defined in The Highways (Traffic Calming) Regulations 1999</p>	Cllr BH Clerk

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	<p>Regulation 3. <a href="#">Proposed Cllr BH Seconded Cllr SY Agreed</a></p> <p>c To agree the date of 31 July for the commencement of utilisation of member's dedicated PC email addresses and cessation of the use of member's personal email addresses for all PC email correspondence. <a href="#">Proposed Cllr Woodhall Seconded Cllr BH Agreed</a></p> <p>d To permit the Art Club to display its banner at the Triangle. (its email 1.7.19 issued under separate cover refers) <a href="#">Proposed Cllr BH seconded Cllr NS Agreed subject to specified limits before and after event for display.</a></p> <p>e To authorise the chairman and clerk to attend the SLCC seminar on 31 July in Harrogate on the subject of understanding the new website accessibility regulations and other matters at a cost of circa £225 excl. vat. <a href="#">Proposed Cllr BH seconded Cllr SW Agreed one place only to be funded.</a></p> <p>f To identify any items requiring repair and / or maintenance</p> <p><a href="#">Overhanging vegetation: -</a>  <a href="#">12 and 16 Old Vicarage Lane hedge needs trimming back to the property boundary. The Old Chapel on Water Lane overhanging vegetation catching high vehicles and busses.</a></p> <p><a href="#">Footpaths</a>  <a href="#">South side of railway bridge on A63 needs cleaning</a>  <a href="#">Broken post on the corner of Lumby Lane needs removing</a></p>	Clerk
9	Discussion Items	
	<p>a The format of the monthly Agenda. <a href="#">Cllrs requested that some items don't need to be read out at meeting if councillors confirm that they had been read prior to the meeting.</a></p>	
10	Updates	Various
	<p>a Safer Roads Partnership. <a href="#">No major updates. The group needs to refocus including starting up the community speed watch initiative. The visit by various agencies was stalled due to the lack of facilities to hold the meeting, and potential costs for venues. This may now take place during the Autumn school term. The group may put in a grant request to cover modest costs.</a></p> <p>b Village Decoration. <a href="#">The planting has been well received with many positive comments. Additional plants have been provided free by Priory Roses to top up some gaps. The watering has proved to be a significant task and consideration will be given to employing someone to do it once a week during the summer months next year. A discussion item to be put on the next meeting for village handyman. Possible decoration of the railway bridges to be discussed at next group meeting as they are a bit of an eyesore. Also Xmas trees outside the hall to be discussed.</a></p> <p>c Lumby Lane cycle / footway initiative. <a href="#">A survey will be sent out with the next Council newsletter to give us some evidence of actual and potential use. To review if this can be placed on the district or county project lists under the regulation 123 list</a></p> <p>d Footpath adjacent to Community Centre. <a href="#">A highways act 1980 section 56 notice will be</a></p>	

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	<p style="text-align: center;">sent to North Yorkshire County Council imminently.</p> <p>e Footpath working party. Following the visit to county hall work is being undertaken to gather statements of use for Church lane, Fryston common lane and Longheads Lane. There will be a section in the next newsletter.</p> <p>f Projects Group. Various surveys are required to support the continued progress of projects. This is to ensure community support. To consider the progress on the cemetery extension, councillors will need to be copied in on the minutes of the Burial Committee meetings. The suggestion of a carpark on the Foundation field has been made to one of the trustees.</p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. <b>No aspects raised</b>	
12	Items For Next Meeting	All
	a Items to be with Clerk before 13 August for next meeting on 21 August	

The meeting closed at 8.55pm