

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 17th August 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Woodhall (SW), Susan Scott (SS), Robert Croft (RC)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: Reasons for absence were accepted for Cllrs Johnson, Mountain and Spofforth	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 20th July 2016. Agreed. Chairman to sign	Cllr BH
4	Planning	Chair
	<ol style="list-style-type: none"> 1 To agree a consultation response to the following planning proposal: <ol style="list-style-type: none"> a Part retrospective planning application for the erection of 1no outbuilding (including adaption and alteration), Kingsway, 55 Main Street, Monk Fryston. Agreed to respond requesting that all the elevations are built from stone matching the Listed Building with the roof slate being to match its roof (the drawings and narrative are inconsistent in the representation of this). The design should also conform to the adopted Village Design Statement 2 Approval notices have been received for:- <ol style="list-style-type: none"> a Proposed conversion and extension of outbuilding to create granny annexe Margyl Cottage, 40 Main Street, Monk Fryston. Noted b Advertising consent for four sponsorship signs placed on the roundabout using two posts and plate per sign located one facing each entrance at roundabout NYCC91 at A162/A63 Roundabout, Selby Road, Monk Fryston. Noted 3 The PC has been copied in to a letter to the District Councillor requesting action on an alleged historical planning issue associated with a fence at 41 Lumby Hill that allegedly has not been addressed by SDC. Noted 	
5	Finances	Clerk
	<ol style="list-style-type: none"> a Authorised payments since last meeting: <ol style="list-style-type: none"> 1. Clerks SO salary payment 2. St Wilfrid's Church - £250 (cheque 991) 	

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	<p>b Current Account</p> <table border="0"> <tr> <td>Current Account as Statement to 1 August 2016</td> <td style="text-align: right;">£9225.52</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£11994.34</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£2768.82</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£420</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£8805.52</td> </tr> </table> <p>c Savings Account</p> <table border="0"> <tr> <td>Savings Account balance after July 2016 interest (verified by Chairman)</td> <td style="text-align: right;">£14770.82</td> </tr> </table> <p>d Future Commitments / Income</p> <table border="0"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £5777.76</td> </tr> <tr> <td>Creditors as set out in Balance Sheet schedule</td> <td style="text-align: right;">(+) £1202.11</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £4575.65</td> </tr> </table> <p>e Cash Book</p> <table border="0"> <tr> <td>Cash Book Balance at 8 August 2016 (verified by Chairman)</td> <td style="text-align: right;">£8805.52</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of July was £6,739.21 against a forecast of £6,570.00.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	Current Account as Statement to 1 August 2016	£9225.52	Previous Balance	£11994.34	Cash received	£00.00	Cheques issued and cleared	£2768.82	Cheques not cleared	£420	Cash available when all cheques cleared	£8805.52	Savings Account balance after July 2016 interest (verified by Chairman)	£14770.82	Liabilities as set out in Balance Sheet schedule	(-) £5777.76	Creditors as set out in Balance Sheet schedule	(+) £1202.11	Total Commitments (-) / Income (+)	(-) £4575.65	Cash Book Balance at 8 August 2016 (verified by Chairman)	£8805.52	
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6	Clerks Update																							
	<p>a SDC have informed the PC that the Traffic Regulation Order for the double yellow lining on Lumby Lane was sealed on 28 July 2016 and came into operation on 8 August.</p> <p>b All the Parish lights have been electrically tested and the maintenance checks carried out. There is only one minor issue and that is with the column adjacent to the substation in Mill Close. The lantern is corroded and the internal wiring slightly perished. It can be left as it is, it still works, or the lantern could be replaced</p> <p>c NYCC has responded on the matter of the Triangle licence proposition stating that it does not have any information on the condition of the trees and it will not be obtaining a new survey.</p> <p>d The Clerks to the four parties of the Joint Burial Committee have agreed the content of the information they believe the JBC has to produce in order to comply with the requirement of the 'Transparency' code.</p>																							

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	<p>e The 'completion' date for the sale of the quarry land has been set for the 14 September 2016. The purchasers will be looking to secure the agreed maximum reduction of the purchase price because of the imposition of the previously unaccounted for CIL contribution requested by SDC.</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr RC. Agreed</p> <p>b Street light adjacent to the substation in Mill Close - to extend the post by 1 metre and replace the light with a led one from the PC's stock at an cost of £188.23 estimated by NYCC. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>c To spend up to £20 to provide a hasp, staple and lock to the electrical cabinet in Chestnut Green for reasons of safety and security. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>d To agree expenditure on resurfacing the footpath between Church Lane and the Community Centre. Deferred to next meeting</p>	
8	Discussion Items	
	a None tabled	
9	Updates	
	<p>a Burial Committee. A letter has been sent to SDC about the need for allocating land for an extending the cemetery. Extra work created by the 'Transparency' requirement has been discussed including the requirement for an asset register.</p> <p>b Community Association. Additional trustees have been appointed. Arrangements for the beer festival and bonfire projects are ongoing. The finances remain healthy</p> <p>c A63 Traffic Calming. A resident has sent a letter to SDC about speeding on Water Lane. North Yorkshire Police have carried out a speed survey which concluded that the speed of some vehicles was higher than the 30mph speed limit. The data has been referred by the police to NYCC Engineering for their consideration.</p> <p>f Planting Working Party. Improvement to the existing much appreciated arrangements are being contemplated.</p> <p>g MFPC/HPC liaison group. Nothing further</p> <p>h A63 school crossing patrol. Nothing further</p> <p>i Oak Tree Farm. Nothing further</p> <p>j Bus shelter Working Party. Not yet convened</p> <p>k Sourcing of investment advice. Nothing yet to report</p> <p>l South Milford PC fly tipping initiative. A meeting is to be convened by SMPC.</p> <p>m Year 4 leadership programme – Chestnut Green. The children received their archbishop's young leader certificate from the Bishop of Selby at Monk Fryston Hall. This was for their project on Chestnut Green involving bird boxes, bulbs and work to the benches and tables. The PC will be sending a letter of appreciation to the children and governors who have</p>	

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	funded this work themselves.	
10	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
11	Items For Next Meeting	
	a Items to be with Clerk before 12th September for next meeting on 21st September. Noted	All

The meeting closed at 8.34pm