

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 20 November 2019 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS),
Susan Scott (SS), Susan Woodhall (SW), Suzanne Young (SY), Amanda Shaw (AS)

Clerk: Philip Scott and one member of the public (Cllr C Pearson)

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: Received from Cllr Blowman	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 16th October 2019. Agreed by all present at that meeting subject to alteration of time of arrival for Cllr AS to 7.40pm. Chairman to sign.	Cllr BH
4	Residents Issues (15mins). Periodic flooding has been reported adjacent to the corner of Fryston Common Lane and Priory Park Grove.	
5	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed change of use of 0.25 ha of woodland to accommodate two lodges (mobile homes) to include one lodge as on site groom accommodation and one lodge as a classroom, proposed change of use of existing barn to an indoor riding arena and change of use of barn for 10 indoor stables, Priory Park Farm, Fryston Common Lane, Monk Fryston. Agreed no comments or observations</p> <p>b Proposed conversion of garage to garden/family room, 23 Water Lane Monk Fryston, Leeds. Agreed no comments or observations</p> <p>2 Decision notices received</p> <p>a Proposed installation of new window opening for an inward opening fire escape window to bedroom 1, Butchers Farm, 43 Main Street, Monk Fryston – granted. Noted</p> <p>b Proposed 2 storey extension to the side, single storey extension to rear utilising the footprint of the existing double garage and installation of a vehicular access, Arcady, 4 Lumby Lane, Monk Fryston – granted. Noted</p> <p>c Proposed wooden playhouse in rear garden, retrospective application for wooden fence to the rear, wooden fence and gate to side and wooden shed to side, 2 Youngs Court, Monk Fryston, Selby – granted. Noted</p> <p>d Proposed erection of 2 No 5 bed detached dwellings and 1 No 4 bed detached dwelling with garaging on 0.178 ha site, the existing cottage to be retained, Wayside Cottage 16 Main Street Monk Fryston – granted. Noted</p>	
6	Finances	Clerk
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment (£270)</p>	

Item		Action
	<p>2 HMRC - cheque1157 (£220.00)</p> <p>3 Nationwide Building Society - cheque 1158 (£5000)</p> <p>4 Nationwide Building Society - cheque 1162 (£65000)</p> <p>5 MF Parochial Church Council – cheque 1163 (£35)</p> <p>6 Selby District Council – cheque 1164 (£231)</p> <p>b Current Account</p> <p>Current Account as Statement to 1 November 2019 £15,247.11</p> <p>Previous Balance £16733.65</p> <p>Cash received (from YB savings account) £70,000.00</p> <p>Cheques issued and cleared £71,486.54</p> <p>Cheques not cleared £618.98</p> <p>Cash available when all cheques cleared £14,628.13</p> <p>c Savings Accounts</p> <p>Yorkshire Bank £43,071.34</p> <p>Skipton BS (2019 annual statement) £72,109.91</p> <p>Nationwide BS (1 November 2019 statement) £70,000.00</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £6585.50</p> <p>Creditors (+) £563.18</p> <p>Total Commitments (-) / Income (+) (-) £6022.12</p> <p>e Cash Book</p> <p>Cash Book Balance at 11 November 2019 £14,628.13</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of October was £14,586.52 against a forecast of £12,868.00. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a Planning application for banner displays. SDC has informed the PC that separate applications have to be made for the two sites. This supersedes its previous advice to the contrary. It has also stated that a 'blanket' application cannot be made. A separate application will be required for each individual banner. Noted</p> <p>b Church Lane. Further particulars have been sent to NYCC following its request for same. Details issued under separate cover. Noted</p> <p>c TRO proposal. Details of consultation responses are awaited from NYCC. Noted</p>	

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	<p>d Triangle lease. A response is awaited from NYCC following a request to be allowed under the proposed lease to display banners in accordance with the PC's banner policy. Noted</p> <p>e The damaged bus shelter has been repaired. Amey will be invoiced for re-imburement as per its undertaking to cover the cost. Noted</p> <p>f A 2018.19 CIL statement has been prepared re-allocating expenditure of CIL money to the provision of the 2 bus shelters given that there was no expenditure on the originally intended purchase of Christmas decorations during that year. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>b To agree the budget and precept for 2020/2021 (draft issued under separate cover). Proposed by Cllr BH. Seconded by Cllr SY. Agreed</p> <p>c In response to NYCC refusal to grant a structures licence - to rescind the agreement to purchase 2 Christmas trees, associated support brackets and lights outside Monk Fryston Hall as determined under minute 9g of last month's meeting. Proposed by Cllr SW. Seconded by Cllr BH. Agreed</p> <p>d To agree expenditure of £500 plus VAT and disbursements for the solicitor to prepare the documentation to submit to the land registry for the possessory title application for The Mount. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>e To agree action following SDC's requirement for submission of further particulars associated with the planning application for the display of banners. Proposed by Cllr BH that the application is withdrawn. Seconded by Cllr SS. Agreed</p> <p>f To agree chairman can make further representations to NYCC via solicitor regarding the Church Lane footpath. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>g To identify any items requiring repair and / or maintenance. The flooding referred to in minute 4 above and the currently unaddressed NYCC matters, details of which are to be sent to Cllr Pearson</p>	
9	Discussion Items	
	<p>a Parish council to hold joint meeting with the Education Foundation to discuss use of land. (suggested 13 January at 7.30pm). Accepted. Venue yet to be determined.</p>	
10	Updates	
	<p>a Burial Committee. Cllr Collinson is acting as the point of contact until a new clerk is appointed</p> <p>b Safer Roads Partnership. Enough people have volunteered to operate the speed watch initiative and six locations for it have been identified. The 'gun' has been provided. Currently awaiting receipt of hv vests</p> <p>c Village Decoration. Nothing further other than the lights installation scheduled for the</p>	<p>Cllr SS</p> <p>Cllr SY</p> <p>Cllr SW</p>

Item		Action
	<p>coming weekend</p> <p>d MFPC/HPC liaison group. Nothing further</p> <p>e Lumby Lane cycle / footway. Initiative on hold waiting results of survey</p> <p>f Footpath adjacent to Community Centre. Covered under motion previously</p> <p>g Footpath working party. Nothing further</p> <p>h Projects Working Party. On hold waiting results of survey</p>	<p>Cllr SS</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr SW</p> <p>Cllr BH</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 7th January for next meeting on 15th January. Noted	All

The meeting closed at 8 45pm