

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting on 16th September 2020 held remotely in Microsoft Teams

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Susan Woodhall (SW),

Clerk: Philip Scott. District Cllr J Mackman as guest

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: Received from Cllrs Young, Blowman and Shaw	
2	Declarations of interest: None declared	
3	Confirmation of Minutes	
	a To confirm the minutes of the meeting held on 19th August 2020. Agreed by all present at that meeting. Chairman to sign.	Cllr BH
4	Residents Issues (15 mins)	
	<ul style="list-style-type: none"> 1) The PC has been told that the caravan at Lowfields Road is being used for residential purposes 2) The responsibility for the state of Church Lane has been queried by a resident and addressed. 	
5	Planning	
	<ul style="list-style-type: none"> 1 To agree consultation responses to the following planning proposals: a None received 2 Decision notices received <p style="margin-left: 20px;">Application for consent to draw in over extended branches by 1-1.5m and crown lift by 2m to 1no Chestnut tree (T1) covered by TPO 12/1998 26 Chestnut Green, Monk Fryston, Selby – authorised. Noted</p>	Chair
6	Finances	Clerk
	<ul style="list-style-type: none"> a Authorised payments since last meeting: <ul style="list-style-type: none"> 1 Clerks SO salary payment (£290) 2 Sherburn Community Trust grant payment (£241.50 - cheque1206) b Current Account <ul style="list-style-type: none"> Current Account as Statement to 1 September 2020 £10916.67 Previous Balance £11276.67 Cash received £00.00 Cheques issued and cleared £360.00 Cheques not cleared £3932.44 Cash available when all cheques cleared £6984.23 c Savings Accounts <ul style="list-style-type: none"> Yorkshire Bank £43,113.00 Skipton BS (now matured 3 year bond) £73,191.56 Nationwide BS £70,322.32 	

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	<p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £9597.44</p> <p>Creditors (+) £1224.42</p> <p>Total Commitments (-) / Income (+) (-) £8373.02</p> <p>e Cash Book</p> <p>Cash Book Balance at 8 September 2020 £6984.23</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of August was £10853.90 against a forecast of £9795. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Noted</p>	
7	Clerks Update	
	<p>a The Clerk sat in on a SDC presentation about the Local Government review for York and North Yorkshire and the plans for a better bid proposal being considered by SDC in conjunction with other council's in the area (letter 14.08.20 issued under separate cover refers). Noted</p> <p>b The bin and litter signs for Chestnut Green have been ordered. Noted</p> <p>c SDC have issued a "First Notification" relating to the removal of the telephone box at The Crown (email 3.9.20 issued under separate cover refers). Noted</p> <p>d The process of selecting a consultant for the Chestnut Green appraisal has commenced. Noted.</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule (issued under separate cover). Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>b To accept and agree to act on the recommendation from the Clerks to Monk Fryston, Hillam and Burton Salmon Parish Councils as a means of addressing the requirements of the Guide to Proper Practices for Governance and Accountability for Smaller Authorities in England insofar as it affects the Joint Burial Committee. Recommendation issued under separate cover. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>c To instruct Road Data Services to carry out a two week traffic survey for the sum of £590 plus vat and to agree timing for same (email issued under separate cover refers). Proposed by Cllr BH that the instruction is given in due course for it to be run after the February half term on the proviso that the traffic has returned to both pre-pandemic normality and the A19 re-opened. Seconded by Cllr SS. Agreed</p> <p>d To re-invest the matured Skipton Building Society funds into a new 3 year fixed rate bond with the same provider providing an interest rate of 0.7% AER. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>e To agree action following complaints about flying practices of Sherburn Aero Club. Proposed by Cllr BH that the PC writes to the aero club expressing concerns about the frequencies of flights over Fryston Common Lane and aircraft flying directly over the village. Seconded by Cllr SS. Agreed</p> <p>f To temporarily remove the table set from the Southern end of Chestnut Green. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>g To repair the fence post on the Southern boundary at Chestnut Green. Proposed by Cllr</p>	

Item		Action
	<p>BH. Seconded by Cllr SS. Agreed</p> <p>h To purchase two 'use the litter bin' signs for the tables at Chestnut Green. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>i To identify any items requiring repair and / or maintenance. Agreed that Highways should be requested to address the lack of visibility created by trees obscuring the view of the 30mph signs at both ends of the village</p>	
9	Discussion Items	
	<p>a Residents issues received under item 4 Caravan use: information to be passed to SDC.</p> <p>b Entrance to Brecks Farm (email 24.08.20 refers). The consensus view was that there was little that the PC could do to improve the situation</p> <p>c The complete refurbishment or matching replacement of the metal fencing in front of The Mount and the posts and railings to the side of The Crown. To be left until the outcome of the adverse possession application has become known after which a more comprehensive approach may be possible.</p>	<p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr SS</p>
10	Updates	
	<p>a Burial Committee. A new clerk has been identified. It is intended that a meeting will be called for later this month</p> <p>b Safer Roads Partnership. Nothing further</p> <p>c Village Decoration. The barrier planters are to be re-located tomorrow.</p> <p>d Lumby Lane cycle / footway initiative. SMPC representatives have expressed favour with the proposal but consider that little progress can be made until new unitary authority arrangements are in place</p> <p>e Footpath adjacent to Community Centre. No further developments</p> <p>f Projects Working Party. A meeting is to be called shortly</p> <p>g Registered Footpaths. The footpath to Cass Lane is an issue that would benefit from a joint statement from MFPC and SMPC</p> <p>h Mount possessory title. An enquiry about progress to be made prior to the next meeting</p>	<p>Cllr SS</p> <p>Cllr RB</p> <p>Cllr SW</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr SW</p> <p>Clerk</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 13th October for next meeting on 21st October. Noted	All

The meeting closed at 9.00pm