

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 20th April 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Susan Woodhall (SW),
Mr John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7.50pm.

| Item | | Action |
|------|---|---------|
| 1 | Apologies for absence: Reasons for absence were accepted for Cllr Spofforth | |
| 2 | Declarations of interest: None declared | |
| 3 | a) To confirm the Minutes of the Ordinary Meeting held on 16th March 2016. Agreed. b) To confirm the Minutes of the Extraordinary Meeting held on 6th April 2016. Agreed. | Cllr BH |
| 4 | To receive District Councillor(s) update | |
| | The request for the objection to the Local Plan to be heard by the Supreme Court has been refused clearing the way for progression of all the further documentation that will comprise the Core Strategy through to 2027. A brown field register is being compiled for housing use and this will be running to June 2016. The application for a single large wind turbine at Lumby has been rejected by the Secretary of State. A 5 year temporary planning consent has been granted for the 10 Acres Caravan Site at Hillam following the owners appeal against enforcement action. Preparations are on-going for the Tour de Yorkshire. The Summit leisure complex is almost complete. The four female world-record breaking rowers have become the first ever people to receive the Freedom of the Selby District for their outstanding achievement in rowing 3,000 miles across the Atlantic. | |
| 5 | Planning | Chair |
| | 1 To agree a consultation response to the following planning proposal: a Section 73 application for variation of conditions 7, 9b, 11a and 38 of approval 2014/1235/FUL, Land at former Airfield, Lennerton Lane, Sherburn in Elmet. Agreed no comments or observations | |
| 6 | Finances | Clerk |
| | a Authorised payments since last meeting: 1 Clerks SO salary payment 2 Streetmaster for supply of bench (cheque 962: £541.20) 3 HMRC for paye (cheque 966 for £161.80) 4 Community Association grant (cheque 967 for £1482.14) | |

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|---|---|--|------------|------------------|-----------|---------------|--------|----------------------------|---------|---------------------|---------|---|----------|---|-----------|--|---------------|--|--------------|------------------------------------|---------------|------------------------------------|----------|--|
| | <p>b Current Account</p> <table border="0"> <tr> <td>Current Account as Statement to 1 April 2016</td> <td style="text-align: right;">£10,568.00</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£11029.28</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£461.28</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£703.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£9865.00</td> </tr> </table> <p>c Savings Account</p> <table border="0"> <tr> <td>Savings Account balance after January 2016 interest</td> <td style="text-align: right;">£14770.82</td> </tr> </table> <p>d Future Commitments / Income</p> <table border="0"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £13573.53</td> </tr> <tr> <td>Creditors as set out in Balance Sheet schedule</td> <td style="text-align: right;">(+) £1845.12</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £11728.41</td> </tr> </table> <p>e Cash Book</p> <table border="0"> <tr> <td>Cash Book Balance at 12 April 2016</td> <td style="text-align: right;">£9865.00</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of March was £18,717.23 against a forecast of £18,520.00.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p> | Current Account as Statement to 1 April 2016 | £10,568.00 | Previous Balance | £11029.28 | Cash received | £00.00 | Cheques issued and cleared | £461.28 | Cheques not cleared | £703.00 | Cash available when all cheques cleared | £9865.00 | Savings Account balance after January 2016 interest | £14770.82 | Liabilities as set out in Balance Sheet schedule | (-) £13573.53 | Creditors as set out in Balance Sheet schedule | (+) £1845.12 | Total Commitments (-) / Income (+) | (-) £11728.41 | Cash Book Balance at 12 April 2016 | £9865.00 | |
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| 7 | Clerks Update | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>a The overall expenditure in the proposal for the Budget Phasing to be addressed in Item 8d below differs from that in the budget agreed at the December meeting. It includes allowance for the printing of the PC newsletter and omits any allowance for the rights of way leaflet as the PC intended in the discussions at the November meeting. If agreed the effect of this would be to increase the expenditure under the budget by £425 to £19,495. The Precept agreed was £19,000.</p> <p>b Elmhirst Parker have confirmed that, from a legal point of view, it would be in order for the PC to cut the communal play area grass at Deer Park Court if requested by the residents.</p> <p>c The two previously reported faulty streetlight photocells have been repaired.</p> <p>d A copy of the signed agreement for the VAS hire has been received from NYCC</p> <p>e NYCC has stated that it is has never been responsible for the repair of the fence and post on the Mount and that the posts / railings are either the responsibility of the Parish or District Council. It has also said that it is of the opinion that the village sign on Ingthorpe</p> | | | | | | | | | | | | | | | | | | | | | | | |

| Item | | Action |
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| | <p>Lane is beyond repair and requires replacement which would be the responsibility of the Parish Council</p> <p>f A claim for a refund of VAT to the end of the financial year has been submitted</p> <p>g The replacement bench for Mill Close has been delivered.</p> <p>h The date for submission of the signed off Annual Return documentation has been extended to 27 June to accommodate consideration of it at the PC's meeting on 18 June</p> <p>i Northern Powergrid have been provided with an up to date schedule of street lights and asked for an estimate of electricity charges accordingly.</p> <p>j The objection to the planning application for the quarry land from Environmental Health has been withdrawn following receipt of further details from the applicant.</p> <p>k The year end paye tax submission has been made</p> <p>l The VAS has been installed at the west end of the village. A fault on it has been rectified with the deployment time extended by one week to compensate accordingly.</p> <p>m It is understood that Npower have installed a pay as you go meter on their 'Christmas lights' account.</p> <p>n The medals that were the subject of the grant to the Cycling Club have been purchased and handed over to them.</p> | |
| 8 | Resolutions | |
| | <p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>b To co-opt member(s) to fill vacant seats on the Council. Deferred to next meeting</p> <p>c To expend up to £200 to repair the damaged post and rail on the Mount. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>d To agree the phasing of the 2015/2016 budget (issued under separate cover). Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>e To approve the annual governance statement (issued under separate cover). Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>f To have NYCC electrically test the street lighting (agreed cost is £543.51 + VAT). Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>g To form a working party to review the Asset Register for verification at the May meeting. Proposed by Cllr BH that he and Cllr MJ act accordingly. Seconded by Cllr MJ. Agreed</p> | |
| 9 | Discussion Items | |
| | a None tabled | |
| 10 | Updates | |
| | <p>a Burial Committee Nothing further</p> <p>b Community Association. Arrangements for numerous events are progressing</p> <p>c A63 Traffic Calming. Nothing further</p> <p>d A63/ Quarry land. Nothing further</p> <p>e Street Lighting Working Party. Nothing further</p> | |

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| | f Planting Working Party. The current planting phase has been completed g MFPC/HPC liaison group. Meeting held on the 12th April. Various points discussed and Cllr BH to circulate the 'bullet points' from the meeting. h A63 school crossing patrol. Nothing further i Oak Tree Farm. No report from SDC j Tour de Yorkshire. Arrangements being progressed. | |
| 11 | Correspondence | |
| | a Schedule of post received and issued since the last meeting. No aspects raised | |
| 12 | Items For Next Meeting | |
| | a Items to be with Clerk before 9 th May for next meeting on 18 th May. Noted | All |

The meeting closed at 8.30pm