

# Monk Fryston Parish Council

## **NOTICE OF MEETING**

I hereby give notice that a meeting of the Parish Council of the above named Parish will be held at the Church Hall, Church Lane on Wednesday 17 July 2019 at 7.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 11 July 2019

### **AGENDA**

Item		Lead
1	To receive apologies for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 19 June 2019	
	b To confirm the Minutes of the Extra Ordinary Meeting held on 3 July 2019	
4	Residents Issues (15mins)	
5	Planning	Chair
	1) To agree consultation responses to the following planning proposals:	
	a Retrospective change of use from paddock to dog walking and day care facility and erection of a timber shelter and storage lean-to, land West of Lowfield Road, Hillam.	
	b Re-consultation on retrospective application for engineering operations to allow the installation of a tennis court with associated boundary treatments, 118 Main Street, Monk Fryston.	
6	Finances	Clerk
	a <b>Authorised payments since last meeting:</b>	
	1 Clerks SO salary payment	
	2 HMRC paye payment £192.00 (cheque 1146)	
	b <b>Current Account</b>	
	Current Account as Statement to 1 July 2019	£12584.44
	Previous Balance	£10594.52
	Cash received	£3702.78
	Cheques issued and cleared	£1,712.86
	Cheques not cleared	£1079.14
	Cash available when all cheques cleared	£11505.30
	c <b>Yorkshire Bank Savings Account</b>	
	Savings Account balance before January 2019 interest	£113,015.30
	d <b>Skipton BS Account</b>	

# Monk Fryston Parish Council

Item		Lead
	<p>Account balance <span style="float: right;">£71044.25</span></p> <p><b>e Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £5430.00</span></p> <p>Creditors <span style="float: right;">(+ ) £387.40</span></p> <p>Total Commitments (-) / Income (+) <span style="float: right;">(-) £5042.60</span></p> <p><b>f Cash Book</b></p> <p>Cash Book Balance at 5 July 2019 <span style="float: right;">£11505.30</span></p> <p><b>g Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above)</p> <p><b>h Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of June was £7,345.22 against a forecast of £6,820.00.</p> <p><b>i Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a HMRC has paid in full against the PC's vat reimbursement claim</p> <p>b The last of the PC's led lanterns has been utilised as part of the now completed Fryston Common Lane lantern replacement</p> <p>c There is a saving against the budgeted cost of upgrading the Fryston Common Lane lanterns of £2450</p>	
8	Motions <i>(in bold italic)</i>	Various
	<p>a <b><i>to make payments in accordance with payments schedule</i></b> (issued under separate cover)</p> <p>b <b><i>To make a representation to Nigel Adams to assist in the PC's objective of allowing the PC to contribute under the Highways Act 1980 towards the cost of traffic calming works over and above those defined in The Highways (Traffic Calming) Regulations 1999 Regulation 3.</i></b> PC's are currently not able to contribute under the Act towards speed cameras (average or otherwise), vas signs and other similar forms of traffic calming works.</p> <p>c <b><i>To agree the date of 31 July for the commencement of utilisation of member's dedicated PC email addresses and cessation of the use of member's personal email addresses for all PC email correspondence.</i></b></p> <p>d <b><i>To permit the Art Club to display its banner at the Triangle.</i></b> (its email 1.7.19 issued under separate cover refers)</p> <p>e <b><i>To authorise the chairman and clerk to attend the SLCC seminar on 31 July in Harrogate on the subject of understanding the new website accessibility regulations and other matters at a cost of circa £225 excl. vat</i></b></p>	<p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p>

# Monk Fryston Parish Council

Item		Lead
	f <i>To identify any items requiring repair and / or maintenance</i>	Cllr BH
9	Discussion Items	
	a The format of the monthly Agenda	Cllr BH
10	Updates	Various
	a Safer Roads Partnership.	Cllr BH
	b Village Decoration	Cllr SS
	c Lumby Lane cycle / footway initiative	Cllr BH
	d Footpath adjacent to Community Centre.	Cllr BH
	e Footpath working party	Cllr SW
	f Projects Group	Cllr BH
11	Correspondence	
	<p style="text-align: center;"><b>POST IN</b></p> <p>a SDC planning consultation re Motorway Service Area on land at Lumby, South Milford</p> <p>b NYCC invoice for lighting maintenance</p> <p>c Yorkshire Bank chequebook</p> <p>d SDC planning consultation re land West of Lowfield Road, Hillam</p> <p>e SDC planning consultation re 118 Main Street, Monk Fryston</p> <p>f Yorkshire Bank statement</p> <p style="text-align: center;"><b>POST OUT</b></p> <p>a Monk Fryston PCC payment</p> <p>b Priory Roses payment</p> <p>c S G Parkin Landscapes payment</p> <p>d HMRC payment</p>	
12	Items For Next Meeting	All
	a Items to be with Clerk before 13 August for next meeting on 24 August	

SCHEDULE OF PAYMENTS		Meeting 17 July 2019			
Payee	Invoice No	Amount	Vat	Item	Cheque
NYCC	230002283	89.60	incl	lighting repairs	1147
William Holmes	n/a	38.83	incl	Sharepoint UK2 email registration	1148
P Scott	n/a	93.08	n/a	salary balancing payment	1149
<b>Total</b>		<b>£221.51</b>			