

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 21st November 2018 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),  
Susan Scott (SS), Robert Croft (RC), Susan Woodhall (SW).

Mr John Mackman (District Councillor).

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.40pm

The District Councillor left the meeting at 8.35pm.

Item		Action
1	Apologies for absence: <a href="#">Received from Cllr Aldred</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	To confirm the Minutes of the Meeting held on 17th October 2018. <a href="#">Agreed. Chairman to sign</a>	Cllr BH
4	To receive District Councillor update	
	<p><a href="#">SDC's Empty Homes strategy is to bring back into use residences that have been empty for long periods. 370 properties were identified in August 2018 as being empty for 6 months or over, with 155 being empty for over 2 years. It is endeavouring to bring such homes back into use with the option to use enforcement or compulsory purchase if appropriate in non-compliant circumstances. In October 2018 613 people in the District were on the register for social accommodation with 92 of those in Selby itself. The Council's new homes delivery programme has completed properties in Byram and Riccall with others in the pipeline at Ousegate (Selby) and Ulleskelf. Council garage sites, of which there are 30, are also being considered for housing development. Development consent has been granted by the Secretary of State for a 2.5K.MW gas fired power station on the Eggborough site. The Ferrybridge Power Station site is currently subject to a SSE Stage 2 pre-application consultation for a 2.2K MW gas fired power station. Drax Power Station is proposing to modify two of the coal-fired generating units to become gas-powered generators. None of the three sites are expected to progress to the development stage if they are not successful at the bidding round stage after due process. No further progress has been made on devolution. Plan Selby is undergoing technical and legal analysis. The district wide economic development sites are progressing as previously reported.</a></p>	
5	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Section 42 consultation on the Ferrybridge D CCGT Project. <a href="#">No response agreed</a></p> <p>b Proposed extension comprising new roof to create a first floor, Greenacres, 30 Fryston Common Lane, Monk Fryston. <a href="#">Agreed no comments or observations</a></p> <p>2 Decision Notices received. <a href="#">None</a></p>	
6	Finances	Clerk

Item		Action																								
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment</p> <p>2 The Royal British Legion (cheque 1104 - £20)</p> <p>3 H &amp; MF Cricket Club (cheque 1105 - £322)</p> <p>b <b>Current Account</b></p> <table border="0" data-bbox="264 456 1334 725"> <tr> <td>Current Account as Statement to 1 November 2018</td> <td style="text-align: right;">£18522.98</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£21395.33</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£291.07</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£3163.42</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£742.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£17780.98</td> </tr> </table> <p>c <b>Yorkshire Bank Savings Account</b></p> <table border="0" data-bbox="264 790 1334 824"> <tr> <td>Savings Account balance after July 2018 interest</td> <td style="text-align: right;">£103,162.30</td> </tr> </table> <p>d <b>Skipton BS Account</b></p> <table border="0" data-bbox="264 889 1334 922"> <tr> <td>Account balance</td> <td style="text-align: right;">£71044.25</td> </tr> </table> <p>e <b>Future Commitments / Income</b></p> <table border="0" data-bbox="264 987 1334 1120"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £6252.33</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £2024.90</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £4227.43</td> </tr> </table> <p>f <b>Cash Book</b></p> <table border="0" data-bbox="264 1184 1334 1218"> <tr> <td>Cash Book Balance at 4 October 2018</td> <td style="text-align: right;">£17780.98</td> </tr> </table> <p>g <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above). <b>Noted</b></p> <p>h <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of October was £15087.74 against a forecast of £18675.50 (the forecast includes £5500 as yet unexpended for new bus shelters). <b>Noted</b></p> <p>i <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>	Current Account as Statement to 1 November 2018	£18522.98	Previous Balance	£21395.33	Cash received	£291.07	Cheques issued and cleared	£3163.42	Cheques not cleared	£742.00	Cash available when all cheques cleared	£17780.98	Savings Account balance after July 2018 interest	£103,162.30	Account balance	£71044.25	Liabilities as set out in Balance Sheet schedule	(-) £6252.33	Creditors	(+) £2024.90	Total Commitments (-) / Income (+)	(-) £4227.43	Cash Book Balance at 4 October 2018	£17780.98	
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7	Clerks Update																									
	<p>a The pre-payment key for the meter on Chestnut Green has been obtained and loaded with £25 resulting in the activation of the Christmas tree lights. <b>Noted</b></p> <p>b The sale of the land next to 126 Main Street has been completed. <b>Noted</b></p> <p>c NYCC have been notified about the state of the gate at the end of the footpath behind the school. It has responded stating that it will carry out an investigation with appropriate action taken. <b>Noted</b></p> <p>d The Village Services Audit – 2018 has been completed and returned to SDC (copy issued</p>																									

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	<p>under separate cover). <a href="#">Noted</a></p> <p>e NYCC has paid the remittance for the grass cutting carried out on its behalf. <a href="#">Noted</a></p> <p>f The Cricket Club grant has been paid following receipt of appropriate invoices. <a href="#">Noted</a></p> <p>g The PCC has asked if the PC would be willing to make a £200 grant towards the cost of a Christmas tree and decorations (minute 7e of meeting 17 October refers). <a href="#">Noted. To be paid subject to receipt of invoices.</a></p> <p>h SDC has informed the PC that it has not been notified about the cutting down of the Conservation Area trees at 99 Main Street. <a href="#">Clerk to make representations to SDC</a></p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>b To agree the budget and precept for 2019/2020 (attached as Appendix A). <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>c To agree the revised order for the two bus shelters at a cost of £5598 excluding vat subject to NYCC approval. <a href="#">Proposed by Cllr RC. Seconded by Cllr BH. Agreed</a></p> <p>d To agree the additional expenditure on the Newsletter (overall cost £167.50 with no vat). 450 copies were required. <a href="#">Proposed by Cllr SW. Seconded by Cllr SS. Agreed</a></p> <p>e To adopt the grit bin on Abbeystone Way subject to the agreement of the Abbeystone Way management company. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS.</a></p> <p>f To make a nomination for the person to sit on Monk Fryston Educational Foundation from Jan 2019. <a href="#">Cllr BH proposed by Cllr NS. Seconded by Cllr SS. Agreed</a></p> <p>g To amalgamate the Planting and Christmas Lights working parties to consider all aspects of village decoration. <a href="#">Proposed by Cllr SW. Seconded by Cllr SS. Agreed</a></p> <p>h To expend an additional £70 for Winter planting in the PC's seven recycled planters. <a href="#">Proposed by Cllr SW. Seconded by Cllr SS. Agreed</a></p> <p>i To expend up to £90 for solar or battery powered Christmas lighting on the two PC's fountain planters. <a href="#">Proposed by Cllr SW. Seconded by Cllr RC.</a></p> <p>j To arrange pat testing for Christmas lights to a maximum expenditure £50. <a href="#">Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</a></p> <p>k To identify any items requiring repair and / or maintenance and to agree action. <a href="#">1) A road sweep of gravel deposits is needed around the junction of the A63 and Lumby Lane</a></p>	
9	Discussion Items	
	<p>a Where now for Tommy? <a href="#">The possibility of incorporating the memorial content into a time capsule is to be investigated. Cllr SW to remove and retain the display in the interim</a></p> <p>b The responses to the item in the Newsletter on the subject of parking in The Square. <a href="#">Responses had been received from four residents with mixed views expressed about changing the existing arrangement. There was consensus that there was a demand for both transient and longer term parking that was greater than that available with no ready solution to this problem. Consideration is to be given to finding a way to manage the issue to provide a better arrangement for both residents and users.</a></p>	Cllr SW

Item		Action
	c Action pursuant to the Npower meter at Chestnut Green given that it has now been established that it provides power to the Christmas lights. <a href="#">Discussion deferred until after the Christmas period.</a>	
10	Updates	
	<p>a Burial Committee. <a href="#">Next meeting in February</a></p> <p>b Community Association. <a href="#">The Beer Festival was a financial success. One safety incident had been belatedly reported to the CA relating the bonfire event. The next event is the Wise Owl Quiz.</a></p> <p>c A63 Traffic Calming. <a href="#">Letters have been sent by the Chairman to the Police and Crime Commissioner, NYCC, NYCC Highways and 95 Alive providing them with the commissioned reports on traffic and speed data and requesting responses for appropriate action.</a></p> <p>d Planting. <a href="#">Nothing further</a></p> <p>e MFPC/HPC liaison group. <a href="#">At a meeting on 20 November the following points were tabled by HPC. 1) an offer of two spare Yorkshire roses for the Monk Fryston side of the village sign at the top of Mill Close 2) a request to fly a flag on the flag pole at Mill Close 3) the clearing of the footpath from J P Plant Hire to Betteras Hill 4) clearing the footpath behind the school from Betteras Hill (behind the brick pond) 5) haulage vehicles driving down Austfield Lane 6) Pedestrian crossing/traffic lights in Main Street MF. Cllr SS to respond to HPC with MFPC's expressed views on the respective items.</a></p> <p>f New bank accounts. <a href="#">Nothing further</a></p> <p>g Lumby Lane cycle / footway initiative. <a href="#">Nothing further</a></p> <p>h Footpath adjacent to Community Centre. <a href="#">Nothing further</a></p> <p>i NYCC meeting re Battersby's roundabout alterations. <a href="#">Nothing further</a></p> <p>j Footpath working party. <a href="#">Letters have been sent by the Chairman to NYCC and SDC legal departments presenting the PC's case that the responsibility for repairs rests with the local authority.</a></p> <p>k Christmas lights working party. <a href="#">Nothing further</a></p>	<p>Cllr SS</p> <p>Cllr NS</p> <p>Cllr BH</p> <p>Cllr SS</p> <p>Cllr SS</p> <p>Cllr BH</p> <p>Cllr MJ</p> <p>Clerk</p> <p>Clerk</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
12	Items For Next Meeting	
	a Items to be with Clerk before 8th January for next meeting on 16th January. <a href="#">Noted</a>	All

The meeting closed at 9.42pm

APPENDIX A			
2019.20		2018.19 (PRECEPT £20020)	
Item		Item	
<b>Definite Fixed Costs</b>	<b>9900.00</b>	<b>Definite Fixed Costs</b>	<b>9425.00</b>
Clerks Salary	3700.00	Clerks Salary	3550.00
Clerk Use of Facilities	250.00	Clerk Use of Facilities	250.00
Clerk National Insurance	0.00	Clerk National Insurance	0.00
Statutory Insurance	450.00	Statutory Insurance	450.00
Burial Committee	1450.00	Burial Committee	1350.00
Internal and external Audits	300.00	Internal and external Audits	225.00
Grass Cutting	3150.00	Grass Cutting	3000.00
Electricity for lighting	600.00	Electricity for lighting	600.00
<b>Definite Variable Costs</b>	<b>1030.00</b>	<b>Definite Variable Costs</b>	<b>1210.00</b>
Lighting repairs	200.00	Lighting repairs and test	500.00
Office Running Expenses	300.00	Office Running Expenses	250.00
Room Hire	200.00	Room Hire	180.00
Councillor expenses	180.00	Councillor expenses	180.00
Winter Gritsand	150.00	Winter Gritsand	100.00
<b>Optional Costs</b>	<b>10500.00</b>	<b>Optional Costs</b>	<b>17885.00</b>
Grants	2350.00	Grants	2375.00
Winter plants 2019/20^		Winter plants 2018/19	500.00
Replacement of street lights (led lanterns)*	3000.00	Renewal of street lights	3300.00
Summer plants 2019^		Summer plants 2018	600.00
Christmas Trees^		Christmas Trees	240.00
		Christmas lighting*	3000.00
		Bus Shelter x2**	5500.00
Training and Prof Memberships	400.00	Training and Prof Memberships	400.00
Cleaning of bus shelters and benches	300.00	Cleaning of bus shelters and benches	200.00
VAS hire	1000.00	VAS hire	1000.00
Triangle licence	300.00	Triangle licence	250.00
Land inspection	150.00	Land inspection	520.00
Refurbishment of railings on Mount	1000.00		
Village decoration	1650.00		
Newsletter x2	350.00		
<b>Total</b>	<b>21430.00</b>	<b>Total</b>	<b>28520.00</b>
* Funded partly from the balance of the CIL fund	1621.00	* Funded partly using the balance from the CIL fund with the remainder from the Reserve Account	3000.00
^ Amalgamated into Village decoration allocation.		** Funded from the money from the sale of the land	5500.00
<b>Requirement</b>	<b>19809.00</b>	<b>Requirement</b>	<b>20020.00</b>
<b>ANALYSIS</b>		<b>ANALYSIS</b>	
Requirement	19809.00	Requirement	20020.00
Grant	0.00	Grant	315.67
Council Tax Precept	19809.00	Council Tax Precept	19704.33
Band D Equivalentents	439.42	Band D Equivalentents	445.11
Band D Charge	45.08	Band D Charge	44.27
Increase £	0.81	Increase £	0.83
Increase %	1.83	Increase %	1.91