

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 14<sup>th</sup> January 2014 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Nigel Spofforth (NS), Philip Brook (PB), Susan Woodhall (SW), Mr John Mackman (District Councillor), Mrs Carol Mackman (District Councillor),

Clerk; Philip Scott, 3 Members of the public

The Chairman Cllr Holmes opened the meeting at 7.35pm

Cllrs J & C Mackman left the meeting at 8.16pm.

With agreement Items 10b and c were brought forward on the agenda for the benefit of the attending members of the public and District Councillors

Item		Action
1	Apologies for absence; <a href="#">Reasons for absence were accepted for Cllrs S McWhirter and M Johnson.</a>	
2	Declarations of interest; <a href="#">None declared</a>	
3	To confirm the minutes of the meeting held on 10 December 2013; <a href="#">Agreed subject to minute 8b amended to read “.. grant £250 subject to them demonstrating that competitive tenders had been received..” and minute 8f to 2014 in lieu of 2013. Minutes to be signed by Cllr Holmes.</a>	Cllr BH
4	To receive District Councillor(s) update	
	<a href="#">The Bishopwood windfarm application is now subject to a Public Inquiry in mid February. The single turbine application for Lumby is now expected to be considered by Committee in March. The Secretary of State is to make a decision on the Hllam travellers site application. The Council are looking into the possibility of purchasing the Burn Airfield site. Planning consents associated with major mixed use schemes at the Olympia Park and Rigid Paper sites at have been approved. The Community Infrastructure Levy (CIL) is out for consultation from 14 Jan.</a>	
5	Planning	Chair
	a Consultation re resubmission for the installation of a detached biomass boiler plant incorporated with screen fencing between the main car park and the western gardens, Monk Fryston Hall Hotel. <a href="#">Agreed no comments or observations.</a>	
6	Finances	Clerk
	a Authorised payments since last meeting:	
	1. <a href="#">Clerks SO salary payment</a>	
	2. <a href="#">Jarabosky UK Ltd for slats for bench repairs (£297.60 inc. vat: £248 net)</a>	
	b <b>Current Account</b>	
	Current Account as Statement to 18 December 2013	£11796.66
	Previous Balance	£12890.06
	Cash received	£00.00
	Cheques issued and cleared	£1093.40
	Cheques not cleared	£1381.43

Item		Action
	<p>Cash available when all cheques cleared £10415.23</p> <p><b>c Savings Account</b></p> <p>Savings Account balance before January 2014 interest £3180.88</p> <p><b>d Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule (-) £3000.30</p> <p>Reclaimable VAT due (+) £157.28</p> <p>Total Commitments (-) / Income (+) (-) £2843.02</p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 6 January 2014 £10416.23</p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above) to within £1.</p> <p><b>g Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of December was £12,869.75 against a forecast of £20,326.50</p> <p><b>h</b> Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>	
7	Clerks Update	
	<p><b>a</b> Councillors to note that any correspondence received that is addressed to or intended for the Council has to be passed to the Clerk for registering, circulation where appropriate and administrative purposes.</p> <p><b>b</b> The Charles Arnold Baker textbook re Local Council Administration is now to hand</p>	
8	Resolutions	
	<p><b>a</b> to make payments in accordance with payments schedule. <b>Proposed by Cllr BH, seconded by Cllr JM. Agreed</b></p> <p><b>b</b> To agree Parish council guidance document 'Residents issues – Guidance Document' pcdoc011 and to implement from this meeting. <b>Proposed by Cllr BH, seconded by Cllr NS. Agreed</b></p> <p><b>c</b> To agree expenses for repair of benches £84.50. <b>Proposed by Cllr SW, seconded by Cllr PB. Agreed</b></p> <p><b>d</b></p> <p>i) To agree letter of response to be sent by Chairman to SDC re consultation on 2014/2015 budget. <b>Proposed by Cllr BH, seconded by Cllr PB. Agreed</b></p> <p>ii) To agree letter to be sent by Chairman to District Councillors to support response. <b>Proposed by Cllr BH, seconded by Cllr NS. Agreed</b></p> <p>iii) To agree letter to be sent by Chairman to MP requesting his support of response. <b>Proposed by Cllr BH, seconded by Cllr SW. Agreed</b></p> <p>iv) To agree letter to be sent by Chairman to the Parliamentary Under Secretary of State, Communities and Local Government to notify him of the PC's response. <b>Proposed by Cllr BH, seconded by Cllr JM. Agreed</b></p>	

Item		Action
	<p>e To rescind the decision agreeing to NYCC installing a temporary crossing situated adjacent to the Stove Shop. <a href="#">Motion withdrawn</a></p> <p>f To ratify the Grant to the Cricket Club following receipt of details of the competitive quotes received. <a href="#">Proposed by Cllr BH, seconded by Cllr NS. Agreed</a></p>	
9	Discussion Items	
	<p>a Action to be taken following enquiries made to the County and District Councils' on the current activities being carried out at Longheads Lane. <a href="#">A SDC representative is to inspect the lane on 15 January. Cllr SW to be in attendance and to report to next meeting.</a></p>	Cllr SW
10	Updates	
	<p>a Burial Board – <a href="#">nothing further</a></p> <p>b A63 Traffic Calming – <a href="#">the installation of the temporary A63 crossing has been postponed by NYCC until the third part land ownership issues have been resolved. If a Temporary crossing is to be installed in the location proposed agreement will have to be reached with the third party land owners. If a Permanent crossing is to be installed an agreement will have to be reached with the owners for the Highway Authority to purchase the land. A 'lollipop' lady is to be appointed by NYCC to operate a morning / afternoon school time crossing adjacent to the Crown PH.</a></p> <p>c Aero club noise and disturbance. <a href="#">Nothing further</a></p> <p>d A63/ Quarry land. <a href="#">The licence with Network Rail has been signed and work is to start shortly. The joint inspection with Network Rail had concluded that there was no Japanese knotweed on the site.</a></p> <p>e Street Lighting Working Party – <a href="#">A report has been produced. One of the recommendations involves replacement of the 6 lights classed as in poor condition by NYCC with all concrete lights replaced over a 3 year period. Report to be considered in full at a future meeting.</a></p> <p>f Planting Working Party – <a href="#">all daffodils have been planted. Some barrels are to be provided with drainage holes.</a></p> <p>g MFPC/HPC liaison group – <a href="#">Nothing further</a></p> <p>h Repairs to rails on the Mount and the steps – <a href="#">awaiting the pre-commencement meeting with the contractor</a></p> <p>i Parking issues around school – <a href="#">a meeting was held on 5 December with the HDC parking officer. A school initiative on the subject for March / April is to be the subject of a motion by Cllr JM at the next meeting</a></p>	
11	Correspondence	
	<p>a <a href="#">There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.</a></p>	All
12	Items For Next Meeting	All
	<p>a <a href="#">Items to be with Clerk before 4th February for next meeting on 11 February</a></p>	

The meeting closed at 9.18pm