

# Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 9<sup>th</sup> April 2013 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), Susan Woodhall (SW), Shona McWhirter (SM), Mark Johnson (MJ), Mr John Mackman (District Councillor), Mrs Carol Mackman (District Councillor), Clerk; Philip Scott.

The Chairman Cllr Holmes opened the meeting at 7.30pm

Cllrs J and C Mackman left the meeting at 7.59pm.

Item		Action
1	Apologies for absence: <a href="#">Reasons for absence were offered and accepted for Cllr Mountain</a>	
2	Declarations of interest. <a href="#">None declared</a>	
3	To confirm the Minutes of meeting held on 5th March 2013. <a href="#">Proposed by Cllr PB. Seconded by Cllr SW. Agreed. Chairman to sign.</a>	Cllr BH
	To confirm the Minutes of Planting Committee meeting held on 14th March 2013. <a href="#">Proposed by Cllr PB. Seconded by Cllr SW. Agreed. Cllr SM to sign</a>	Cllr SM
	To confirm the Minutes of extraordinary meeting held on 27th March 2013. <a href="#">Proposed by Cllr PB. Seconded by Cllr SW. Agreed. Chairman to sign.</a>	Cllr BH
4	District Councillor(s) Update <a href="#">Cllr J Mackman gave an update on the status of the respective planning circumstances. The Core Strategy has been examined by the Inspector. A draft report is expected mid-April with a final one in about 3 weeks time. Woodlane windfarm is to be considered in Committee tomorrow. The Lowfields Road site is subjected to removal of accumulated rubbish by the owners. Corrected SDC council tax bills are being re-issued. SDC housing trust has been approved in Council and will be operating under a board of trustees</a>	
5	Planning	
	a Proposed extension of existing outbuilding to form granny annex, Fernleigh, Austfield Lane, Hillam. <a href="#">Agreed no comments or observations</a>	
	b Retrospective change of use from agricultural to storage and distribution, Oak Tree Farm Fryston Common Lane Monk Fryston. <a href="#">Agreed concerns about unsuitable location for specified use, highway inadequacy, safety issues and nuisance to residents. Clerk to respond accordingly.</a>	Clerk
	c Section 73 application for the variation of condition 5 (access) of approval 2012/0912/FUL for the erection of two detached dwellings following demolition of existing bungalow including creation of a new access, Oak Tree Farm, Fryston Common Lane Monk Fryston. <a href="#">Agreed no comments or observations</a>	

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Item		Action
d	Amended plans for erection of 3 storey extension to create additional accommodation with amendments to approval 2012/0798/HPA (8/56/237/PA) for rear garage/ access steps, turning area and retaining walls, Westgarth, 33 Lumby Hill, Monk Fryston. <a href="#">Agreed no comments or observations over and above those previously submitted.</a>	
e	Proposed Combined Cycle Gas Turbine Power Station, Knottingley (section 42 statutory consultation). <a href="#">Agreed no comments or observations necessary.</a>	
f	Proposed extension of Siddle House farm to create a gated site entrance, new boundary treatments, secure garaging, kitchen extension and ensuite facilities to the master bedroom, Siddle Farm, Selby Road, Monk Fryston. <a href="#">Agreed no comments or observations</a>	
6	<b>Finances</b>	
a	<b>Authorised payments since last meeting:</b>	
	1 Clerks SO salary payment	
b	<b>Current Account</b>	
	Current Account as Statement to 18 March 2013	£4,810.53
	Previous Balance	£6,009.58
	Cash received	£263.56
	Cheques issued and cleared	£1,462.61
	Cheques not cleared	£390.50
	Cash available when all cheques cleared	£4,420.03
c	<b>Savings Account</b>	
	Savings Account balance after January 2013 interest	£3,179.30
d	<b>Future Commitments / Income</b>	
	Liabilities as set out in Balance Sheet schedule	£2568.00 (-)
	Reclaimable VAT due	£784.15 (+)
	Total Commitments (-) / Income (+)	£1783.85 (-)
e	<b>Cash Book</b>	
	Cash Book Balance at 28 March 2013	£4,420.03
f	<b>Current Account / Cash Book Reconciliation</b>	
	The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)	
g	<b>Expenditure / Budget comparison</b>	
	The comparative expenditure through to February was £18262.05 against a forecast of £21201.00.	
h	<b>Audit Control</b>	
	Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a>	
7	<b>Clerks Update</b>	
a	The Annual Parish meeting is scheduled for 23 April in the Church Hall at 8pm.	

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Item	Action	
b	Annual return documentation received from External Auditor. Needs to be approved at May/June Meeting.	
8	Resolutions	
a	to make contact with the adjoining land owners to obtain the understanding of their aspirations for jointly moving forward with the development potential of the Parish Council quarry land. Nominated representative(s) to make the contact to be put forward and agreed at the meeting (postponed from last meeting). <a href="#">Proposed by Cllr MJ, seconded by Cllr PB. Agreed. Clerk to obtain contact details.</a>	Clerk
b	to renew the YLCA Membership for 2013/14 for a fee of £266.00. <a href="#">Proposed by Cllr PB, seconded by Cllr MJ. Agreed</a>	
c	to make a donation of £50 to Age UK. As a contribution to assist them in providing shopping services and welfare advice for elderly residents in Monk Fryston. <a href="#">Proposed by Cllr PB, seconded by Cllr SM. Agreed subject to confirmation of actual beneficiaries within the parish</a>	
d	to pay the £30 fee for the clerk to enrol on the Working With Your Council (WWYC) course. <a href="#">Proposed by Cllr PB, seconded by Cllr NS. Agreed</a>	
e	to make payments in accordance with the Payments Schedule. <a href="#">Proposed by Cllr MJ, seconded by Cllr PB. Agreed</a>	
9	Discussion Items	
a	Problems being caused by the closure of the MF Surgery car park. <a href="#">Clerk to write asking if steps can be taken to speed up the re-opening of the car park</a>	
b	Noise from aircraft: discussion about the request for the PC to a) provide a letter to express it's concerns and experience of a lack of response and constructive dialogue and action over the years and b) contribute / be represented in any media campaign? <a href="#">To be the subject of a proposal at the next meeting</a>	
c	Review of Budget phasing. <a href="#">No comments other than to include £400 DPPO costs. Final version to be circulated for discussion at the next meeting.</a>	
d	Discuss arrangements for Annual Parish Meeting. <a href="#">Meeting to take place on 23 April. A notice has been put on the Notice Board with a copy sent for distribution via Neighbourhood Watch. Local groups have been invited to make presentations</a>	
e	Policy on communication of information. <a href="#">Deferred to next meeting</a>	
f	Update on grassed area outside the Stove Shop. <a href="#">Cllr SW to obtain costs for plastic bollards similar to those adjacent with a view to moving a motion at the next meeting</a>	Cllr SW
10	Updates	
a	Burial Board. <a href="#">Nothing further</a>	
b	A63 Traffic Calming. <a href="#">Attempts are being arranged to hold a meeting with NYCC to discuss progress. The request to install temporary vehicle activated signs using the NYCC earmarked funding has been rejected by NYCC.</a>	
c	Aero club noise and disturbance. <a href="#">Covered under minute 9b</a>	

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Item	Action
d	A63/ Quarry land: Covered in Minute 7a
e	Asset register. Reviewed by Cllr NS. Amendments identified to be incorporated into register by Clerk
f	Cost of reconnecting street light near Community Centre. Nothing further
g	Repair of street lighting. Awaiting confirmation of status of remaining light
h	Street Lighting Committee. Cllrs SM and NS to form working party to report to next meeting
i	Planting Committee. Covered by issue of Minutes of Committee Meeting. Working party in action on Saturday next.
j	MFPC/HPC liaison group. Nothing further
k	DPPO Order. SDC has authorised the proposal and the consultation process is now going ahead. A more detailed timetable is being sought.
11	Correspondence
a	There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.
12	Items For Next Meeting
a	AGM 7th May 7:00pm
b	Items to be with Clerk before 30th April for next meeting on 7th May

All

The meeting closed at 9.14pm