

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 21st September 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Susan Woodhall (SW),
Susan Scott (SS), Robert Croft (RC) John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7.48pm.

Item		Action
1	Apologies for absence: Reasons for absence were accepted for Cllr Mountain	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 17th August 2016. Agreed by all present	Cllr BH
4	To receive District Councillor(s) update The 'Summit' is continuing to be successful with a wide range of activities for young and old. The Three Swans Sportive cycling event proved to be a success. SDC has appointed an interim Chief Executive jointly acting alongside a similar role at Rydale DC. Two Senior Directors have been appointed to handle Economic Regeneration and Corporate Services. The Chief Finance Officer is jointly acting alongside a post as Assistant Director of Strategic Resources at NYCC. The District Economic Development Strategy Consultation for 2016-2020 and beyond is out to consultation. With business rate retention there is a direct financial incentive for authorities to work with local businesses to create a favourable local environment to grow business and consequential business rate revenues. Plan Selby is in the consultation phase moving forward towards a June 2017 publication stage. The approved Draft Parking Strategy is out to consultation.	
5	Planning	Chair
1	To agree consultation responses to the following planning proposals:	
a	Proposed two storey side extension, single storey rear extension utilising the footprint of the existing garage and amended access to front of property, Arcady, 4 Lumby Lane, Monk Fryston. Agreed to submit concerns 1) about the detrimental impact that would be caused by the proposed development on the immediately adjacent mature trees and 2) the site needs to retain adequate parking provision as there will be no off-site parking available in the immediate vicinity once the new no-parking restrictions become fully operational on Lumby Lane.	
b	Stage 1 Consultation on the Eggborough CCGT Project. Noted	
c	Selby District Council Economic Development Strategy 2016 – 2020. Agreed to register a request to consider the impact of additional traffic arising from any development on the A63 and in particular on the A63 / A162 roundabout	

Item	Action
2	An approval notice has been received for:-
a	Proposed demolition of existing prefabricated double garage and construction of new double garage, work from home office with wc and pergola 3 Malvern Mews, MF. Noted
b	New opening in internal masonry wall and replacement of existing garage door with glazed timber window/screen, Wesley House, 2A Water Lane, Monk Fryston. Noted
6	Finances Clerk
a	Authorised payments since last meeting:
1.	Clerks SO salary payment
b	Current Account
	Current Account as Statement to 1 September 2016 £7770.52
	Previous Balance £9225.52
	Cash received £00.00
	Cheques issued and cleared £455.00
	Cheques not cleared £366.00
	Cash available when all cheques cleared £7404.52
c	Savings Account
	Savings Account balance after July interest (reviewed by Chairman) £14778.18
d	Future Commitments / Income
	Liabilities as set out in Balance Sheet schedule (-) £5800.99
	Creditors as set out in Balance Sheet schedule (+) 1291.80
	Total Commitments (-) / Income (+) (-) £4509.19
e	Cash Book
	Cash Book Balance at 12 September 2016 (reviewed by Chairman) £7404.52
f	Current Account / Cash Book Reconciliation
	The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)
g	Expenditure / Budget comparison
	The comparative expenditure through to the end of August was £7342.44 against a forecast of £7735.00.
h	Audit Control
	Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed
7	Clerks Update
a	The sale of the quarry land was completed on 14 September to Gregory Projects (Monk Fryston) Ltd, a wholly owned subsidiary of Gregory Projects (Residential) Ltd. The £173,000 proceeds have been deposited in the PC's current account.
b	The PC's small site in the quarry has been inspected by the specialist contractor and deemed free of knotweed. There is still some growth of it present on the adjacent railway and highway land. This will continue to be treated.

- c Enquiries that have been made about investment of PC money have led to the conclusion that the requirement to safeguard the money limits options to placing it in a bank or building society. The PC has a duty to balance risk against return, so should it address the risk factor accordingly, it still has an obligation to obtain a good market return.
- d The street light at the top of Mill Close has been replaced with a led lantern as ordered
- e The hasp, staple and lock have been fitted to the cabinet in Chestnut Green
- f The grant items have been purchased and donated to the Beaver Colony with the exception of the flagpole which was no longer available.
- g The grant items have been purchased and donated to the Cheeky Monkeys.
- h The damaged bin lid in the layby near Battersby's roundabout has been repaired

8 Resolutions

- a to make payments in accordance with payments schedule. [Proposed by Cllr BH. Seconded by Cllr SW. Agreed](#)
- b To open accounts with two additional banks / building societies to deposit money received from the sale of the quarry land. Responsibility for arranging same to be delegated to the Clerk and Chairman. [Proposed by Cllr BH. Seconded by Cllr MJ. Agreed](#)
- c To agree attendance at this year's Remembrance Service, obtain wreath and make donation to the supplier Royal British Legion of £25. [Proposed by Cllr BH. Seconded by Cllr SS. Agreed](#)
- d To transfer from the savings account to the current account the sum of £1733.60 to cover the expenditure on street lighting replacement. [Proposed by Cllr BH. Seconded by Cllr RC. Agreed](#)
- e To make a payment of £50 to Selby Dial following its request for a donation. [Proposed by Cllr BH. Seconded by Cllr SW. Agreed](#)
- f To agree to include on the PC website the Joint Burial Committee information required under the 'Transparency Act'. [Deferred pending enquiries about exemptions](#)
- g To agree expenditure of up to £50 for a consultation with the Local Authority regarding the provision of bus shelters (minute 9b refers). [Proposed by Cllr RC. Seconded by Cllr BH. Agreed.](#)
- h To agree expenditure on resurfacing the footpath between Church Lane and the Community Centre. [Deferred pending enquiries to SDC about responsibility.](#)
- i To arrange meeting with 5-Alive group regarding issues around Water Lane. [Proposed by Cllr BH. Seconded by Cllr SS. Agreed](#)

9 Discussion Items

- a The flagpole at the top of Mill Close. [Agreed after discussion that it would be subject to a motion at the next meeting](#)
- b To discuss proposals for providing bus shelters in the village (report issued under separate cover). [After discussion it was concluded that information should be obtained from NYCC Highways and SDC about what approvals are necessary in advance of implementing any of the proposals.](#)

Item	Action
<ul style="list-style-type: none"> c Insurance implications arising from entering into the licence for the 'Triangle' land (Aon email 25 August 2016 refers). The requirements set out by Aon for the inspection of the trees on the site on a weekly basis was considered to be overly onerous. Clerk to have further discussions with them on the matter. d Provision of a defibrillator for Monk Fryston (letter 14 September refers). Clerk to advise the Defibrillator Group that an application for a grant could be made to the Western CEF and to the Parish Council. 	
10	Updates
<ul style="list-style-type: none"> a Burial Committee Nothing further b Community Association. AGM took place last week. Successful beer festival at the weekend. A grant has been obtained to enable improvements to the acoustics. c A63 Traffic Calming. The defect on the VAS opposite the cemetery has been rectified f Planting Working Party. Nothing further g MFPC/HPC liaison group. Nothing further h A63 school crossing patrol. Nothing further i Oak Tree Farm Nothing further j South Milford PC fly tipping initiative. The problems are predominantly along the old A1. Action is planned by the Western CEF. No action is required from MFPC 	
11	Correspondence
<ul style="list-style-type: none"> a Schedule of post received and issued since the last meeting. No aspects raised 	
12	Items For Next Meeting
<ul style="list-style-type: none"> a Items to be with Clerk before 11th October for next meeting on 19th October. Noted 	All

The meeting closed at 9.15pm