

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 18th November 2015 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),

Susan Woodhall (SW), John Mountain (JM)

Clerk; Philip Scott and one member of the public

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: Apologies for absence were received from Cllr Mackman	
2	Declarations of interest: Cllr Johnson recorded an interest in item 4.1.c and was absent from the meeting when the matter was discussed.	
3	To confirm the minutes of the meeting held on 21 st October 2015. Agreed	
4	Planning	Chair
1	To agree consultation responses to the following planning proposals:	
a	Proposed erection of a two storey side extension, Woodville, Austfield Lane, Hillam. Agreed no comments or observations	
b	Erection of polytunnel, siting of a storage container and siting of a portable classroom, Main Street, Monk Fryston. Agreed no comments or observations but to request 1) a temporary permission if granted and 2) a condition that the accommodation is painted olive green	
c	Proposal for 52 houses off Main Street, Hillam. Agreed comments and observations as follows. 1) The development would increase the volume of traffic throughout the village and particularly on Water Lane where there is an existing hazard at the already substandard Water Lane / A63 junction. 2) Monk Fryston CofE Primary School is full and would be incapable of absorbing new pupils other than at entrance level. 3) Water Lane is only provided with footpath lighting. If a development of 52 dwellings is approved it should be upgraded to current road lighting standards to provide a safe environment to accommodate the increased road and pedestrian traffic and provide safe access to the school.	
d	Supplementary information received in connection with proposed development of 9 houses on land at Abbeystone Way, Monk Fryston. Noted	
e	A Planning Appeal notice has been received re the refusal for a development comprising two dwellings at Pollums House Farm, Lumby. Noted	
2	An approval notice has been received for variation of condition 02 (materials) of previous approval for extension into raised roofspace and extension to rear etc, Orchard Haven, 122 Main Street, Monk Fryston. Noted	
5	Finances	Clerk
a	Authorised payments since last meeting:	
1.	Clerks SO salary payment	

2. Community Association (hire of room for Guides) cheque 952 (£15)

3. The Royal British Legion cheque 953 (£25)

b Current Account

Current Account as Statement to 30 October 2015	£8,688.13
Previous Balance	£16,573.59
Cash received	£00.00
Cheques issued and cleared	£7,885.46
Cheques not cleared	£1,215.84
Cash available when all cheques cleared	£7,472.29

c Savings Account

Savings Account balance after July 2015 interest £20,809.21

d Future Commitments / Income

Liabilities as set out in Balance Sheet schedule	(-) £12372.53
Creditors as set out in Balance Sheet schedule	(+) £1856.71
Total Commitments (-) / Income (+)	(-) £10515.82

e Cash Book

Cash Book Balance at 8 November 2015 £7,472.29

f Current Account / Cash Book Reconciliation

The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)

g Expenditure / Budget comparison

The comparative expenditure through to the end of October was £19,046.16 against a forecast of £13,630.00. Expenditure includes a £2500 transfer to savings account and £7257.66 for street lighting repairs (from 2014.15). The forecast includes £3000 for replacement of street lights yet to be invoiced and paid.

h Audit Control

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

i NYCC grass cutting

A remittance advice note has been received for the re-imbusement of the grass cutting costs carried out on their behalf.

6 Clerks Update

a Following a meeting with NYCC the siting of the temporary VAS on the Eastern side of the village is to be on the North side of the A63 opposite the end of the cemetery. The one on the Western side of the village is to be on the South side of the A63 just beyond 111 Main Street. Subject to the completion of the paperwork the sign should be operational early in the New Year.

b One of the PC's led lanterns has been handed to NYCC for use on Church Lane

c Three defective street lights on Water Lane have been repaired

d The Joint Burial Committee has appointed Mrs Judy Fullerton as the new Clerk.

- e The PC has been registered with The Pensions Regulator and a 'declaration of compliance' has been completed.

7 Resolutions

- a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr NS. Agreed
- b To agree the type of bench to replace the damaged one at the top of Mill Close and to determine an arrangement for installation and disposal of the original. Proposed by Cllr BH that the Loira bench is purchased with a working party of Councillors removing and disposing of the existing. Seconded by Cllr NS. Agreed
- c To spend up to £305 to provide a second lidded bin to supplement the one in the lay-by on the south side of the A63 west of the railway bridge. Proposed by Cllr BH. Seconded by Cllr JM. Agreed.
- d To set up a three member working party to make recommendations regarding future intentions in connection with the renewal of the licence for the 'Triangle' and to nominate the three members to act accordingly. Proposed by Cllr BH. Seconded by Cllr NS. Agreed. Cllrs JM, NS and MJ nominated.
- e Pursuant to the sale of the quarry land: (confidential aspects associated with the sale were discussed without the member of the public being present)
 - i) To agree the wording of the contract for the sale (subject to agreement on motion 7.e.ii below). Acceptance of wording in draft as tabled proposed by Cllr BH. Seconded by Cllr MJ. Agreed
 - ii) To agree the 'not to exceed' deduction from the price pursuant to clause 15.3 of the contract. Proposed by Cllr BH that the previously agreed the figure of £20,000 should be changed to £40,000 because of the substantial additional unaccounted for development costs notified to the PC by the prospective purchaser since the original offer. Seconded by Cllr MJ. Agreed.
 - iii) To authorise two Councillors to sign the contract on behalf of the PC. Agreed Cllrs BH and MJ authorised or in their absence any other Councillor.
- f To spend up to £250 to repair the damaged post and rail by The Crown and to seek reimbursement of the cost from NYCC. Proposed by Cllr BH. Seconded by Cllr NS. Defeated.
- g To delegate to the Clerk responsibility to spend up to £200 for the replacement of any Christmas tree lights should faulty ones be found on test. Proposed by Cllr BH. Seconded by Cllr NS. Agreed
- h To approve a draft letter and list of contacts to neighbouring Councillors requesting their participation at a forum to discuss the traffic problems on the A63. Proposed by Cllr SW. Seconded by Cllr JM. Agreed with one abstention. Parish Councillors from Hambleton and South Milford along with the two relevant District Councillors to be invited.
- i To decide whether to continue to carry out the grass cutting previously carried out by NYCC on the basis of their terms for 2016/2017. This year the reimbursement was £415.81. The proposal for 2016 is only £249.49. Proposed by Cllr BH to continue on the proposed basis. Seconded by Cllr NS. Agreed

Item	Action
j To select and purchase a metal lockable post box (max cost £50) for PC mail. To be placed adjacent to the council notice board. Proposed by Cllr SW. Seconded by Cllr BS. Agreed	
k To approve the application form for the 'Transparency' grant. Proposed by Cllr BH that the form as tabled is approved. Seconded by Cllr JM. Agreed	
8 Discussion Items	
a The budget for 2016/2017. From the draft of the budget prepared by the Clerk the footpath leaflet cost to be omitted, the grant allocation to be £1500 and allowance for the VAS hire to be £1000. Final draft to be the subject of a motion at the next meeting.	
b Means of encouraging participation of residents in notifying the PC of traffic safety and incidents observed around the A63 and adjoining roads. Deferred to January meeting	
9 Correspondence	
a Schedule of post received and issued since the last meeting. No aspects raised	
10 Items For Next Meeting	
a Items to be with Clerk before 9 th December for next meeting on 16 th December. Noted	All

The meeting closed at 9.29pm