

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 18 November 2020 held remotely in Microsoft Teams

Present: Cllrs Bill Holmes (BH), Robert Blowman (RB), Nigel Spofforth (NS),
Susan Scott (SS), Susan Woodhall (SW), Suzanne Young (SY), Amanda Shaw (AS)

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	1) To receive apologies for absence given in advance of the meeting. All present 2) To consider the approval of reasons given for absence. N/A	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 21st October 2020. Agreed by all present at that meeting. Chairman to sign.	Cllr BH
4	Residents Issues (15mins)	
5	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a Erection of 2 storey rear extension, Lillia House, 28 Old Vicarage Lane, MF. Agreed no comments or observations 2 Decision notices received a Erection of two storey extension, The Old Granary, 4 Croft Court, Monk Fryston – granted. Noted b Work to various trees in Conservation Area, including felling of 3 trees, Lillia House, 28 Old Vicarage Lane, MF – authorised. Noted	
6	Finances	Clerk
	a Authorised payments since last meeting:1 Clerks SO salary payment 1 Clerks SO salary payment. Noted 2 HMRC paye payment (cheque 1209 - £206). Noted 3 The Royal British Legion (cheque 1217 - £30). Noted 4 MFPC (cheque 1218 - £35). Noted b Current Account Current Account as Statement to 30 October 2020 £14,293.01 Previous Balance £16834.23 Cash received £00.00 Cheques issued and cleared £2541.22 Cheques not cleared £40.00 Cash available when all cheques cleared £14253.01	

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	<p>c Savings Accounts</p> <p>Yorkshire Bank (after July interest of £21.50) £43,134.50</p> <p>Skipton BS £73191.56</p> <p>Nationwide BS £70,322.32</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £7890.00</p> <p>Creditors (+) £1094.36</p> <p>Total Commitments (-) / Income (+) (-) £6795.64</p> <p>e Cash Book</p> <p>Cash Book Balance at 11 November 2020 £14253.01</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of October was £14,042 against a forecast of £13,330. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a The tree specialist has been appointed for the Chestnut Green survey which is to be carried out in early December. Noted</p> <p>b A further report of anti-social behaviour and possible drug dealing has been received. NYCC Police has advised that it will increase patrols. Noted</p> <p>c The dog litter bin has been ordered but the location has been rejected. Noted. Councillors suggestion was that an alternative at the lay-by on the left before Ingthorne Lane should be offered.</p> <p>d The Clerk to the Burial Committee is now an employee of MFPC. Noted</p> <p>e The Solicitor has been briefed regarding the transfer of ownership of the Cemetery. Noted.</p> <p>f Plans showing the high speed infrastructure throughout the parish have been received from Openreach. Noted. Plans to be put in Sharepoint</p> <p>g The grant payment for the proposed VAS signs has been processed and the bank transfer from NYCC is now awaited. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule (issued under separate cover) Proposed by Cllr BH. Seconded by Cllr NS. Agreed with addition of payment for for shelter cleaning (£70).</p> <p>b Three motions pursuant to addressing parking issues</p> <p>1) Subject to all necessary approvals to agree in principle to the provision of parking for circa 9 cars on the PC's land at Chestnut Green subject to there being no restrictive covenant preventing same Proposed by Cllr NS. Seconded by Cllr SY. Agreed</p>	

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	<p>2) Amended motion to obtain 3 quotations from specialist consultants to prepare the design for the subject parking sufficient for the clerk to submit for detail planning permission. Proposed by Cllr SY. Seconded by Cllr BH. Agreed.</p> <p>3) To agree the extent of parking restrictions necessary for the benefit of businesses and residents around the junction of the A63 and Fryston Common Lane and, once agreed, to apply to NYCC for enactment. Proposed by Cllr SW that double yellow lines should be provided from the gates of the Hall extending to a line level with the front of Margyl Cottage along with a 30 min. time restriction to the parking area in front of Margyl / Thatched Cottages. Seconded by Cllr NS. Agreed</p> <p>c On receipt of the AJ1 funding the Parish Council agrees to obtain a quote and raise an order on North Yorkshire Highways Department for the supply and installation of 2 VAS signs in line with the County Council Guide lines. The specific sign choice to be delegated to Cllr Woodhall. The council agrees to spend up to £7000 £6000 from the AJ1 fund and £1000 from Parish Council funds. The location of the signs to be where the temporary signs are placed at the moment due to the ground hardware being in place. Proposed by Cllr BH. Seconded by Cllr NS. Agreed using S137 power.</p> <p>d To agree that the funding received by the Monk Fryston Safer Roads Partnership can be deposited into the Parish Council Bank Account. Motion withdrawn by Cllr SW</p> <p>e To request the Parish Council match funds the funding received for the School Crossing Patrol Officer. The funding would be £2800. Motion withdrawn by Cllr SW</p> <p>f To agree the budget and precept for 2021/2022 (draft issued under separate cover) Proposed by Cllr BH that the draft budget is adopted with a Precept application for a 2% increase on last year's application with the balance to be taken from the savings account. Seconded by Cllr SY. Agreed.</p> <p>g To not replace the remaining two non-led street light lamps at Mill Close until such time as they fail. There is currently £600 in the budget for this replacement. The lamps are only a few years into their expected life, having been replaced in recent years. Proposed by Cllr BH. Seconded by Cllr RB. Agreed</p> <p>h To authorise expenditure of up to £5000 to locally repair and resurface the footpath adjacent to the Community Centre. Clerk to obtain competitive quotations. Motion withdrawn by Cllr NS</p> <p>i To set up a working party to determine how the telephone box at The Crown should be utilised once adopted and to appoint members. Proposed by Cllr BH. Seconded by Cllr SS. Agreed with Cllr SS and NS appointed.</p> <p>j To agree amendments to the Standing Orders. Document issued under separate cover. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>k To consider Hillam PC's request regarding action pertinent to the unauthorised development on Hillam Lane and to determine appropriate action. HPC email 6 November and letter 9 November issued under separate cover refer. Proposed by Cllr BH that the PC send a letter of support to the recipients of the HPC letter. Seconded by Cllr SY. Agreed</p> <p>l To identify any items requiring repair and / or maintenance and to agree action. None identified</p>	
9	Discussion Items	
	a Residents issues received under item 4. None received	
10	Updates	
	<p>a Burial Committee. Nothing further</p> <p>b Safer Roads Partnership. The A63 TRO has been enacted</p> <p>c Village Decoration. Cllrs BH and NS have offered to erect the Christmas lights at the beginning of December. Leaflets have been delivered along Main Street asking residents to consider adding festive decorations to their properties.</p>	

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	<p>d Lumby Lane cycle / footway initiative. Nothing further other than to record that SMPC consider that the matter will remain unresolved at least until the new unitary authority proposal is in determined</p> <p>e Footpath adjacent to Community Centre. Nothing further</p> <p>f Projects Working Party. A meeting was convened last week</p> <p>g Registered Footpaths The joint letter has been issued to NYCC and the associated properties</p> <p>h Mount possessory title. Nothing further</p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 12 th January for next meeting on 20th January. Noted	All

The meeting closed at 9.28pm