

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 21 October 2020 held remotely in Microsoft Teams

Present: Cllrs Susan Woodhall (SW), Nigel Spofforth (NS), Susan Scott (SS),  
Robert Blowman (RB), Suzanne Young (SY), Amanda Shaw (AS)

Mr John Mackman (District Councillor) as guest.

Clerk: Philip Scott

The Vice Chairman Cllr Woodhall opened the meeting at 7.30pm

The District Councillor left the meeting at 8.05pm.

Item		Action
1	Apologies for absence: <a href="#">Received from Cllr Holmes</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	Confirmation of Minutes	
	a To confirm the minutes of the meeting held on 16th September 2020. <a href="#">Agreed by all present with an amendment to minute 7a replacing 'a better' with 'an alternative'</a> .	
4	To receive District Councillor update	
	<p>On the Hillam Lane, Hillam site Cllr Mackman reported that officers from SDC had attended site over the weekend that the unauthorised development commenced and spent a considerable amount of time there. Stop notices were issued to all relevant parties. Nigel Adams and the Police Commissioner have been urged to act and all appropriate action has been taken to address the situation. The situation is under constant review and all appropriate action will be taken by the appropriate authorities in response to any change of circumstance. A question whether MFPC could provide any assistance was answered that nothing tangible could be done at this stage.</p> <p>On the Viners site on Roe Lane the appeals against the refusal for the processing of logs to woodchip and the development involving storage and distribution of biomass are ongoing. Whilst this continues the use can continue including hgv's utilising Austfield Lane (the stipulated route) through to the A63.</p>	
5	Residents Issues	
	<p>Issues have been raised about 1) overgrowing vegetation, 2) hidden highway signs, 3) street name plates, 4) the supply pillar at Lumby Hill Sub station and 5) traffic congestion and associated safety issues at school opening times. Email correspondence issued under separate cover. <a href="#">Agreed to write to the respective authorities to request appropriate action</a></p>	
6	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Outline application for the erection of 3 dwellinghouses to rear of existing dwelling with all matters reserved, Ashville, Main Street, Monk Fryston (details issued under separate cover). <a href="#">Agreed to raise concerns about the close proximity of the other accesses onto the A63 and to request that a speed restriction is put in place before commencement of any of the proposed development.</a></p> <p>2 Decision notices received</p> <p>a <a href="#">None received</a></p>	

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7	Finances	Clerk																										
	<p>a Authorised payments since last meeting: Clerks SO salary payment</p> <p>b Current Account</p> <table border="0" data-bbox="277 398 1350 672"> <tr> <td>Current Account as Statement to 31 October 2020</td> <td style="text-align: right;">£16,834.23</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£10,916.67</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£10,100.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£4,182.44</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£2,085.02</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£14,749.21</td> </tr> </table> <p>c Savings Accounts</p> <table border="0" data-bbox="277 734 1350 869"> <tr> <td>Yorkshire Bank (before July interest)</td> <td style="text-align: right;">£43,113.00</td> </tr> <tr> <td>Skipton BS (new account opening balance</td> <td style="text-align: right;">£73,191.56</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70,322.32</td> </tr> </table> <p>d Future Commitments / Income</p> <table border="0" data-bbox="277 931 1350 1066"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £9,670.02</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £1,094.36</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £8,375.66</td> </tr> </table> <p>e Cash Book</p> <table border="0" data-bbox="277 1128 1350 1160"> <tr> <td>Cash Book Balance at 13 October</td> <td style="text-align: right;">£14,749.21</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of September was £13,278.92 against a forecast of £10865.00. <a href="#">Noted. The difference was predominantly the result of expenditure on items not included in the original budget</a></p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	Current Account as Statement to 31 October 2020	£16,834.23	Previous Balance	£10,916.67	Cash received	£10,100.00	Cheques issued and cleared	£4,182.44	Cheques not cleared	£2,085.02	Cash available when all cheques cleared	£14,749.21	Yorkshire Bank (before July interest)	£43,113.00	Skipton BS (new account opening balance	£73,191.56	Nationwide BS	£70,322.32	Liabilities as set out in Balance Sheet schedule	(-) £9,670.02	Creditors	(+) £1,094.36	Total Commitments (-) / Income (+)	(-) £8,375.66	Cash Book Balance at 13 October	£14,749.21	
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8	Clerks Update																											
	<p>a The three PC's have agreed to implement the three clerks joint recommendation for addressing the Burial Committee's accounting issues. <a href="#">Noted</a></p> <p>b The replacement Skipton Building Society fixed rate bond is in place and a certificate of investment has been received. <a href="#">Noted</a></p> <p>c Tree specialists have been sourced to tender for providing the Chestnut Green report. <a href="#">Noted</a></p> <p>d More antisocial behaviour has been reported at Chestnut Green. Unfortunately NYCC Police did not respond to the 101 notification at the time (email correspondence issued under separate cover). <a href="#">Noted</a></p> <p>e The planters have been replanted with Winter plants and returned. The wooden barrels are to be planted out on site in the next few days. <a href="#">Noted</a></p>																											

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	<p>f The bench has been removed at Chestnut Green, anti-littering notices have been put in place and the additional bin is expected to be on site in early November. <b>Noted</b></p> <p>g The meter at Chestnut Green has been disconnected and Npower has collected the redundant meter. <b>Noted</b></p>	
9	Resolutions	
	<p>a To make payments in accordance with payments schedule. <b>None scheduled</b></p> <p>b To consider the mid year review of budgeted expenditure and agree any ensuing action (details issued under separate cover). <b>Proposed by Cllr SW seconded by Cllr SS. Agreed no adjustment to be made to the projections for the remainder of the year.</b></p> <p>c To agree attendance at this year's Remembrance Service, obtain wreath and make donation of £30 to the supplier The Royal British Legion. <b>Proposed by Cllr SW seconded by Cllr SS. Agreed</b></p> <p>d To inform SDC that the PC has agreed to adopt the telephone box outside The Crown. SDC has informed the PC that it will not be objecting to the proposal to remove the box and adoption is the only option that will ensure it's retention (email issued under separate cover). Representations have been made on behalf of the Time Team (emailed details issued under separate cover). <b>Proposed by Cllr SW seconded by Cllr NS. Agreed</b></p> <p>e To purchase a dog litter bin at an approximate cost of £200 plus vat and agree a location for its placement on Fryston Common Lane. <b>Proposed by Cllr AS. Seconded by Cllr SW. Agreed with location to be at the first passing place on south side.</b></p> <p>f To determine arrangements for deployment of the 'Tommy' statue over the Remembrance Day period. <b>Proposed by Cllr SW seconded by Cllr NS. Agreed to be located at the PO</b></p> <p>g To sponsor the floodlighting of St Wilfrid's Church for one week at a cost of £30. <b>Proposed by Cllr SW. Seconded by Cllr RB. Agreed</b></p> <p>h To agree the content of the letter to be sent, jointly with SMPC, to NYCC about the Lumby Lane / Cass Lane Milford Grange footpaths. Draft issued under separate cover. <b>Proposed by Cllr SW. Seconded by Cllr AS. Agreed</b></p> <p>i To identify any items requiring repair and / or maintenance. <b>Agreed to write to NYCC about the hedges behind the school affecting the footpath</b></p>	
10	Discussion Items	
	<p>a Residents issues received under item 4. <b>Nothing further</b></p> <p>b The draft budget for 2021.2022 (details issued under separate cover). <b>Noted. Members to advise clerk of any requirements for incorporation into final draft for consideration at November meeting</b></p> <p>c Foregoing a December meeting. <b>Members advised that the November meeting will be the last opportunity until the end of January to effect any requirement.</b></p> <p>d Parking on Fryston Common Lane (email issued under separate cover). <b>The consensus view was that parking restrictions were the only option in the circumstances for keeping the highway accessible to all vehicles and that an appropriate step would be to discuss the matter with NYCC Highways.</b></p>	
11	Updates	
	<p>a Burial Committee. <b>The members of the JBC were to be introduced to Sharepoint and the precept for next year had been agreed.</b></p> <p>b Safer Roads Partnership. <b>Support had been expressed for the funding of the two crossing applications from representatives of Selby's MP. The view was that the first step on the route to achieving a bypass was to get it onto the local plan</b></p> <p>c Village Decoration. <b>The leaflet drop to main Street residents has yet to be organised</b></p>	<p>Cllr SS</p> <p>Cllr SY</p> <p>Cllr SS</p>

Item		Action
	d Lumby Lane cycle / footway initiative. <a href="#">Nothing further</a> e Footpath adjacent to Community Centre. <a href="#">Nothing further</a> f Projects Working Party. <a href="#">Meeting 4 November</a> g Registered footpaths. <a href="#">Nothing further</a> h Mount possessory title. <a href="#">Nothing further</a>	Cllr SW Cllr SW Clerk
12	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
13	Items For Next Meeting	
	a Items to be with Clerk before 10th November for next meeting on 18th November. <a href="#">Noted</a>	All

The meeting closed at 9.21pm