

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 15 July 2020 held remotely in Microsoft Teams

Present: Cllrs Bill Holmes (BH), Robert Blowman (RB),  
Susan Scott (SS), Susan Woodhall (SW), Suzanne Young (SY), Amanda Shaw (AS)  
Clerk: Philip Scott. District Councillor J Mackman as guest  
The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: <a href="#">None received</a>	
2	Declarations of interest: <a href="#">Item 5.1.c: Cllr SY declared a neighbour interest</a>	
3	To confirm the minutes of the meeting held on 17th June 2020. <a href="#">Agreed by all present at that meeting.</a>	
4	<p>Residents Issues</p> <p>1) Cllr BH recorded an issue involving a horse being ridden along the Church Lane footpath when the rider had to be informed that this was forbidden. <a href="#">Noted</a></p> <p>2) Cllr BH reported that the need for the telephone box at the Crown was the subject of another review by BT and a consultation process had begun. <a href="#">Noted. Consultation to be advertised on notice board and NW</a></p> <p>3) A suggestion has been made by a resident of Abbeystone Way that the village establish a fibre broadband community partnership. <a href="#">Councillors thought this was a good idea and will be subject to a Resolution at the August meeting.</a></p>	
5	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Erection of a livestock building with associated infrastructure (building 1 of 2), Land Off, Lowfield Road, Hillam. <a href="#">Agreed to object on multiple grounds (refer to SDC 'Public Access' planning portal website for details). Agreed to send a letter to highways noting concern with the suitability of the road and access</a></p> <p>b Erection of a livestock building with associated infrastructure (building 2 of 2), Land Off, Lowfield Road, Hillam. <a href="#">Agreed to object on multiple grounds (refer to SDC 'Public Access' planning portal website for details)</a></p> <p>c Part-retrospective application for engineering operations to allow the installation of a tennis court with associated boundary treatments and landscaping (resubmission application), 118 Main Street, Monk Fryston, Leeds. <a href="#">Agreed to object on multiple grounds (refer to SDC 'Public Access' planning portal website for details)</a></p> <p>d Demolition of existing dwelling and outbuildings and construction of 5 No. dwellings, The Bungalow, 31 Lumby Hill, Monk Fryston. <a href="#">Agreed to object on multiple grounds (refer to SDC 'Public Access' planning portal website for details)</a></p> <p>e Installation and operation of 11no. 4.5MW gas engines and ancillary development on land, Sub Station, Rawfield Lane, Fairburn. <a href="#">Agreed to object on multiple grounds (refer to SDC 'Public Access' planning portal website for details)</a></p> <p>2 Decision notices received</p> <p>a Proposed single storey side extension to detached dwelling house to provide utility room and play room at 7 Abbeystone Gardens, Monk Fryston – permitted. <a href="#">Noted</a></p> <p>b Proposed erection of a 2 storey rear extension to provide a larger kitchen, new bedroom with en-suite at 18 Hillcrest, Monk Fryston – permitted. <a href="#">Noted</a></p> <p>c Proposed dropped kerb at 4 The Meadows, Monk Fryston – permitted. <a href="#">Noted</a></p>	
6	Finances	Clerk

Item		Action																										
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment (£290). <a href="#">Noted</a></p> <p>2 YLCA membership fee (cheque 1196 - £313). <a href="#">Noted</a></p> <p>3 HMRC paye payment (cheque 1197 - £206). <a href="#">Noted</a></p> <p>b <b>Current Account</b></p> <table border="0" style="width: 100%;"> <tr> <td>Current Account as Statement to 1 July 2020</td> <td style="text-align: right;">£14747.67</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£14902.79</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£2527.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£2682.12</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£519.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£14228.67</td> </tr> </table> <p>c <b>Savings Accounts</b></p> <table border="0" style="width: 100%;"> <tr> <td>Yorkshire Bank</td> <td style="text-align: right;">£43,113.00</td> </tr> <tr> <td>Skipton BS (2019 annual statement)</td> <td style="text-align: right;">£72,109.91</td> </tr> <tr> <td>Nationwide BS (1 November 2019 statement)</td> <td style="text-align: right;">£70,322.32</td> </tr> </table> <p>d <b>Future Commitments / Income</b></p> <table border="0" style="width: 100%;"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £6242.50</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £257.75</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £5984.75</td> </tr> </table> <p>e <b>Cash Book</b></p> <table border="0" style="width: 100%;"> <tr> <td>Cash Book Balance at 9 July 2020</td> <td style="text-align: right;">£14228.67</td> </tr> </table> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p>g <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of June was £5953.28 against a forecast of £6380. <a href="#">Noted</a></p> <p>h <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	Current Account as Statement to 1 July 2020	£14747.67	Previous Balance	£14902.79	Cash received	£2527.00	Cheques issued and cleared	£2682.12	Cheques not cleared	£519.00	Cash available when all cheques cleared	£14228.67	Yorkshire Bank	£43,113.00	Skipton BS (2019 annual statement)	£72,109.91	Nationwide BS (1 November 2019 statement)	£70,322.32	Liabilities as set out in Balance Sheet schedule	(-) £6242.50	Creditors	(+) £257.75	Total Commitments (-) / Income (+)	(-) £5984.75	Cash Book Balance at 9 July 2020	£14228.67	
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7	Clerks Update																											
	<p>a The bus shelter in front of the Surgery has been re-installed. <a href="#">Noted</a></p> <p>b The Annual Return has been sent to the external auditor. <a href="#">Noted</a></p> <p>c The invoicing issue with Npower has been resolved satisfactorily. <a href="#">Noted</a></p> <p>d All the Summer planting has been completed by the PC's planting contractor. <a href="#">Noted</a></p> <p>e SDC is having a district wide Conservation Area appraisal carried out by external consultants. <a href="#">PC to consider any response at next meeting</a></p> <p>f Hillam PC has requested cutting back of the branches on the tree adjacent to the flagpole as they are damage the flag. <a href="#">Clerk to request same from SDC.</a></p>																											
8	Resolutions																											
	a To make payments in accordance with payments schedule with additions for reimbursement of £10 to Cllr Holmes for a replacement lock for the Triangle gate																											

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	<p>(cheque 1200) and payment to First Impressions for the the planting work (£2538.00 – cheque 1201). <b>Proposed by Cllr BH. Seconded by Cllr SS. Agreed</b></p> <p>b To request North Yorkshire County Council to reinstate fully the registered footpath that runs from Lumby Lane to Cass Lane South Milford. <b>Proposed by Cllr BH, seconded by Cllr SY. Agreed</b></p> <p>c To put a bid in under the Police Commissioners AJ1 fund for 2 permanent VAS signs and delegate completion of the application to Cllrs Holmes and Woodhall. <b>Proposed by Cllr BH. Seconded by Cllr SS. Agreed</b></p> <p>d To appoint 2 members to the newsletter group in line with the Councils newsletter policy. <b>Proposed by Cllr BH that Cllr SS is appointed. Seconded by Cllr SY. Agreed</b></p> <p>e To purchase a replacement sign for the gateway sign at the East end of the village. Estimated cost circa £180. <b>Proposed by Cllr SS. Seconded by Cllr BH. Agreed</b></p> <p>f To agree the content of the draft Newsletter and to agree expenditure of up to £200 for procurement of 500 copies. Issued under separate cover. <b>Content agreed subject to discussed revisions and proof reading. Proposed Cllr SW. Seconded by Cllr SS. Agreed</b></p> <p>g To identify any items requiring repair and / or maintenance. <b>None recorded</b></p>	
9	Discussion Items	
	<p>a Residents issues received under item 4. <b>Nothing further</b></p> <p>b Removal of the redundant electricity meter at Chestnut Green. <b>To be subject to a motion at the next meeting</b></p> <p>c Disposal of the land adjacent to 7 Chestnut Green. An enquiry has been received from the adjacent owner about the possibility of acquiring the land. <b>The Clerk advised that if the PC is minded to dispose of the land the PC has a legal obligation to obtain a market value return from any sale.</b></p>	
10	Updates	From
	<p>a Burial Committee. <b>The issues raised by the auditor have still to be resolved. Adverts have been posted for the vacant Clerks post</b></p> <p>b Safer Roads Partnership. <b>NYCC have authorised recommencement of the Community Speedwatch initiative. An application for an NYCC AJ1 grant is being formulated for variable speed cameras for the village</b></p> <p>c Village Decoration. <b>A meeting of the Committee was held on 8 July. Minutes to be circulated in due course for updating on decisions made</b></p> <p>d Lumby Lane cycle / footway initiative. <b>Nothing further</b></p> <p>e Footpath adjacent to Community Centre. <b>Still awaiting a response from NYCC to the latest submission to them</b></p> <p>f Projects Working Party. <b>An application for an NYCC AJ1 grant is being formulated for 2 speed cameras for the village</b></p> <p>g Registered Footpaths. <b>Nothing further</b></p> <p>h Mount possessory title. <b>The submission is ready to go to the Land Registry but a valuation has to be provided in order to assess the application fee.</b></p> <p>i The Crown community asset application. <b>Details of similar applications made in Hillam and Church Fenton have been obtained for reference</b></p>	<p>Cllr SS</p> <p>Cllr RB</p> <p>Cllr SW</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Clerk</p> <p>Cllr BH</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. <b>No aspects raised</b>	
12	Items For Next Meeting	
	a Items to be with Clerk before 11th August for next meeting on 19th August. <b>Noted</b>	All

The meeting closed at 9.46 pm