

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Annual Parish Council Meeting held 18th May 2016 at the Church Hall, Church Lane.

Present: Cllrs Bill Holmes (BH), Susan Woodhall (SW), Mark Johnson (MJ)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.45pm

Item	Action
1	To elect a Chairman. Cllr Holmes was elected unopposed as Chairman.
2	To receive the Chairman's declaration of acceptance of office. Received and countersigned by Clerk
3	To receive apologies for absence. Apologies were received from Cllrs Spofforth and Mountain
4	To receive declarations of interest: None declared
5	To co-opt members to fill vacant seats on the Council. Susan Scott was co-opted.
6	To receive members Declarations of Acceptance of Office. All existing Councillors declarations have been received.
7	To elect a Vice Chairman. Cllr Johnson elected as vice chairman
8	To receive the Vice Chairman's declaration of acceptance of office. Received and countersigned by Clerk
9	To decide when any Declarations of Acceptance of Office and written undertakings to observe the Code of Conduct adopted by the Council which have not been received as provided by law, shall be received. Those of co-opted member Susan Scott to be received at or before June meeting.
10	To appoint Council representatives to the Joint Burial Committee (2no), the Community Association (2no), the Grants Committee, the Planting Working Party, the Monk Fryston and Hillam Liaison Group and the Lighting Working Party. The following representatives were appointed: <ul style="list-style-type: none">a Joint Burial Committee: Cllrs Johnson and Woodhallb Community Association: Cllrs Holmes and Spofforthc Grants Committee: No appointmentd Planting Working Party: Cllr Woodhalle Liaison Group: No appointmentf Lighting Working Party: No appointment
11	To receive the past Chairman's Report Cllr Holmes reported a year during which difficulties were experienced by members because of the lack of a full Council for most of the year with the presence of Cllr Carol Mackman being particularly missed. Despite a protracted planning process the sale of the 'Old Quarry' land is now approaching completion. A number of the street lights have been upgraded during

the course of the year. The lights on Church Lane have been adopted by NYCC as a result of this initiative. Good work has been done by the Planting Group maintaining the colourful displays throughout the village and the PC provided assistance to the organisers of the Tour de Yorkshire event. Cllr Holmes thanked all councillors for their contributions over the past year.

- 12 To receive the Responsible Financial Officer's Report
- The RFO referred to the circulated Receipts and Payment Account, Debtors and Creditors Account and Bank Reconciliation Statement for the year ended 31 March 2016 the salient points of which were:
- Total income - £19509.90
 - Expenditure - £20712.31
 - Total bank balances - £24653.82
 - Total creditors - £1845.12
 - Current Liabilities - £14926.53 including £5901.53 resolution commitments of which £2000 is reserved for treatment of any future knotweed emerging on quarry land.
 - Reduction in fixed assets - £2702 primarily because 4 of the PC's streetlights have now been taken off the Register (adopted by the County Council)
- 13 To remind members of the existence of standing orders and to consider the opportunity to review standing orders by the process set out in Standing Order 41.
1. Agreed that the current Standing Orders are up to date
 2. Agreed that the Financial Regulations are up to date
 3. Agreed that the council should adopt the Code of Conduct as defined by SDC
- 14 To consider payment of any subscriptions falling to be paid annually. The YLCA and SLCC subscriptions are those to be paid when due.
- 15 To inspect any deeds and trust investments in the custody of the Council as required. The Clerk reported that the deeds for Chestnut Green were held by Elmhirst Parker in Sherburn. Similarly for the registered title documentation for the two plots in the quarry. The Council has no trusts.
- 16 To list property in the ownership of the Council. The properties are the two plots in the quarry between the A63 and Lumby Lane and the plots at Chestnut Green.

The meeting closed at 8.05pm