

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 18<sup>th</sup> March 2020 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Robert Blowman (RB), Nigel Spofforth (NS) (from 8.05pm),  
Susan Scott (SS), Amanda Shaw (AS)

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm and immediately proposed a motion to vary the Agenda (article 8 of Standing Orders refers) to include two urgent items 1) to receive a presentation on behalf of Monk Fryston / Hillam Covid-19 Support Group and 2) to agree procedure in the circumstances of the Coronavirus pandemic.

Agreed. (Minutes 12 and 13 refer)

Item		Action
1	Apologies for absence: <a href="#">Received from Cllrs Woodhall and Young</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	<p>a To confirm the minutes of the meeting held on 19th February 2020. <a href="#">Agreed by all present at that meeting with the amendment to minute 6.1.a agreed at the extraordinary meeting on 11 March incorporated. Chairman to sign.</a></p> <p>b To confirm the Minutes of the Village Decorations Committee Meeting held on 25 February 2020. <a href="#">Agreed by all present at that meeting by email.</a></p> <p>c To confirm the minutes of the Extraordinary Meeting held on 11 March 2020. <a href="#">Agreed by all present at that meeting.</a></p>	Cllr BH
4	Residents Issues (15mins) <a href="#">No residents presented</a>	
5	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed construction of a motorway service area, Land At Lumby, South Milford – amended plans, description and information. <a href="#">Agreed no further comments or observations</a></p> <p>2 Decision notices received</p> <p>a Application for consent to crown reduce by approximately 1.2-1.5 m below regrowth leaving the tree at a height of 7.5 m and to crown lift to 4.5 m to give clearance to vehicles to 1no Sycamore tree within the conservation area at Malvern Mews, Monk Fryston – permitted. <a href="#">Noted</a></p> <p>b Proposed change of use of existing agricultural barn to equestrian use to provide an indoor riding arena and proposed change of use of existing agricultural barn to a mixed agricultural/equestrian use to provide 10 indoor stables and hay/straw storage at Priors Park Farm, Fryston Common Lane, Monk Fryston – permitted. <a href="#">Noted</a></p>	
6	Finances	Clerk
	a Authorised payments since last meeting:	

Item		Action																										
	<p>1. Clerks SO salary payment (£270). <a href="#">Noted</a></p> <p><b>b Current Account</b></p> <table border="0" style="width: 100%;"> <tr> <td>Current Account as Statement to 28 February 2020</td> <td style="text-align: right;">£9,281.04</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£9,571.04</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£290.00</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£209.51</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£ 9,071.53</td> </tr> </table> <p><b>c Savings Accounts</b></p> <table border="0" style="width: 100%;"> <tr> <td>Yorkshire Bank balance after January 2020 interest (£41.66)</td> <td style="text-align: right;">£43,113.00</td> </tr> <tr> <td>Skipton BS (2019 annual statement) Note this figure is correct and supersedes those of previous reports including the recently approved Investment Strategy which will be amended accordingly)</td> <td style="text-align: right;">£72,109.91</td> </tr> <tr> <td>Nationwide BS (account opening)</td> <td style="text-align: right;">£70,000</td> </tr> </table> <p><b>d Future Commitments / Income</b></p> <table border="0" style="width: 100%;"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £10302.00</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £2496.65</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £7805.35</td> </tr> </table> <p><b>e Cash Book</b></p> <table border="0" style="width: 100%;"> <tr> <td>Cash Book Balance at 9 March 2020</td> <td style="text-align: right;">£9,071.53</td> </tr> </table> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p><b>g Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of June was £21238.10 against a forecast of £20562.00. <a href="#">Noted</a></p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	Current Account as Statement to 28 February 2020	£9,281.04	Previous Balance	£9,571.04	Cash received	£00.00	Cheques issued and cleared	£290.00	Cheques not cleared	£209.51	Cash available when all cheques cleared	£ 9,071.53	Yorkshire Bank balance after January 2020 interest (£41.66)	£43,113.00	Skipton BS (2019 annual statement) Note this figure is correct and supersedes those of previous reports including the recently approved Investment Strategy which will be amended accordingly)	£72,109.91	Nationwide BS (account opening)	£70,000	Liabilities as set out in Balance Sheet schedule	(-) £10302.00	Creditors	(+) £2496.65	Total Commitments (-) / Income (+)	(-) £7805.35	Cash Book Balance at 9 March 2020	£9,071.53	
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7	Clerks Update																											
	<p><b>a</b> The PC's response to the Selby District Local Plan to 2040 Issues and Options has been sent to SDC. <a href="#">Noted</a></p> <p><b>b</b> Arrangements have been confirmed for reimbursement of the cost of the damage to the bus shelter by the Post Office. <a href="#">Noted</a></p> <p><b>c</b> The Neighbourhood Watch signs have been replaced with new. <a href="#">Noted</a></p> <p><b>d</b> The Norton internet security cover has been renewed. <a href="#">Noted</a></p> <p><b>e</b> The Community Association has informed SDC that it has no objection to the inclusion of the centre on its List of Community Assets. <a href="#">Noted</a></p>																											
8	Resolutions																											

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	<p>a To make payments in accordance with payments schedule (issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr AS. Agreed</a></p> <p>b To inform NYCC that the PC does not want to proceed further with its current TRO application in the light of the improved circumstances. <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p>c To agree a response to SDC's request for further information in connection with the PC's asset of community value application for The Crown (document sent under separate cover). <a href="#">Proposed by Cllr BH that Councillors give consideration to the content of a detailed response and report back within the next 8 weeks. Seconded by Cllr AS. Agreed.</a></p> <p>d To increase the 2020/21 budget delegated to the Village Decorations Committee by £1500. <a href="#">Proposed by Cllr SS. Seconded by Cllr BH. Agreed</a></p> <p>e To proceed with First Impressions for the carrying out of a 'full service' of supply, compost, feed, water, maintain and removal of the summer planting based on its estimate 267 of 25 February. Confidential estimate circulated at meeting. <a href="#">Proposed by Cllr SS. Seconded by Cllr BH. Agreed</a></p> <p>f To consider the request for funding assistance from 'What The Dickens' and to decide any award. <a href="#">Motion deferred due to the coronavirus crisis.</a></p> <p>g To change the date / time of the Annual Parish Council Meeting to Wednesday 8 April at 8pm. <a href="#">Motion deferred due to the coronavirus crisis</a></p> <p>h To agree the response to the letter received from Sherburn –in-Elmet Community Trust (issued under separate cover). <a href="#">Proposed by Cllr BH that a grant is made this year with the situation reviewed on an annual basis. Seconded by Cllr SS. Agreed.</a></p> <p>i To permit the Art Club to display its banner at the Triangle (email 7 March issued under separate cover refers). <a href="#">Proposed by Cllr BH that the decision is delegated to the Clerk. Seconded by Cllr RB. Agreed</a></p> <p>j To identify any items requiring repair and / or maintenance. <a href="#">Noted that the rubbish in the informal 'layby' east of the village is still there.</a></p>	
9	Discussion Items	
	<p>a Resident's issues received under item 4. <a href="#">None to discuss.</a></p> <p>b Suggestion from Hillam PC to improve liaison between the two Councils (letter issued under separate cover). <a href="#">The consensus was that any specific issues that needed consideration would be better relayed through the respective Clerk's so that they could be addressed more timeously at monthly intervals rather than the six monthly ones suggested.</a></p>	
10	Updates	
	<p>a Burial Committee. <a href="#">Nothing further</a></p> <p>b Safer Roads Partnership. <a href="#">Speedwatch is now in place but more volunteers are being sought. NYCC has informed the PC that a survey has revealed that there is not enough footfall to qualify for the appointment of a crossing patrol officer. Steps had also been</a></p>	

Item		Action
	<p>taken to further the requirements via our MP.</p> <p>c Village Decoration. An estimated twenty strings of replacement Christmas lights and two new transformers will be needed for the coming year.</p> <p>d MFPC/HPC liaison group. Nothing further</p> <p>e Lumby Lane cycle / footway initiative. Nothing further</p> <p>f Footpath adjacent to Community Centre. Still awaiting NYCC's response</p> <p>g Projects Working Party. Nothing further</p> <p>h Chairman's meeting with Community Association. The discussion was with the CA Chairman. It encompassed the background to the CA's unsuccessful grant request, ways of addressing the PC buying time / space at the CA, the intended led light for the PC's streetlight at the Centre and the PC's right to bid application for the Centre.</p>	
11	a Schedule of post received and issued since the last meeting. No aspects raised	
12	<p>Presentation by Marie Parkin on behalf of the Monk Fryston / Hillam Covid-19 Support Group</p> <p>The Group has been set up to support the elderly and those with children and anyone else struggling with obtaining the basics of life in the current circumstances. A leaflet setting out information about the arrangements put in place has been distributed to all local households. The aim is to match volunteers with residents in need over both short and long term periods. Currently numbers are being evaluated. Local providers are being contacted about providing assistance. Similarly with the Surgeries at MF and SM about prescription deliveries. The presence of the Group is being publicised via Neighbourhood Watch and a Facebook page. A request to the PC to help promote re-assurance about the validity of the Group was made. In response the PC gave assurances of providing help in every respect including financial assistance should that be necessary.</p>	
13	To defer the next meeting until May and to delegate action on all ensuing action including financial issues and payments to the Clerk working in consultation with the Chairman until the next meeting. Proposed by Cllr BH. Agreed	Clerk Cllr BH
14	Items For Next Meeting	
	a The deadline for submissions to be notified by the Clerk in due course. Noted	All

The meeting closed at 9.10pm