

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above named Parish will be held at the Church Hall, Church Lane on Wednesday 11 March 2015 at 7.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 5th March 2015

AGENDA

Item		Lead
1	To receive apologies for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 11th February 2015	
4	To receive District Councillor(s) update	-
5	Planning	Chair
	1) Approval notices have been received for:	
	a Proposed extension, Brecks Farm, Selby Road , Monk Fryston	
	b Erection of a ground floor extension to create independent living for elderly relative at 106 Main Street, Monk Fryston	
6	Finances	Clerk
	a Authorised payments since last meeting:	
	1 Clerks SO salary payment	
	b Current Account	
	Current Account as Statement to 18 February 2015	£10,093.88
	Previous Balance	£10,843.89
	Cash received	£00.00
	Cheques issued and cleared	£750.01
	Cheques not cleared	£244.00
	Cash available when all cheques cleared	£9,849.88
	c Savings Account	
	Savings Account balance before January 2015 interest	£18286.36
	d Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	(-) £12,787.37
	Reclaimable VAT due and grass cutting costs	(+) £799.50
	Total Commitments (-) / Income (+)	(-) £11,987.87

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Item		Lead
	<p>e Cash Book Cash Book Balance at 2 March 2015 £9849.88</p> <p>f Current Account / Cash Book Reconciliation The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison The comparative expenditure through to the end of February was £19,057.92 against a forecast of £22,176.00</p> <p>h Audit Control Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a The Community Association has presented the PC with a certificate in recognition of the funding provided in connection with the development of the Community Centre.</p> <p>b the nomination process for the forthcoming elections commences on Monday, 16 March. The deadline for submission of nominations is 4pm on Thursday, 9 April. The election day is 7 May, 2015. There is to be a briefing on Monday 16 March from SDC to Clerks on associated requirements.</p> <p>c the outstanding invoice to Hillam PC for their share of the 2013/14 grass cutting at the Community centre has been issued</p>	
8	Motions <i>(in bold italic)</i>	Various
	<p>a <i>to make payments in accordance with payments schedule</i> (issued under separate cover)</p> <p>b <i>to agree format and content of the newsletter with an agreed maximum spend of £100.</i></p> <p>c <i>Council to withdraw from any negotiations for the sale of the quarry land should formal exchange of contracts not be achieved before 17:00hrs on the 30th April 2015. Council solicitor to be notified of this intent and instructed to act accordingly.</i></p> <p>d <i>to spend up to £100 for an initial hand weed and spray in the Spring and £40 for a spray in the Autumn to treat weeds along the previously agreed area of the village (item 8j of February meeting refers)</i></p> <p>e <i>To appoint Malcolm Walton as the internal auditor for the accounts for the current financial year. Appointment to be in accordance with the PC's previously agreed terms of reference.</i></p> <p>f <i>to spend £400 cutting all shrubs down to under 3 foot and removing all debris from the copse adj. 50 Lumby Hill</i></p> <p>g <i>the date and venue of the next meeting will be 7.30pm on Wednesday 8th April at</i></p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Cllr BH</p> <p style="text-align: center;">Cllr BH</p> <p style="text-align: center;">Cllr MJ</p> <p style="text-align: center;">Cllr JM</p> <p style="text-align: center;">Cllr JM</p> <p style="text-align: center;">Cllr JM</p>

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Item		Lead
	<p><i>the Church Hall.</i></p> <p>h <i>to spend up to £1000 (excluding vat) purchasing 4no. led lamps to be used for replacement of existing street lighting stock as and when a failure occurs.</i></p> <p>Items I and j are confidential items and non-councillors to leave the room until the matter is resolved.</p> <p>i <i>following the Clerks annual employment review to agree the Clerks pay scale from 1st January 2015 and the payment of a NJC recommended consolidated one off sum</i> (details to be issued under separate cover)</p> <p>j <i>to appoint a contractor for the next 3 year term for grass cutting and associated services</i> (three tenders have been invited and the returned tenders will be opened at the meeting)</p>	<p>Cllr BH</p> <p>Cllr JM</p> <p>Cllr JM</p>
9	Discussion Items	
	<p>a the date of this year's AGM</p> <p>b action pertinent to the Annual Parish Meeting (provisionally scheduled for Thursday 23rd April 2015).</p> <p>c any matters pertinent to the April meeting (the last meeting before the elections)</p> <p>d any matters pertinent the forthcoming elections</p> <p>e noise attenuation at the Community Centre</p> <p>f response from SDC Enforcement Officer on the situation regarding the required widening of the road at Oak Tree Farm, Monk Fryston. (SDC email 3.3.15 refers)</p>	<p>Cllr JM</p> <p>Cllr JM</p> <p>Cllr JM</p> <p>Cllr JM</p> <p>Cllr BH</p> <p>Cllr BH</p>
10	Updates	Various
	<p>a Burial Committee</p> <p>b CEF</p> <p>c Community Association.</p> <p>d A63 Traffic Calming.</p> <p>e Aero club noise and disturbance.</p> <p>f A63/ Quarry land.</p> <p>g Street Lighting Working Party.</p> <p>h Planting Working Party.</p> <p>i MFPC/HPC liaison group.</p> <p>j A63 school crossing patrol.</p> <p>k Oak Tree Farm</p>	<p>Cllr SW</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr NS</p> <p>Cllr SM</p> <p>Clerk</p> <p>Cllr BH</p> <p>Cllr SM</p> <p>Cllr JM</p> <p>Clerk</p> <p>Clerk</p>
11	Correspondence	
	<p>POST IN</p> <p>a Letter from NYCC re registration of 'Commons'</p> <p>b The Pensions Regulator - letter re criteria for workplace pension scheme.</p> <p>c Letter introducing Yorkshire Energy Doctor offering free energy advice to those at risk of fuel poverty</p> <p>d Letter and leaflets from Rural Action Yorkshire re new campaign to inspire people</p>	

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Item		Lead
	to think about starting something new in their community e Receipt for donation f Yorkshire Bank statement POST OUT a None	
12	Items For Next Meeting	All
	a Items to be with Clerk before 1 st April for next meeting on 8 th April (subject to agreement earlier on date of meeting)	