

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 15<sup>th</sup> June 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Woodhall (SW), Susan Scott (SS,)

Mark Johnson (MJ) from 8.15p), Nigel Spofforth (NS) from 7.45pm

Mr John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7.55pm.

Item		Action
1	Apologies for absence: <a href="#">None</a>	
2	Declarations of interest: <a href="#">Cllr BH declared a pecuniary interest in item 8g</a>	
3	To confirm the minutes of the meeting held Meeting held on 18th May 2016. <a href="#">Agreed</a> To confirm the Minutes of the Annual Parish Council Meeting held on 18th May 2016. <a href="#">Agreed.</a>	Cllr BH
4	To receive District Councillor(s) update  <a href="#">The planning application for Abbeystone Way has been approved subject to conditions, The owner of 55 Main Street has informed SDC that a second planning application is being prepared in response to the enforcement notice. National Grid is replacing one of its 50km overhead lines through the parish – due for completion June 2017. The TdY has been deemed a success. Selby will host either a start or finish in 2017. 'Summit' is now open. Activities and courses are being targeted to groups and organisations. Refurbishment has been completed at Tadcaster Leisure Centre. Teaching children to swim is being promoted. Devolution discussions are ongoing. A brownfield site register is being prepared by SDC. SDC is carrying out a root and branch reorganisation of its administration with two new directors already appointed. The accommodation of the first refugees should be completed in June.</a>	
5	Planning	Chair
	<ol style="list-style-type: none"> <li>1 To agree consultation responses to the following planning proposals:               <ol style="list-style-type: none"> <li>a Advertising consent for four sponsorship signs etc, A162/A63 Roundabout, Selby Road, Monk Fryston. <a href="#">Agreed to object on the grounds that the signs create a distraction to traffic on this busy junction.</a></li> <li>b Proposed conversion and extension of outbuilding to create granny annexe, Margyl Cottage, 40 Main Street, Monk Fryston. <a href="#">Agreed no comments or observations</a></li> </ol> </li> </ol>	
6	Finances	Clerk
	<ol style="list-style-type: none"> <li>a Authorised payments since last meeting:               <ol style="list-style-type: none"> <li>1 Clerks SO salary payment</li> <li>2 Grant payment to WI - cheque 981 (£150)</li> </ol> </li> </ol>	

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	<p><b>b Current Account</b></p> <table border="0"> <tr> <td>Current Account as Statement to 1 June 2016</td> <td style="text-align: right;">£16536.26</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£21526.32</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£4990.06</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£1498.23</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£15038.03</td> </tr> </table> <p><b>c Savings Account</b></p> <table border="0"> <tr> <td>Savings Account balance after January 2016 interest (verified by Chairman)</td> <td style="text-align: right;">£14770.82</td> </tr> </table> <p><b>d Future Commitments / Income</b></p> <table border="0"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £11556.04</td> </tr> <tr> <td>Creditors as set out in Balance Sheet schedule</td> <td style="text-align: right;">(+) £325.67</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £11230.37</td> </tr> </table> <p><b>e Cash Book</b></p> <table border="0"> <tr> <td>Cash Book Balance at 8 June 2016</td> <td style="text-align: right;">£15038.03</td> </tr> </table> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p><b>g Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to May was £2660.81 against a forecast of £2795.00.</p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>	Current Account as Statement to 1 June 2016	£16536.26	Previous Balance	£21526.32	Cash received	£00.00	Cheques issued and cleared	£4990.06	Cheques not cleared	£1498.23	Cash available when all cheques cleared	£15038.03	Savings Account balance after January 2016 interest (verified by Chairman)	£14770.82	Liabilities as set out in Balance Sheet schedule	(-) £11556.04	Creditors as set out in Balance Sheet schedule	(+) £325.67	Total Commitments (-) / Income (+)	(-) £11230.37	Cash Book Balance at 8 June 2016	£15038.03	
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7	Clerks Update																							
	<p><b>a</b> Cllr Susan Scott has delivered her declaration of Acceptance of Office and Members Interest Form</p> <p><b>b</b> The grant to the WI has been made to its HMS Pinafores bank account (explanatory email 18.05.16 refers)</p> <p><b>c</b> Planning consent has been granted for the quarry land</p> <p><b>d</b> The order has been placed for the repair of the fencepost and rail on the Mount</p>																							
8	Resolutions																							
	<p><b>a</b> To make payments in accordance with payments schedule (issued under separate cover) Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p><b>b</b> To co-opt Robert Croft to fill the remaining vacant seat on the Council. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p><b>c</b> To consider the Internal Auditors report and agree any action arising from it (issued under separate cover). Proposed by Cllr BH that the report is accepted with no action required other than to note comments. Seconded by Cllr NS. Agreed</p>																							

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	<p>d To appoint Cllrs NS and SS as Council representatives to the Monk Fryston and Hillam Liaison Group and to disband the Lighting Working Party. <b>Proposed by Cllr BH. Seconded by Cllr NS. Agreed</b></p> <p>e 1) To ratify the previously given authorisation for pupils at Monk Fryston School to undertake the tidying up and carrying out planting on Chestnut Green and 2) To agree reimbursement expenditure up to £150 towards the cost of the materials used <b>Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</b></p> <p>f To agree expenditure by the Planting Working Party of up to £200 on summer planting. <b>Proposed by Cllr SW. Seconded by Cllr BH. Agreed.</b></p> <p>g To cut the grass on the Deer Park Play Area up to 10 times each year (as per the original request of two residents and to the same frequency as the grass cutting schedule for other areas). <b>Proposed by Cllr NS. Seconded by Cllr MJ Agreed (in the absence of Cllr BH).</b></p> <p>h To agree expenditure on investment advice for dealing with the proceeds arising from the prospective sale of the quarry land. <b>Deferred to next meeting</b></p> <p>i To consider the application for a grant received from MF Cheeky Monkeys M&amp;T Playgroup and to determine an appropriate award (application letter issued under separate cover). <b>Proposed by Cllr BH that the itemised goods in the application should be purchased by the PC and gifted to them. Seconded by Cllr SW. Agreed.</b></p>	
9	Discussion Items	
	<p>a Amending the Grants Procedure to reflect present working practice. <b>There was a consensus that it would be appropriate to amend the procedure accordingly.</b></p> <p>b Displaying of banners on the Triangle gate and fencing. <b>The PC can't give permission for the displaying of banners</b></p> <p>c Citizens Advice Bureau request for financial assistance. <b>It was thought that an appropriate step would be to have an 'open' meeting for them to give a presentation on their work.</b></p>	
10	Updates	
	<p>a Burial Committee. <b>An appropriate way of addressing the 'Transparency' issues is being discussed</b></p> <p>b Community Association. <b>Forthcoming events are in the process of being organised. The finances remain healthy.</b></p> <p>c A63 Traffic Calming. <b>Nothing further</b></p> <p>d A63/ Quarry land. <b>Nothing further</b></p> <p>e Street Lighting Working Party. <b>Now disbanded</b></p> <p>f Planting Working Party. <b>Nothing further</b></p> <p>g MFPC/HPC liaison group. <b>Nothing further</b></p> <p>h A63 school crossing patrol. <b>Nothing further</b></p> <p>i Oak Tree Farm. <b>Nothing further</b></p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. <b>No aspects raised</b>	

Item		Action
12	Items For Next Meeting	
	a Items to be with Clerk before 12th July for next meeting on 20th July. <a href="#">Noted</a>	All

The meeting closed at 9.05pm