

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 19 July 2017 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Robert Croft (RC)

Mr John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7 47pm.

Item	Action	
1	Apologies for absence: Reasons for absence were accepted for Cllrs Johnson and Aldred	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 21 June 2017. Agreed by all present	Cllr BH
4	To receive District Councillor(s) update SDC has appointed a new Chief Executive, Janet Waggott, working on a shared basis with NYCC (4:1 days respectively) commencing 18 September. The Council's Economic Development Strategy is being worked towards a self-sustainable plan which includes the major sites of Sherburn S2, Kellingley colliery and Eggborough. Mobile cctv equipment is now being deployed particularly in fly tipping hotspots across the District. Selby Arts Festival will be taking place 22 – 30 July and Sherburn Craft and Food Festival will follow over the August Bank Holiday weekend. Site allocations from the Local Plan Sites Consultation process are being evaluated with a view to finalisation next summer. The Council is working towards publishing later this month its 5 year land supply report for deliverable housing, without which the Council remains vulnerable to applications outside the current development plan.	
5	Planning	Chair
1	To agree consultation responses to the following planning proposals:	
a	Outline application including access (all other matters reserved) for 1no. detached two storey dwelling on land adjacent to Margyl Cottage, 40 Main Street, Monk Fryston. Agreed the following comments 1) notwithstanding the means of access shown on the drawing the PC would not want to see any vehicular access onto Main Street for reasons of highway safety and 2) the subject land is prone to flooding in times of high rainfall.	
b	Proposed construction of new general purpose agricultural building, extension to existing agricultural building and change of use of land from agriculture to D" (external sports area) with the provision of a dressage arena, Kingfisher Farm, Fryston Common Lane, Monk Fryston. Agreed no comments or observations	
c	The Eggborough CCGT (Generating Station) Project. Agreed no comments or observations	
2	An approval notice has been received for the proposed single storey rear extension and two storey side extension 2 Church Lane, Monk Fryston. Noted	

6 Finances

a Authorised payments since last meeting:

1. Clerks SO salary payment
2. HMRC paye payment - £173.60 (cheque 1031)

b **Current Account**

Current Account as Statement to 30 June 2017	£189766.27
Previous Balance	£190261.27
Cash received	£00.00
Cheques issued and cleared	£495.00
Cheques not cleared	£3436.78
Cash available when all cheques cleared	£186329.49

c **Savings Account**

Savings Account balance after July interest	£13058.12
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d **Future Commitments / Income**

Liabilities as set out in Balance Sheet schedule	(-) £12499.75
Creditors	(+) £1127.96
Total Commitments (-) / Income (+)	(-) £11371.79

e **Cash Book**

Cash Book Balance at 8 July 2017	£186329.49
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f **Current Account / Cash Book Reconciliation**

The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). [Noted](#)

g **Expenditure / Budget comparison**

The comparative expenditure through to the end of June was £10520 against a forecast of £6165.00. The difference being primarily due to the early order for the street lighting replacement (£3600). [Noted](#)

h **Audit Control**

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. [Confirmed](#)

7 Clerks Update

- a A reply is still awaited from SDC following the letter to it about the adoption of Church Lane. [Noted](#)
- b Steve Parkin has been instructed to attend to three tree branches on Chestnut Green for safety reasons. [Noted](#)
- c The heritage board licences have been signed and returned to The Crown and Post Office. [Noted](#)
- d A statement has been given by the Chairman to the Police about the graffiti damage to the village sign following the identification of the perpetrators. [Noted](#)
- e NYCC Highways have been requested to remove the debris on the highway next to

Item		Action
	Lumby Lane Railway Bridge. Noted that this had now been addressed	
f	The new mandate is in place for the Yorkshire Bank accounts. Noted	
g	The Clerk has had a meeting with Skipton Building Society in order to further the opening of the account. Noted	
8	Resolutions	
a	to make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SS. Agreed	Clerk
b	To co-opt member(s) to fill vacant seats on the Council. Deferred until next meeting	
c	To appoint a Council representative to the Community Association. Deferred until next meeting	
d	To arrange for the grass in front of the village signs on the A63 and Lumby Lane to be cut on a 5 times a year basis. Proposed by Cllr BH. Seconded by Cllr SS. Agreed	Clerk
e	To spend up to £150 to replace the vandal damaged village sign on Lumby Lane. Proposed by Cllr BH. Seconded by Cllr RC. Agreed	Clerk
f	To agree the street licence for the two bus shelters and arrange for its signature (licence issued under separate cover). Proposed by Cllr RC. Seconded by Cllr BH. Agreed with responsibility for its signature delegated to the Clerk. Cllr RC to arrange proposed meeting with NYCC Highways.	Clerk Cllr RC
g	To agree the brief for the Highways Consultant and to delegate responsibility to the Clerk and Cllr Johnson to obtain quotations (draft brief issued under separate cover). Proposed by Cllr BH. Seconded by Cllr RC. Draft brief and delegation agreed.	Clerk Cllr MJ
h	To transfer £100K from the current account to the savings account. Proposed by Cllr BH. Seconded by Cllr SS. Agreed	Clerk
9	Discussion Items	
a	Attendance at PC meetings. The duty of a councillor to attend meetings to which they are summonsed was discussed and it was noted that, as per statute, a councillor is automatically disqualified if s/he does not attend a meeting in 6 months when such absence has not been agreed upon by the Council.	
b	Planting around village signs. The clerk was asked to obtain a quotation from a specialist for preparing a planting schedule and timetable for an annual planting programme, not only for the village signs but for all the planting under the PC's control.	Clerk
10	Updates	
a	Burial Committee. Nothing further	
b	Community Association. The 'Proms' event took place last Saturday. Preparations for the next event (Beer Festival) are in progress	
c	A63 Traffic Calming. Nothing further	
d	Planting. Nothing further	
e	MFPC/HPC liaison group. BH to contact Hillam Chair to discuss	
f	Oak Tree Farm. Nothing further. District Councillor to be asked to make enquiries.	
g	Bus shelters. A quotation is to be obtained for moving the litter bin adjacent Fryston Forge	

Item	Action
h New bank accounts. A third account option is being investigated	
i Heritage boards working party. The boards are to be erected at the end of July	
j Repair and maintenance. The hedge on the south side of the Triangle adjacent to the A63 footpath requires cutting back.	
k Lumby Lane cycle / footway initiative. Nothing further	
11 Correspondence	
a Schedule of post received and issued since the last meeting. No aspects raised	
12 Items For Next Meeting	
a Items to be with Clerk before 7th August for next meeting on 16th August. Noted	All

The meeting closed at 8.47pm