

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 15th January 2020 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Robert Blowman (RB), Nigel Spofforth (NS) (from 7.38pm),
Susan Scott (SS), Susan Woodhall (SW), Suzanne Young (SY)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action																
1	Apologies for absence: Received from Cllr Shaw																	
2	Declarations of interest: Cllr BH declared a non-pecuniary interest in Item 9d.																	
3	To confirm the minutes of the meeting held on 20th November 2019. Agreed by all present at that meeting. Chairman to sign.	Cllr BH																
4	Residents Issues (15mins). Increase in incidents of dog fouling, particularly on Ingthorpe Lane, Church Lane and Main Street.																	
5	Planning	Chair																
	<p>1 Decision Notices received.</p> <p>a Retrospective application for engineering operations to allow the installation of a tennis court with associated boundary treatments, 118 Main Street, Monk Fryston, Leeds – refused. Noted. PC to make request to SDC to have the destroyed landscaping reinstated.</p> <p>b Retrospective application for a garden wall, 1 Youngs Court, Monk Fryston – granted. Noted</p> <p>c Proposed erection of 2 No 5 bed detached dwellings and 1 No 4 bed detached dwelling with garaging on 0.178 ha site, the existing cottage to be retained Wayside Cottage, 16 Main Street, Monk Fryston – granted. Noted</p>																	
6	Finances	Clerk																
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment (£270)</p> <p>b Current Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 31 December 2019</td> <td style="text-align: right; width: 20%;">£9872.25</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£15247.11</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£231.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£5605.86</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£9797.25</td> </tr> </table> <p>c Savings Accounts</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Yorkshire Bank</td> <td style="text-align: right; width: 20%;">£113,058.12</td> </tr> <tr> <td>Skipton BS (2019 annual statement)</td> <td></td> </tr> </table>	Current Account as Statement to 31 December 2019	£9872.25	Previous Balance	£15247.11	Cash received	£231.00	Cheques issued and cleared	£5605.86	Cheques not cleared	£75.00	Cash available when all cheques cleared	£9797.25	Yorkshire Bank	£113,058.12	Skipton BS (2019 annual statement)		
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	<p>Nationwide BS (1 November 2019 statement) £71044.25</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £6610.50</p> <p>Creditors (+) 1170.96</p> <p>Total Commitments (-) / Income (+) (-) £5439.54</p> <p>e Cash Book</p> <p>Cash Book Balance at 9 January 2020 £10106.25</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of December was £14611.52 against a forecast of £17521.00. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a The banner planning application has been withdrawn and the fee refunded. Noted</p> <p>b Amey have still to pay for the damage to the bus shelter. Noted</p> <p>c NYCC will be assisting with the removal of the unwanted meter at Chestnut Green. Noted</p> <p>d The Solicitor has been instructed re The Mount adverse possession. Noted</p> <p>e Reimbursement covering the Lights4fun free supply of the starlight has been paid into the bank by the Clerk. Noted</p> <p>f The standing order payment for the Clerk's salary is to be updated to reflect the recent salary review. Noted</p> <p>g The number of Band D Equivalent properties recorded for 2020 has been reduced from last year's total of 439.42 to 439.07 meaning that the annual precept will be £46.01 per equivalent property in 2020.21, an increase of 93p. Noted</p>	
8	Resolutions	
	<p>a Request to NYCC to introduce parking restrictions in the Square. To review the situation following the end of the consultation period and to decide on the next course of action. Since the end of the public consultation period, parking in front of the windows of the two cottages (the objective of the TRO proposal) had abated. Council noted that there had been significant objections, received by NYCC highways, to the TRO. The council also noted that the parking of vehicles for long periods of time in the two bays, on the 'island', had reduced. Councillors restated that the TRO was for a limited area in front of the windows of the two cottages and not for the whole of the area of the square. In the circumstances a motion to defer a decision, for the time being, on whether to</p>	

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	<p>request the NYCC executive committee to consider ratifying the TRO was proposed by Cllr SW in order to monitor the situation further over coming weeks. This was seconded by Cllr BH and agreed by the Council.</p> <p>b To agree the PC's submission of supporting information under Section 3 of the Community Right to Bid Nomination Form for the Community Centre. The draft (issued under separate cover) proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>c To agree the PC's submission of supporting information under Section 3 of the Community Right to Bid Nomination Form for The Crown. The draft (issued under separate cover) proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>d To replace the light fitting at the Community Centre with a led one. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>e To identify any items requiring repair and / or maintenance and to agree action. Clerk requested to write again to NYCC about the remaining unaddressed previously reported issues with Cllr Pearson copied in on the correspondence.</p>	
9	Discussion Items	
	<p>a Resident's issues. A session of spray painting of dog fouling incidents is to be undertaken by Councillors</p> <p>b Village parking. Severe congestion in Old Vicarage Lane, Water Lane and Hillside is being caused at school opening and closing times</p> <p>c Neighbourhood Watch signs. Representations to be made to NW about having replacement signs installed, given their deteriorating state</p> <p>d Foundation Field. A meeting of representatives of the Educational Foundation (EF), MFPC and HPC had explored possible uses for the field. A variety of diverse options had been discussed. With statutory constraints restricting use by the EF, the acceptability of lease or sale of the land to a third part is to be looked into by the EF with a view to assessing its viability for possible third party use for a mixture of car parking, allotment and wildflower purposes.</p> <p>e Newsletter. A request was extended to members for articles for inclusion in the publication.</p>	<p>Cllr RB</p> <p>Cllr BH</p> <p>All</p>
10	Updates	
	<p>a Burial Committee. The arrangement for the January meeting fell through and a date for a new one has yet to be agreed. No replacement Clerk has been identified.</p> <p>b Safer Roads Partnership. The process of arranging dates for training was on-going, purchasing equipment was the next objective along with a meeting with Nigel Adams.</p> <p>c Village Decoration. A meeting of the Committee will be arranged shortly.</p> <p>d MFPC/HPC liaison group. A joint meeting involving the two PC's was suggested.</p> <p>e Lumby Lane cycle / footway initiative. Respondents to the recent consultation had expressed the view that the provision of this facility was the one that was, clearly, the most desirable.</p>	

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f	Footpath adjacent to Community Centre. Awaiting NYCC response	Cllr BH
g	Footpath working party. Information deposited with NYCC	
h	Projects Working Party. Compilation of the survey results is in progress and draft results circulated to councillors. The best response was for a footpath to South Milford. A meeting of the Projects Group is to be arranged by Cllr Holmes.	Cllr BH
11	Correspondence	
a	Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
a	Items to be with Clerk before 11th February for next meeting on 19th February. Noted	All

The meeting closed at 9.14pm