

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held Wednesday 20 February 2019 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),
Susan Scott (SS), Susan Woodhall (SW).

Mr John Mackman (District Councillor). Clerk: Philip Scott.

Three members of the public were in attendance at the start of the meeting

Prior to the commencement of the meeting members of the Monk Fryston Safer Roads Partnership gave an
update regarding their aims and objectives

The Chairman Cllr Holmes opened the meeting at 7.50pm

Items 7 a) b) d) plus 8 f) h) and i) were brought forward in the agenda to facilitate participation by the District Councillor.

The District Councillor left the meeting at 8.21pm

Item		Action
1	Apologies for absence: Received from Cllr Aldred	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 16th January 2019. Agreed by all present at that meeting. To be signed by Cllr MJ	Cllr MJ
4	To receive District Councillor update	
	<p>Employment opportunities are being advanced in accordance with the strategy. Work has commenced on the first unit (50K ftsq) at Sherburn S2. Two new occupiers are taking up space at Church Fenton. Significant development was in the pipeline at P3P in Camblesforth, and APS in Whitley. Occupancy is in progress on the completed properties in Byram and Riccall with others in the pipeline at Ousegate (12) and Ulleskelf (12). SDC's Empty Homes strategy has brought back 17 residences into use. The Drax Power Station proposal to modify two of the coal-fired generating units to become gas-powered generators is expected to be concluded shortly. The Ferrybridge Power Station SSE Stage 2 pre-application consultation for a 2.2K MW gas fired power station is progressing. Arrangements are in progress for a July demolition of 5 of the 8 cooling towers, the two chimneys and other associated buildings. Arrangements for the 'Selby 950' celebrations are being progressed with funding being sought. The TDY event involving the district at the beginning of May is fast approaching and the UCI Road World Championship is visiting Kellington, Monk Fryston, Sherburn in Elmet and Tadcaster at the end of September. The retrospective application for replacement of four fossil fuel boilers with biomass boilers etc at the Viners site at Birkin, has been refused. Enforcement procedures are ongoing on the site adjacent to the A63 / A1(M) sliproad. LEP's with Leeds and North Yorkshire are in place to unlock the Districts economic potential for growth. The single devolved 'one Yorkshire' option has been rejected by the Government. Efforts are ongoing to address the trigger points for commencement of the improvements to the A63/A162 roundabout and to improve consultation with all the stakeholders (NYCC, SDC, PC's and residents).</p>	

Item		Action																		
5	Planning	Chair																		
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed change of use from storage and distribution back to previous use of agriculture, Garden Best Buys Ltd, Oak Tree Farm, Fryston Common Lane. Agreed no comments or observations</p> <p>2 Decision Notices received</p> <p>a Retrospective application for erection of double gates, fencing and shed within boundaries at 3 Youngs Court, Monk Fryston – granted. Noted</p> <p>b Application for consent to fell 3no Leylandii (T1, T2 & T3) and various fruit trees to be planted as replacement within the conservation area at Honeysuckle Cottage, 126 Main Street, Monk Fryston – granted. Noted</p> <p>3 Information received apropos previous consultation response</p> <p>a Further information received in connection with the retrospective application for installation of tennis court, 118 Main Street, Monk Fryston (details issued under separate cover). Agreed to object to the application on the basis that 1) hedges and five large trees have been removed within the Deer Park (a Registered Park and Garden as well as Monk Fryston Conservation Area protected by Local Plan policy) which collectively were a substantial contributor to this amenity. 2) the visual impact it generates on this designated asset with it being visible from the public footpath on Deer Park Court, the overlooking terrace houses on Deer Park Court and its very close proximity to The Park. Additionally the loss of the trees and hedges may increase existing water level and land drainage problems. The preference would be for the development to be removed, the land returned to its natural state and trees replanted.</p>																			
6	Finances	Clerk																		
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment</p> <p>b Current Account</p> <table data-bbox="263 1512 1332 1780"> <tr> <td>Current Account as Statement to 1 February 2019</td> <td style="text-align: right;">£13835.76</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£15072.41</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1,236.65</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£13835.76</td> </tr> </table> <p>c Savings Account</p> <table data-bbox="263 1848 1332 1881"> <tr> <td>Savings Account balance after January 2019 interest (£53)</td> <td style="text-align: right;">£113,015.30</td> </tr> </table> <p>Skipton BS Account</p> <table data-bbox="263 1937 1332 1971"> <tr> <td>Account balance</td> <td style="text-align: right;">£71044.25</td> </tr> </table> <p>e Future Commitments / Income</p> <table data-bbox="263 2027 1332 2060"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £11149.13</td> </tr> </table>	Current Account as Statement to 1 February 2019	£13835.76	Previous Balance	£15072.41	Cash received	£00.00	Cheques issued and cleared	£1,236.65	Cheques not cleared	£00.00	Cash available when all cheques cleared	£13835.76	Savings Account balance after January 2019 interest (£53)	£113,015.30	Account balance	£71044.25	Liabilities as set out in Balance Sheet schedule	(-) £11149.13	
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	<p>Creditors (+) £2218.58</p> <p>Total Commitments (-) / Income (+) (-) £8930.75</p> <p>f Cash Book</p> <p>Cash Book Balance at 11 February 2019 £13835.76</p> <p>g Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above). Noted</p> <p>h Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of January was £19345.36 against a forecast of £27040. The forecast includes £5500 for the new bus shelters. Noted</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a Confirmation is awaited from NYCC that it would not object should the PC seek to obtain planning permission to place banners and advertisements both on the gate at the Triangle and at the School. Noted</p> <p>b Work has started on the Sherburn S2 industrial development. The District Councillor is endeavouring to establish when the consequential work to Battersby's Roundabout will be carried out. Noted</p> <p>c An archived letter from NYCC in 1978 has been discovered asserting that the railings immediately in front of The Crown were the responsibility of the Department of Transport (i.e. the highway authority at that time). Noted. Clerk to take the matter up with NYCC</p> <p>d The felling of the trees at 99 Main Street is being investigated by SDC. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>b Parish Council to use SharePoint for parish council intranet. And agrees that Chairman and Clerk to set up and present to the March Meeting. Annual total expenditure to be £400. Initial set up expenditure to be £100. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>c To consider the PC's draft Financial Strategy Statement (issued under separate cover) and to agree appropriate action. The strategy is required under section 15(1)(a) of the Local Government Act 2003. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>d To transfer £70k from the YB Savings Account to a Nationwide 95 day Business Saver Account and agree signatories. Proposed by Cllr BH. Seconded by Cllr SS. Agreed with all Councillors available as trustees if required</p> <p>e To appoint a replacement trustee for the Skipton Building Society Account. Cllr SW proposed as replacement by Cllr BH. Seconded by Cllr SW. Agreed</p>	

Item		Action
	<p>f To obtain costs for environmental monitoring surveying along Main Street. To include vibration and pollution monitoring of traffic. Proposed by Cllr BH. Seconded by Cllr SW. Agreed. Importance of a brief commensurate with the circumstances was noted.</p> <p>g Amended motion: To appoint Malcolm Walton as the internal auditor for PC accounts until further notice. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>h To make representations to NYCC for the footpath on the A162 at Battersby's roundabout to be linked to the footpath from South Milford. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>i To agree that the Parish Council should have a representative on the newly founded Monk Fryston Safer Roads Partnership group and if so, appoint a representative. Proposed by Cllr BH. Seconded by Cllr SS. Agreed with Cllr NS as the representative</p> <p>j To agree issue of Newsletter in March to include Safer Roads Partnership, conservation area, local elections May 2019, community centre update. Draft to be circulated prior to printing. Total agreed costs not to exceed £200. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>k To identify any items requiring repair and / or maintenance and to agree action. Agreed to attend to the rubbish bags left at the side of the A63 just beyond the car wash.</p> <p>l To agree to remove and replace planter at the Hall cost not to exceed £150. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>m To agree to remove damaged square planters on the A63 local to The Meadows at a cost not to exceed £50. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p>	
9	Discussion Items	
	<p>a Action pertinent to the electricity supply for the Christmas tree lights at Chestnut Green (it is estimated that the cost next year using the current pre-payment option will be circa £110). To be the subject of a motion for the next meeting.</p> <p>b Report of parking issues at Deer Park Court. In an attempt to address the complaint about parking issues in the vicinity of the entrance to Deer Park Court the Chairman is to speak to residents concerned. The Clerk to contact NYCC to establish what powers the PC can invoke to assist with the problem. Proposed Newsletter to make reference to exercising consideration when parking.</p> <p>c The new brown tourist signs on the A63 at the Butts Lane junction. Noted without comment.</p>	Cllr BH Clerk
10	Updates	
	<p>a Burial Committee. Grave rodding is to be carried out in certain areas. Access for repair of the east boundary wall is being addressed and the Clerk's terms of employment are under review</p> <p>b Community Association. Nothing further</p> <p>c Pedestrian Highway Safety. Nothing further</p> <p>d Village Decoration. A Group meeting has been arranged to further the intentions and</p>	

Item		Action
	<p>costs.</p> <p>e MFPC/HPC liaison group. Nothing further</p> <p>f New bank accounts. Nothing further</p> <p>g Lumby Lane cycle / footway initiative. Nothing further</p> <p>h Footpath adjacent to Community Centre. Nothing further</p> <p>i NYCC meeting re Battersby's roundabout alterations. Awaiting meeting proposal from NYCC.</p> <p>j Footpath working party. Nothing further</p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 12 th March for next meeting on 20 th March. Noted	All

The meeting closed at 9.26pm