

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 21st February 2018 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),
Susan Scott (SS), Robert Croft (RC), Susan Woodhall (SW), Adam Aldred (AA)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: All present	
2	Declarations of interest: Cllr BH informed the Council that he had been involved when the matter to be considered under item 8e was formulated.	
3	To confirm the Minutes of the Meeting held on 17th January 2018. Agreed by all present	Cllr BH
4	To receive a presentation from Hillam and Monk Fryston Community Sports Association. Presented by Steve Sadler on behalf of the Association. The presentation has been arranged to provide an update for the PC on progress since the presentation in June of last year. It was explained that the Sports Association was now operating as an entity in the form previously envisaged. It had applied for seed funding from Selby CEF for development plan purposes enabling the website to be developed. Architects have been employed and have prepared plans to make the cricket pavilion more habitable through the incorporation of insulation, heating and security measures. Responses are awaited from various organisations for grant applications totalling £59K to fund the building work although there was still a shortfall to make up on the overall cost. A business plan has been prepared for the use of the facility and discussions are at the heads of agreement stage with a nursery for using it once completed. Grant approval is awaited from the Football Association to cover the cost of implementing drainage work in the football field. Creating a purpose made Sports Hall is the next project envisaged on the horizon.	
5	Planning	Chair
	1) To agree consultation responses to the following planning proposals:	
	a Proposed loft conversion to form 2 additional bedrooms, Siddle Farm, Selby Road, Monk Fryston. Agreed no comments or observations	
	b Proposed construction of 8 no stables and retrospective use of the site to be used for equine livery business purposes. Agreed concerns that the change of use would increase the amount of traffic on the narrow Fryston Common Lane because it would necessitate providing access and servicing for 15 individual random customers compared to the requirements arising from a single customer using it as a domestic facility. These concerns being in addition to those previously expressed about the original application.	
	c Erection of ground floor extension to the side, Glenside Cottage, 2 Lumby Lane, Monk Fryston. Agreed no comments or observations	

Item	Action
2) Notices received	
a Proposed two storey extension, Glenside Cottage, 2 Lumby Lane, Monk Fryston. Refused	
b Listed building consent for replacement of 4 no windows to front elevation, 2 Malvern Mews, Monk Fryston, Leeds. Approved	
6 Finances	Clerk
a Authorised payments since last meeting: Clerks SO salary payment	
b Current Account	
Current Account as Statement to 1 February 2018	£6714.12
Previous Balance	£9235.36
Cash received	£00.00
Cheques issued and cleared	£2521.24
Cheques not cleared	758.00
Cash available when all cheques cleared	£5956.12
c Yorkshire Bank Savings Account	
Savings Account balance after January £49.05 2018 interest	£113,107.17
d Skipton BS Account	
Account balance	£70,000.00
e Future Commitments / Income	
Liabilities as set out in Balance Sheet schedule	(-) £6121.12
Creditors	(+) £3459.21
Total Commitments (-) / Income (+)	(-) £2661.91
f Cash Book	
Cash Book Balance at 10 February 2018	£5956.12
g Current Account / Cash Book Reconciliation	
The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above). Noted	
h Expenditure / Budget comparison	
The comparative expenditure through to the end of January was £28765.97 against a forecast of £24,190.00. Noted	
i Audit Control	
Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed	
7 Clerks Update	
a The cheque paid to the shelter cleaning contractor has gone astray due to a failure to notify of a change of address. Re-imburement is to be made via the next payment. Noted	
b The lock for the Triangle gate has been purchased. Noted	

- c The 3 year period for the grass cutting contract has now been concluded. New tenders are to be invited. **Noted**

8 Resolutions

- a To make payments in accordance with payments schedule (issued under separate cover). **Proposed by Cllr BH, seconded by Cllr SS. Agreed**
- b To appoint Malcolm Walton as the internal auditor for 2017.18 accounts. **Proposed by Cllr BH, seconded by Cllr SS. Agreed**
- c To consider the application for a grant received from Monk Fryston Pre School and to determine an appropriate award (application issued under separate cover). **Proposed by Cllr BH that the itemised goods in the application should be purchased by the PC and gifted to them. Seconded by Cllr AA. Agreed.**
- d To make a financial contribution to the Community Association to cover 50% of the cost of its grass cutting during 2017. Invoices provided issued under separate cover. **Refused**
- e To consider the application for a grant received from the Community Association and to determine an appropriate award (application issued under separate cover). **Proposed by Cllr BH that the itemised goods in the application should be purchased by the PC and gifted to them. Seconded by Cllr AA. Agreed**
- f To agree action following receipt of YLCA's advice on action associated with any sale of the PC's remaining quarry land plot. Advice issued under separate cover. **Proposed by Cllr BH that instead of sale a 10 year lease should be considered providing that there were no issues arising as a result of the Japanese knotweed presence. Seconded by Cllr NS. Agreed.**
- g To request that NYCC introduce a 'limited time parking restriction zone' at Monk Fryston Square. **For the benefit of both residents and businesses it was proposed by Cllr AA that the request should be for a 20 min parking restriction generally with no parallel parking against the pavement immediately in front of the adjacent properties. Seconded by Cllr SW. Agreed.**
- h To identify any items requiring repair and / or maintenance. **Agreed that NYCC should be requested to attend to the three faulty street lights on Lumby Lane. Agreed that NYCC should be requested to clear the overgrowth from the footpaths on both sides of the A63 railway bridge and beyond.**

9 Discussion Items

- a The response received from SDC's solicitor on responsibilities associated with the Church Lane / Old Vicarage Lane footpath (advice issued under separate cover). **In the light of there being no identified directly responsibility for the footpath the consensus view was that NYCC should be approached to see if it would be prepared to adopt the footpath should the PC arrange for it to be brought up to an adoptable standard.**
- b Addressing powers granted under the The Localism Act and Community Right to Bid (the

link <http://www.selby.gov.uk/community-right-bid> refers). Councillors to notify the Clerk of any privately or publicly owned assets they consider should be included on SDC's list of assets of community value.

- c The surplus plants / planters available following the placement of the new ones. Consideration is to be given to re-using the 10 planters and leafy plants along with the two lavenders in a suitable location.
- d The final draft report received from Sanderson Associates (report issued under separate cover). The content of the report was noted. Additional data prepared by Cllr BH analysing the recorded traffic speeds showing that over 50% of vehicles entering the village exceeded the speed limit was also noted. Appropriate action in the light of the information received to be considered further.
- e Ferrybridge Liaison Group (documentation issued under separate cover). Matter deferred

10 Updates

- a Burial Committee. [March meeting scheduled](#)
- b Community Association. [Nothing further](#)
- c A63 Traffic Calming. [Nothing further](#)
- d Planting. [Spring planting to be considered](#)
- e MFPC/HPC liaison group. [Meeting 6 March](#)
- f New bank accounts. [Nothing further](#)
- g Lumby Lane cycle / footway initiative. [Nothing further](#)
- h Footpath adjacent to Community Centre. [Nothing further](#)
- i NYCC meeting re Battersby's roundabout alterations. [Nothing further](#)
- j Footpath working party. [Nothing further](#)
- k Christmas lights working party. [Nothing further](#)

Cllr SS

11 Correspondence

- a Schedule of post received and issued since the last meeting. [No aspects raised](#)

12 Items For Next Meeting

- a Items to be with Clerk before 5th March for next meeting on 21st March. [Noted](#)

All

The meeting closed at 9.55pm