

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 21st December 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), Susan Scott (SS), Robert Croft (RC)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: The Chairman recorded that he had received a letter of resignation from Cllr Mountain. Reasons for absence were accepted for Cllr Johnson.	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 16th November 2016. Agreed by all present. Chairman to sign.	Cllr BH
4	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Discharge of Conditions 02 ,03, 04, 06, 07, 10, 12, 14, 17, and 18 of approval 2015/0461/FUL for the development of 9 no houses, Abbeystone Way, Monk Fryston. Agreed no comments or observations</p> <p>b Proposed erection of polytunnel and siting of a timber building to use as a classroom and storage facility and retention of willow drying building on land to the north, Main Street, Monk Fryston. Agreed no comments or observations</p> <p>c Section 73 application to vary condition 03 (plans) of approval 2015/1119/HPA Proposed erection of a two storey house side extension, Woodville, Austfield Lane, Hillam. Agreed no comments or observations</p> <p>d Proposed single storey rear and two storey side extension, 2 Church Lane, Monk Fryston. Agreed no comments or observations</p> <p>2 Decision Notices received Amended elevations Orchard Haven, 122 Main Street – approved. Noted Proposal to erect 4 dwellings at Wayside Cottage, Main Street – refused. Noted</p> <p>3 SDC has informed the PC that the owner of 55 Main Street is intending to appeal against its recent application refusal. Noted</p>	
5	Finances	Clerk
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment</p>	

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	<p>b Current Account</p> <p>Current Account as Statement to 1 December 2016 £181415.38</p> <p>Previous Balance £181680.45</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £265.07</p> <p>Cheques not cleared £390.00</p> <p>Cash available when all cheques cleared £181025.38</p> <p>c Savings Account</p> <p>Savings Account balance at 31 March (bank book figure - recent transfer of funds to current account yet to be recorded therein) £14778.18</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £5516.99</p> <p>Creditors as set out in Balance Sheet schedule (+) £2471.37</p> <p>Total Commitments (-) / Income (+) (-) £3045.62</p> <p>e Cash Book</p> <p>Cash Book Balance at 13 December 2016 £181025.38</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of November was £15,793.18 against a forecast of £16,718.00.</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed subject to updating of savings account book</p>	
6	Clerks Update	
	<p>a There has been no request to the Returning Officer for an election following the resignation of Cllr Woodhall so the PC has now to co-opt a new member as soon as practicably possible.</p> <p>b The insurance provider has informed the PC that the previously stipulated requirement to inspect the 'Triangle' land on a weekly basis should it re-new its licence also applies to all other land owned by the PC.</p> <p>c SDC has informed the PC that one of its contractors damaged the bench at the top of Mill Close and they will reimburse the PC for the cost incurred in replacing it.</p> <p>d HMRC have confirmed that the PC is exempt from payment of Capital Gains Tax on the proceeds from the sale of the quarry land.</p> <p>e The PC can reclaim the VAT on the expenditure incurred in the sale of the quarry land as the freehold sale of land is classed as a non-business activity.</p>	

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	<p>f The PC has been informed by UK2 that the provision of email services will be charged at approximately £8 a year from the next renewal</p> <p>g HMRC have informed the PC that it is asking all customers to make PAYE payments electronically in future.</p> <p>h An invoice has been issued to NYCC for reimbursement of costs arising from the PC's cutting of the junction visibility splays</p> <p>i The amount of litter alongside the A63 between the A162 and the A1(M) has been highlighted by a resident.</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>b To agree the precept for 2017/2018 at £19,450 an increase of 97p (2.28%) per household. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>c To agree the requirement for and location of any fly tipping notices to be provided free of charge by the CEF. Proposed by Cllr BH that two are obtained. One for Rawfield Lane and one for the A1(M)/A63 junction. Seconded by Cllr RC. Agreed. Representations should also be made to NYCC about having the verges of the A63 from the village to the A1 cleared of litter.</p> <p>d To determine what action should be taken in response to a residents expressed concerns about safety issues arising from potential road improvements adjacent to Battersby's roundabout (email issued under separate cover). Proposed by Cllr BH that representations recording serious concerns should be made to SDC, NYCC Highways, the District Councillor and the County Councillor together with a request for the PC to be provided with copies of all documentation (including drawings) for the PC's further consideration. Seconded by Cllr NS. Agreed</p> <p>e In connection with the information kiosks to be provided by the Time Team:-</p> <p>1) To agree locations. Proposed by Cllr BH that the locations suggested by the working party (ie at The Crown, the Post Office, Deer Park Court entrance and The Square) be accepted in principle subject to more detail proposals in due course. Seconded by Cllr NS. Agreed</p> <p>2) To delegate to the Clerk the responsibility for arranging licences accordingly. Proposed by Cllr BH. Seconded by Cllr SS Agreed</p> <p>3) To obtain confirmation from SDC planning that the kiosks can be erected under Parish Council permitted development rights. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p>	
8	Discussion Items	
	<p>a The District Councillor's request to renew efforts to secure a safe crossing for the A63 in the centre of the village. The issue should be raised at the forthcoming meeting with 95-Alive and the ownership of the land in the vicinity of eastern end of The Mount should be</p>	

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	<p>reviewed to see if there is an achievable location for a crossing.</p> <p>b 'Triangle' licence agreement. NYCC should be contacted to enquire about the possibility of purchasing the site.</p>	
9	Updates	
	<p>a Burial Committee. Nothing further</p> <p>b Community Association. The next event is the quiz on 28 January.</p> <p>c A63 Traffic Calming. Nothing further</p> <p>d Planting Nothing further</p> <p>e Oak Tree Farm. SDC Enforcement are awaiting a plan from NYCC showing the areas of the road that are unaffected by the ownership issues against which enforcement action may be able to be taken.</p> <p>f Bus shelters. Precise locations for shelters at the stops at the Post Office, Water Lane and the two stops near Fryston Forge are in the process of being established along with budget costings. The shelter for the stop on Water Lane is subject to it being possible to relocate it to the end of Old Vicarage Lane.</p> <p>g New bank accounts. Application particulars have been obtained from Santander and Yorkshire Building Society.</p> <p>h Heritage boards working party (minutes issued under separate cover). Nothing further</p> <p>i Streetlight replacement. The work is on the NYCC schedule for the beginning of February</p> <p>j Lumby Lane parking restrictions. Awaiting date for completion of lines and signage etc. from NYCC.</p>	
10	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
11	Items For Next Meeting	
	a Items to be with Clerk before 10th January for next meeting on 18th January. Noted	All

The meeting closed at 9.10pm