

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 21<sup>st</sup> August 2019 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Susan Woodhall (SW),  
Robert Blowman (RB), Amanda Shaw (AS)  
Mr John Mackman (District Councillor).

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor arrived at 8.10pm and left the meeting and 8.35pm.

Item		Action
1	Apologies for absence: <a href="#">Received from Cllr Young</a>	
2	Declarations of interest: <a href="#">Cllr Blowman declared involvement with the Beer Festival (item 9d)</a>	
3	To confirm the minutes of the meeting held on 17th July 2019. <a href="#">Agreed with the deletion of Cllr Mackman from those present</a>	Cllr BH
4	To receive District Councillor update. <a href="#">The first unit (50K sq ft) Sherburn S2 has been handed over. Harwood Group's site preparation at Kellingley is well advanced and the situation is moving towards addressing the reserved planning matters on the outline approval. St Francis Group has purchased former Eggborough Power Station with a view to expanding its potential. The District's effort to deliver more affordable homes is progressing as previously reported. Selby District, North Yorkshire County, East Riding and Hull Councils' are working together to develop the potential of the M62 corridor. Efforts are being made to obtain government funding towards the end of 2019 for revitalising and improving air quality in Selby town. The Selby 950 programme is ongoing following the success of the Tour de Yorkshire event with others to follow including an illumination event in late November. The UCI Road World Championships and Para cycling International is passing through numerous villages in the district with Tadcaster hosting a race start to the latter in late September. Over 6700 people have taken part in the recycling consultation. A decision on whether to make any changes is scheduled for the autumn. Efforts are being made to secure access to Selby station from the East side. SDC's enforcement actions are ongoing at the three previously reported locations West of Monk Fryston. Discussions are taking place between SDC and NYCC to develop a different strategy for securing infrastructure upgrading necessitated by the cumulative consequence of individual developments around the district.</a>	
5	Residents Issues. A resident has asked if the grass at Deer Park Court communal area could be cleared after each strimming. <a href="#">Councillors are happy to continue with the current arrangement.</a>	
6	Planning	Chair
	<ol style="list-style-type: none"> <li>1 To agree consultation responses to the following planning proposals:               <ol style="list-style-type: none"> <li>a Proposed installation of new window opening for an inward opening fire escape window</li> </ol> </li> </ol>	

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	<p>to bedroom1, Butchers Farm, 43 Main Street, Monk Fryston. <a href="#">Agreed no comments or observations</a></p> <p>2 The Outline planning application for construction of ClassB2/B8 and associated B1 floor space at Gascoigne Wood Interchange, Gascoigne Wood Mine, Lennerton Lane is now the subject of an appeal. <a href="#">Noted</a></p> <p>3 Decision Notices received. The application for the erection of one 5 bedroom dwelling and detached garage, Margyl Cottage 40 Main Street, has been withdrawn <a href="#">Noted</a></p>																									
7	Finances	Clerk																								
	<p>a Authorised payments since last meeting: <a href="#">Clerks SO salary payment (£270)</a></p> <p>b <b>Current Account</b></p> <table data-bbox="264 734 1334 1003"> <tr> <td>Current Account as Statement to 1 August 2019</td> <td style="text-align: right;">£11206.87</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£12584.44</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1,377.57</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£193.08</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£11013.79</td> </tr> </table> <p>c <b>Yorkshire Bank Savings Account</b></p> <table data-bbox="264 1077 1334 1111"> <tr> <td>Savings Account balance after July 2019 interest (£56.04)</td> <td style="text-align: right;">£113,071.34</td> </tr> </table> <p><b>Skipton BS Account</b></p> <table data-bbox="264 1173 1334 1207"> <tr> <td>d Account balance</td> <td style="text-align: right;">£71044.25</td> </tr> </table> <p>e <b>Future Commitments / Income</b></p> <table data-bbox="264 1270 1334 1397"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £6392.50</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £448.85</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £5943.65</td> </tr> </table> <p>f <b>Cash Book</b></p> <table data-bbox="264 1460 1334 1494"> <tr> <td>Cash Book Balance at 11 August 2019</td> <td style="text-align: right;">£11013.79</td> </tr> </table> <p>g <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above). <a href="#">Noted</a></p> <p>h <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of July was £8361.86 against a forecast of £8155. <a href="#">Noted</a></p> <p>i <b>Annual External Audit</b></p> <p>The external auditor has certified that there are no issues arising from the audit of the PC's accounts. <a href="#">Noted</a></p> <p>j <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	Current Account as Statement to 1 August 2019	£11206.87	Previous Balance	£12584.44	Cash received	£00.00	Cheques issued and cleared	£1,377.57	Cheques not cleared	£193.08	Cash available when all cheques cleared	£11013.79	Savings Account balance after July 2019 interest (£56.04)	£113,071.34	d Account balance	£71044.25	Liabilities as set out in Balance Sheet schedule	(-) £6392.50	Creditors	(+) £448.85	Total Commitments (-) / Income (+)	(-) £5943.65	Cash Book Balance at 11 August 2019	£11013.79	
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8	Clerks Update	
	<p>a Correction to previous street lighting update. There are still 4 streetlights that do not have led lanterns. Two of these are modern lanterns that were installed recently by the PC immediately prior to led lanterns being deemed acceptable. The other two are old stock type lanterns, one at the Community Centre and the other on Lumby Lane. <a href="#">Noted</a></p> <p>b The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 requires public sector websites to meet accessibility standards and publish an accessibility statement by September 2020. The PC's website will come under the requirement and changes may need to be made to its format. This may necessitate some degree of expenditure. <a href="#">Noted</a></p> <p>c A recent court case has highlighted a necessity for trees and property within the PC's control to be formally risk assessed on an appropriate basis. <a href="#">Noted</a></p> <p>d Amey has confirmed that it will reimburse the PC for the repair of the damage its refuse wagon caused to the PC's bus shelter outside the Post Office. <a href="#">Noted</a></p> <p>e Nigel Adams office has informed the PC that he will make representations to the Secretary of State about making legislative change that would give the PC power to purchase VAS and similar traffic calming equipment. <a href="#">Noted</a></p> <p>f NYCC has yet to advertise the proposed TRO for the Square due to staff changes. The hope is that the advertising will be carried out by the end of September. <a href="#">Noted</a></p> <p>g NYCC has confirmed that it will be removing its street light attached to 114 Main Street. A re-assessment of the light cover will be done once removed. <a href="#">Noted</a></p> <p>h The PC's solicitor will shortly be preparing a submission to the land registry for adverse possession of the Mount land. NYCC has offered to transfer its ownership of a portion of the land to the PC. <a href="#">Noted</a></p>	
9	Resolutions	
	<p>a To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH. Seconded by Cllr</a> To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed with the addition of payment against the External Auditors fee of £240.</a></p> <p>b To agree the electricity provider for the street lighting. <a href="#">Proposed by Cllr BH to place the order with NYCC based on the quotations received from four providers. Seconded by Cllr AS. Agreed</a></p> <p>c To replace the remaining street light old stock lantern on Lumby Lane with a led one at an estimated cost of £300. <a href="#">Proposed by Cllr BH. Seconded by Cllr RB. Agreed</a></p> <p>d To permit the Beer Festival to display its banner at the Triangle. <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed on the terms of the PC's banner policy.</a></p> <p>e To adopt the terms of reference for the Council Village Decorations Committee as a replacement for the current Planting Committee Document PC-006 and to confirm Cllrs SW, SS and SY as members. Document issued under separate cover. <a href="#">Proposed by Cllr SW. Seconded by Cllr RB. Agreed</a></p> <p>f To agree expenditure of up to £600 for planting of Winter pansies for which quotations</p>	

Item		Action
	<p>are being sought by the Clerk. <b>Proposed by Cllr SW. Seconded by Cllr SS. Agreed</b></p> <p>g To expend up to £300 for an outdoor nativity scene for placement in the village, site and duration to be arranged for December. <b>Proposed by Cllr SW. Seconded by Cllr SS. Agreed</b></p> <p>h To write to the owner of the Hall asking permission to place a ten/twelve foot Christmas tree on each side of the Monk Fryston Hall gates. Electric lights and trees to be funded by the Council with the Hall to pay for electricity. <b>Proposed by Cllr SW. Seconded by Cllr AS. Agreed</b></p> <p>i To identify any items requiring repair and / or maintenance and to agree action. <b>The tree at the entrance to Deer Park Court is in need of a trim. There are several dead trees at Chestnut green that need attention. The Burial Committee has been made aware of the overhanging trees on the A63 frontage</b></p>	<p>Clerk</p> <p>Clerk</p>
10	Discussion Items	
	<p>a Employment of a handyman. <b>To be developed further by Cllrs SW, RB and the Clerk acting as a working party</b></p> <p>b Grass cutting at Community Centre. <b>Cllr BH to discuss with the CA chairman the PC's policy with regard to the grass cutting at the Centre.</b></p> <p>c The lamp post at the Community Centre. <b>Cllr BH to discuss with the CA chairman the implications arising from the post being PC property.</b></p>	<p>Cllrs SW, RB, Clerk</p> <p>Cllr BH</p> <p>Cllr BH</p>
11	Updates	
	<p>a Burial Committee. <b>The committee members have undertaken a visit to the cemetery.</b></p> <p>b Safer Roads Partnership. <b>Nothing further</b></p> <p>c Village Decoration. <b>Nothing further</b></p> <p>d MFPC/HPC liaison group. <b>Nothing further</b></p> <p>e New bank accounts. <b>Awaiting particulars from two members</b></p> <p>f Lumby Lane cycle / footway initiative. <b>A questionnaire will be included in the next Newsletter with a view to eliciting the extent of demand.</b></p> <p>g Footpath adjacent to Community Centre. <b>NYCC has responded to the Section 56 Notice advising that its initial search indicates that the footpath is a private one and it has offered a more detailed Highways search This option is to be followed up.</b></p> <p>h Footpath working party. <b>Several issues have come to light concerning access issues on certain village footpaths. Work is ongoing to address them.</b></p>	<p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr SW</p>
12	Correspondence	
	a Schedule of post received and issued since the last meeting. <b>No aspects raised</b>	
13	Items For Next Meeting	
	a Items to be with Clerk before 10 September for next meeting on 18 September. <b>Noted</b>	All

The meeting closed at 9.00pm