

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 17th April 2019 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), Susan Scott (SS), Adam Aldred (AA)
along with the two newly elected members in attendance as guests.

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: Received from Cllrs Woodhall and Johnson	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 20 th March 2019. Agreed by those present at the meeting with an amendment to the office description of Cllr Pearson (County Councillor)	Cllr BH to sign
4	To receive District Councillor update	
	Apologies for absence recorded from Cllr Mackman	
5	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a Proposed attached single garage, 8 Abbeystone Gardens, Monk Fryston. Agreed no comments or observations b Proposed erection of 3No. dwellings, The Stables, Old Vicarage Lane, Monk Fryston Agreed to object on basis of inappropriate development within the Green Belt, outside the designated development area of the village, substandard arrangement for access and servicing with a substandard connection to the public highway	
6	Finances	Clerk
	a 1 Clerks SO salary payment 2 HMRC (£192.20 – cheque 1128): b Current Account Current Account as Statement to 1 April 2019 £4632.29 Previous Balance £13565.76 Cash received £00.00 Cheques issued and cleared £8933.47 Cheques not cleared £35.64 Cash available when all cheques cleared £4596.65 c Savings Account Savings Account balance £113,015.30 Skipton BS Account d Account balance £71044.25 e Future Commitments / Income Liabilities as set out in Balance Sheet schedule (-) £2659.19	

Item		Action
	<p>Creditors (+) £812.28</p> <p>Total Commitments (-) / Income (+) (-) £1846.91</p> <p>f Cash Book</p> <p>Cash Book Balance at 7 April 2019 £4596.65</p> <p>g Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (f above).</p> <p>h Expenditure / Budget comparison</p> <p>The end of year Receipts and Payments and Debtors and Creditors statements (issued under separate cover) set out the PC's financial position at the financial year end. The Receipts and Payment Account shows receipts of £45126.16 and payments of £33602.87 (against a forecast of £28520.00). The Debtors and Creditors Account shows credits of £199182.22 and liabilities of £14995.77.</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a Election 2 May: SDC received six nominations for the seven seats on the Council. All six nominees were elected unopposed and their term of office will commence on 6 May subject to completion of statutory undertakings. Noted</p> <p>b Research is being carried out to establish which powers the PC can invoke to carry out traffic calming measures and / or purchase appropriate equipment. Noted</p> <p>c As required under the enabling statutory legislation the Community Association has provided its written report (issued under separate cover) on the use of the sound equipment donated to it by the PC last year. Noted</p> <p>d The summer planting has been ordered with availability expected in May subject to appropriate weather conditions. Noted</p> <p>e Following the meeting with representatives of SDC and NYCC the PC is awaiting NYCC's deliberations on the two improvements requested for the re-design of the A63 / A162 roundabout. However the timing of the actual delivery of the intended alterations to the roundabout remains 'at large'. Noted</p> <p>f The Annual Parish Meeting on 11 April was opened at 8pm and closed at 8.10pm with no residents in attendance. This was despite every household in the village being notified of the event through the medium of the Newsletter.</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule as amended. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>b To agree a revised budget for the current year (issued under separate cover). Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p>	

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	<p>c To expend up to £500 to obtain legal advice on the strength of the PC's case that NYCC is responsible for the maintenance of the Church Lane footpath. If agreed engage Elmhurst Parker to deal with this matter. Proposed by Cllr BH. Seconded by Cllr AA. Agreed.</p> <p>d To consider the application for a grant received from Monk Fryston Pre School and to determine an appropriate award (application issued under separate cover). Proposed by Cllr BH that the itemised multicultural toys scheduled in the application should be purchased by the PC and gifted to them. Seconded by Cllr NS. Agreed.</p> <p>e To consider the request for a donation received from Age UK and to determine an appropriate award (application issued under separate cover). Proposed by Cllr SS that the PC makes an award of £50. Seconded by Cllr AA. Agreed.</p> <p>f To take steps to register ownership of the triangular area of land on The Mount i.e. the one where the bench and waste bin are situated. Amended motion proposed by Cllr AA that the area of the intent should be extended to the whole of the Mount. Seconded by Cllr NS. Agreed.</p> <p>g To agree the heads of terms received from NYCC for the lease of the Triangle (document issued under separate cover). Proposed by Cllr BH. Seconded by Cllr SS. Agreed with appropriate amendments to commencement date (to be determined) and contact details.</p> <p>h To replace the three street lights on Fryston Common Lane with led lamps at an estimated cost of £3000 including utilising the PC's one remaining previously purchased led light. Proposed by Cllr BH. Seconded by Cllr AA. Agreed</p> <p>i To agree if it is appropriate for the Parish Council to become a member of the newly formed Community Association CIO and to pay the membership fee of £1 before the 31st May. Proposed by Cllr BH to become a member. Seconded by Cllr AA. Agreed</p> <p>j To extend the order for the cleaning of the bus shelters to include the two new ones. Agreed additional cost of £10 per shelter (£80 o/a per year). Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>k To identify any items requiring repair and / or maintenance and to agree action. Agreed to address 1) Lumby Lane signs affecting Abbeystone Way exit sightlines 2) overhanging bushes on Lumby Lane opposite the Triangle</p>	
9	Discussion Items	
	<p>a Resident's issues. None submitted or raised.</p> <p>b Filling the vacant seat on the Council. Consideration to be given to addressing the issue</p> <p>c Loneliness in the locality. After discussion it was concluded that the PC would be supportive of an organisation established to handle this issue.</p> <p>d Capital projects working group. It was thought that forming one would be beneficial</p>	
10	Updates	
	<p>a Burial Committee. Nothing further</p> <p>b Community Association. Proms at the Pavilion in July is the next social event</p> <p>c Pedestrian Highway Safety. MFSRP has held a positive meeting with the NYCC traffic</p>	

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	<p>officer. Dialogue with the other stakeholders about other initiatives is ongoing including the establishment of a Community Speed Watch.</p> <p>d Village Decoration. Nothing further</p> <p>e MFPC/HPC liaison group. Nothing further</p> <p>f New bank accounts. To be furthered once new Members take office</p> <p>g Lumby Lane cycle / footway initiative. Nothing further</p> <p>h Footpath adjacent to Community Centre. Nothing further</p> <p>i NYCC meeting re Battersby's roundabout alterations. Nothing further</p> <p>j Footpath working party. Nothing further</p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 26th April for next meeting on 15th May. Noted	All

The meeting closed at 9.10pm