

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 19<sup>th</sup> April 2017 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Robert Croft (RC)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: <a href="#">None received</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	To confirm the minutes of the meeting held on 15th March 2017. <a href="#">Agreed by all present.</a> <a href="#">Chairman to sign.</a>	Cllr BH
4	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a Proposed erection of a general purpose agricultural storage building Priory Park Farm, Fryston Common Lane, Monk Fryston. <a href="#">Agreed no comments or observations</a> b Listed Building Consent for internal and external works to reinstall previous openings and part removal of internal walls, 3 Malvern Mews, Monk Fryston. <a href="#">Agreed to request that the detail design of the new kitchen door is of a standard that conforms to the buildings Listed Building status and is in keeping with the appearance of the other properties in the terrace.</a>	
5	Finances	Clerk
	a Authorised payments since last meeting: 1 Clerks SO salary payment 2 HMRC paye payment cheque 1019 (£209.20) b <b>Current Account</b> Current Account as Statement to 31 March 2017 <span style="float: right;">£179957.87</span> Previous Balance <span style="float: right;">£180496.34</span> Cash received <span style="float: right;">£00.00</span> Cheques issued and cleared <span style="float: right;">£538.47</span> Cheques not cleared <span style="float: right;">£209.20</span> Cash available when all cheques cleared <span style="float: right;">£179748.67</span> c <b>Savings Account</b> Savings Account balance after January 2019 interest (verified by Chairman) <span style="float: right;">£13051.65</span> d <b>Future Commitments / Income</b> Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £8309.49</span>	

Item		Action
	<p>Creditors (+) £2527.94</p> <p>Total Commitments (-) / Income (+) (-) £5781.55</p> <p>e <b>Cash Book</b></p> <p>Cash Book Balance at 10 April 2017 £179748.67</p> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of March was £20809.18 against a forecast of £19495.00.</p> <p>h <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	
6	Clerks Update	
	<p>a The heritage board licences have been signed by the respective occupants and now need countersigning on behalf of the PC.</p> <p>b The overhanging bushes on Lumby Lane have been cut back as a result of a request by NYCC to owners.</p> <p>c SDC is arranging for an inspection of the overhanging tree adjacent to the flagpole.</p> <p>d The grit bin for Mill Close is now in-situ.</p> <p>e Selby Town Council has decided that it would not provide a bus to Xscape this year. The cost has almost doubled due to lack of patronage last year and increased fuel costs. It agreed that as the Summit has now opened in Selby there are more activities available to young and old alike in town. The Town Council has expressed thanks to MFPC for supporting the provision in the past few years.</p> <p>f NYCC has been asked to attend to a faulty (permanently lit) streetlight on Fryston Common Lane.</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH. Seconded by Cllr RC. Agreed</a></p> <p>b To co-opt Adam Aldred to fill one of the vacant seats on the Council. <a href="#">Proposed by Cllr SS. Seconded by Cllr RC. Agreed</a></p> <p>c To approve the Annual Governance Statement (statement issued under separate cover). <a href="#">Agreed that Statements 1 to 8 are to be specified as 'agreed' with an explanation attached to Statement 5 that additional bank accounts are in the process of being opened to extend FSCS cover for the sum of money being held. Proposed by Cllr BH. Seconded by Cllr SS. Agreed.</a></p>	

Item		Action
	<p>d To agree the phasing of the 2017/2018 budget (schedule issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr RC. Agreed</a></p> <p>e To arrange a meeting on site with NYCC Highways to discuss the proposed alterations to Battersby's roundabout and the impact on the safety of the residents of the adjacent properties. <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p>f To change the lamp on the streetlight on the corner by the Community Centre to one with a lower wattage following concerns expressed by a resident (email 22.3.17 from NYCC issued under separate cover giving approx. cost of £62 + VAT refers.). <a href="#">Proposed by Cllr BH subject to prior discussion with resident. Seconded by Cllr SS. Agreed.</a></p> <p>g To agree the action to be taken in response to the request from SDC regarding the CIL money allocated to the PC. (email dated 31 March 2017 from SDC issued under separate cover refers). <a href="#">Proposed by Cllr BH that payment of all the money (£5248.11) is requested. Seconded by Cllr RC. Agreed</a></p> <p>h To agree in principle to entering into a lease from NYCC for the Triangle land subject to it only relating to the frontage area and subject to its terms being acceptable. <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p>i To replace the remaining concrete posted streetlight in Fryston Common Lane, the remaining concrete posted streetlight in Lumby Lane and one concrete posted streetlight in Water Lane, all with 6m steel posts and led lanterns at an estimated cost of £3600. <a href="#">Proposed by Cllr BH. Seconded by Cllr RC. Agreed</a></p> <p>j To spend up to £100 for an initial hand weed and spray in the Spring and £40 for a spray in the Autumn to treat weeds where wall / footpath junctions occur from Lumby Lane railway bridge to Austhorpe Lane and to add this to the annual landscape maintenance requirement. <a href="#">Proposed by Cllr SS. Seconded by Cllr RC. Agreed</a></p>	
8	Discussion Items	
	<p>a Provision of summer planting on the Mount to follow on from the daffodils. <a href="#">Enthusiasm was expressed for this suggestion. Details to be worked up by Cllr SS for consideration at a future meeting.</a></p> <p>b The suggestion from a South Milford resident for a 'lorry watch' scheme on Lumby Lane. <a href="#">No particular enthusiasm was expressed for such a scheme.</a></p>	
9	Updates	
	<p>a Burial Committee. <a href="#">Nothing further</a></p> <p>b Community Association. <a href="#">Additional footpath and patio work is being undertaken along with a new storage shed. A Cubs group is starting. The Proms, Beer and Bonfire events are being organised</a></p> <p>c A63 Traffic Calming. <a href="#">Observations received from NYCC to be discussed at a future meeting</a></p> <p>d Planting. <a href="#">Summer planting to be considered.</a></p> <p>e MFPC/HPC liaison group. <a href="#">Nothing further.</a></p>	<p>Cllr MJ</p> <p>Cllr BH</p> <p>Cllr BH</p> <p>Cllr NS</p>

Item		Action
	f Oak Tree Farm. <a href="#">Nothing further</a> g Bus shelters. <a href="#">Belatedly identified complications raised by NYCC Highways associated with 'clearances' are in the process of being resolved.</a> h New bank accounts. <a href="#">Awaiting input from one Councillor</a> i Heritage boards working party. <a href="#">Agreement on the final format for the boards has not yet been concluded. Members of the PC have been invited to the Church service on Sunday next dedicated to its heritage banners</a> j Lumby Lane cycle / footway initiative. <a href="#">The plan showing the extent of adoption along Lumby Lane has been received from NYCC</a>	Cllr BH  Cllr SW
10	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
11	Items For Next Meeting	
	a Items to be with Clerk before 9th May for next meeting on 17 <sup>th</sup> May <a href="#">Noted</a>	All

The meeting closed at 8.55pm