

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 17th June 2020 held remotely in Microsoft Teams

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Susan Woodhall (SW),  
Amanda Shaw (AS)(from 8.32pm).

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: <a href="#">Received from Cllrs Blowman and Young and from Cllr AS for a late arrival</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	To confirm the minutes of the meetings (Annual and Ordinary) held on 20 May 2020. <a href="#">Agreed by all present at those meetings. Chairman to sign.</a>	Cllr BH
4	Residents Issues 1) A resident has requested assistance in having NYCC repair Fryston Common Lane on the approach to his property. <a href="#">Agreed to make representations to NYCC for the road to be repaired</a> 2) A resident has requested the installation of 2 additional dog litter bins west end of Fryston Common Lane and on Ingthorne Lane and the footpath via Milford Grange to South Milford (subject to motion below). <a href="#">Noted</a>	
5	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a Erection of single storey room to rear of property, 11 The Meadows, MF. <a href="#">Agreed no comments or observations</a> b Erection of a single storey room to rear of property, 12A Deer Park Court, MF. <a href="#">Agreed no comments or observations</a> c Proposed erection of a 2 storey rear extension to provide a larger kitchen, new bedroom with en-suite, 18 Hillcrest, Monk Fryston (reconsultation). <a href="#">Agreed no comments or observations</a>	
6	Finances	Clerk
	a Authorised payments since last meeting: 1 Clerks SO salary payment. <a href="#">Noted</a> 2 BHIB Insurance premium (cheque 1194 at £421). <a href="#">Noted</a> 3 S G Parkin (cheque 1195 at £360). <a href="#">Noted</a> b <b>Current Account</b> Current Account as Statement to 1 June 2020 <span style="float: right;"><a href="#">£14902.79</a></span> Previous Balance <span style="float: right;"><a href="#">£13554.22</a></span> Cash received <span style="float: right;"><a href="#">£2808.71</a></span> Cheques issued and cleared <span style="float: right;"><a href="#">£1460.14</a></span> Cheques not cleared <span style="float: right;"><a href="#">£2392.12</a></span> Cash available when all cheques cleared <span style="float: right;"><a href="#">£12510.67</a></span> c <b>Savings Accounts</b>	

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	<p>Yorkshire Bank £43,113.00</p> <p>Skipton BS £72,109.91</p> <p>Nationwide BS £70,322.32</p> <p><b>d Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule (-) £5394.62</p> <p>Creditors (+) £00.00</p> <p>Total Commitments (-) / Income (+) (-) £5394.62</p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 10 June 2020 £12510.67</p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p><b>g Expenditure / Budget comparison</b></p> <p>No comparison made. <a href="#">Noted</a></p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	
7	Clerks Update	
	<p>a The insurance has been renewed with the same provider under the same terms. This was done by the Clerk using authorised 'urgent' powers necessitated by the late arrival of the renewal quotation. The premium was slightly less than that of last year. <a href="#">Noted</a></p> <p>b An additional payment has been made to S G Parkin to correct an accounting error last month. <a href="#">Noted</a></p> <p>c The company responsible for the damage to the bus shelter has said that it will reimburse the PC through its insurance cover. The PC's insurance company is in the process of making a payment to the PC to cover the cost less the excess which it will endeavour to claim from the third party. <a href="#">Noted</a></p> <p>d The SDC Enforcement Officer has addressed the car sales issue at 4 Lumby Lane (report issued under separate cover). The Officer has also confirmed, following an inspection, that the practice has now ceased. <a href="#">Noted</a></p>	
8	Resolutions	
	<p>a To review the Internal Auditors report and agree any action arising from it (document issued under separate cover). <a href="#">Proposed by Cllr BH that the PC takes up the recommendations / actions. Seconded by Cllr SW. Agreed</a></p> <p>b To agree the Annual Return Governance Statement (document issued under separate cover). <a href="#">Proposed by Cllr BH that statements 1 to 8 are answered 'yes'. Seconded by Cllr SS. Agreed</a></p> <p>c To agree the Bank Reconciliation Statement, the Annual Return Accounting Statement and the Explanation of Variances (documents issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>d To consider the requirement for dog litter bins on Fryston Common Lane and the approach to Milford Lodge Farm. <a href="#">Proposed by Cllr BH that a need for the bins hasn't been established but the matter should be kept under review. Seconded by Cllr SW. Agreed</a></p> <p>e To agree if the Parish Council supports the Monk Fryston and Hillam Community Building Sustainability Project and their aims of making our community buildings carbon neutral (documents issued under separate cover). <a href="#">A motion proposed by Cllr BH and</a></p>	

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	<p>seconded by Cllr SW. Members agreed that they were pleased to hear of the initiative and agreed that the PC should encourage the group in their endeavours.</p> <p>f To agree a response to the A63 Traffic Regulation Order consultation from NYCC (details issued under separate cover). Proposed by Cllr BH that the PC return a response supporting the introduction of the order. Seconded by Cllr SS. Agreed</p> <p>g To identify any items requiring repair and / or maintenance. The overhanging tree affecting the post box at deer Park Court, the overhanging vegetation and litter on the footpath to Battersby's roundabout</p> <p>h To request NYCC replace the footpath signs either end of the footpath that runs to Cass Lane, Lumby and the one on Inghorns Lane that runs to Common Lane. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p>	
9	Discussion Items	
	<p>a Residents issues received under item 4. Nothing further</p> <p>b Issues associated with the footpath to South Milford. Cllr SW reported that discussions had been held with the NYCC Footpaths Officer as a continuation of the PC's footpath recording initiative. The officer has stated his intention to look into the circumstances of the issue.</p> <p>c PC Magazine. Articles for incorporation. Members to provide any articles they would like to see included with a view to a draft being provided for agreement the next meeting.</p> <p>d Governance and Accountability issues associated with the Joint Burial Committee (document issued under separate cover paras. 5.133 to 5.138 apply). Concluded that the issues involved would be best addressed through a meeting of the three chairmen and the respective Clerks</p> <p>e Parking in the Square. Considered that monitoring of the usage should recommence</p>	
10	Updates	
	<p>a Burial Committee. The AGM and an Ordinary Meeting were held this week. The Chairman was reappointed. Burial charges have still to be determined. A laptop for the Clerk is to be purchased. Sharepoint is to be used for document storage and attempts are to be made to scan historical records. Minutes will be circulated.</p> <p>b Safer Roads Partnership. Nothing further</p> <p>c Village Decoration. The planters have now been restocked and replaced. Consideration is being given to a meeting of the Committee</p> <p>d Lumby Lane cycle / footway initiative. Nothing further</p> <p>e Footpath adjacent to Community Centre. A response has been prepared to NYCC's rebuttal of the responsibility. Next steps are being considered in the event of another rebuttal</p> <p>f Projects Working Party. Nothing further</p> <p>g Registered footpaths. Nothing further</p> <p>h Mount possessory title. Three draft Statement of Truths have been prepared for agreement.</p> <p>i The Crown community asset application. Nothing further has been forthcoming to support the application. Review of other similar assets of community value to be made.</p>	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	

Item		Action
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	a Items to be with Clerk before 7th July for next meeting on 15th July <a href="#">Noted</a>	All
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The meeting closed at 9.15pm