

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 24<sup>th</sup> October 2018 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS),  
Susan Scott (SS), Robert Croft (RC), Susan Woodhall (SW).

Clerk: Philip Scott and one member of the public

The Chairman Cllr Holmes opened the meeting at 7.30pm

The attending member of the public left after Item 7g had been explained and Item 9c had been brought forward and concluded

Item		Action
1	Apologies for absence: <a href="#">Apologies were offered for Cllrs Aldred and Johnson</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	To confirm the minutes of the meeting held on 12th August 2018. <a href="#">Agreed (chairman to sign).</a>	Cllr BH
4	Planning	Chair
	<ul style="list-style-type: none"> <li>1 To agree consultation responses to the following planning proposals:               <ul style="list-style-type: none"> <li>a None received. <a href="#">Noted</a></li> <li>2 Decision notices received                   <ul style="list-style-type: none"> <li>a Partial demolition of existing bungalow and erection of 3no detached dwellings The Bungalow, 31 Lumby Hill, Monk Fryston – granted subject to conditions <a href="#">Noted</a></li> </ul> </li> <li>3 To agree action appropriate to the appeal against the refusal of planning permission for partial demolition of existing bungalow and erection of 4 no 3 bedroom semi-detached and 1no 4 bedroom detached houses. <a href="#">Agreed no action.</a></li> </ul> </li> </ul>	
5	Finances	Clerk
	<ul style="list-style-type: none"> <li>a Authorised payments since last meeting:               <ul style="list-style-type: none"> <li>1 Clerks SO salary payment</li> <li>2 HMRC paye (£203 - cheque 1098)</li> <li>3 Citizens Advice Mid-North Yorkshire (£50 - cheque 1099)</li> <li>4 Monk Fryston PCC (£35 – cheque 1100)</li> </ul> </li> <li>b <b>Current Account</b> <ul style="list-style-type: none"> <li>Current Account as Statement to 1 October 2018 <span style="float: right;">£21395.33</span></li> <li>Previous Balance <span style="float: right;">£11655.33</span></li> <li>Cash received <span style="float: right;">£10010.00</span></li> <li>Cheques issued and cleared <span style="float: right;">£270.00</span></li> <li>Cheques not cleared <span style="float: right;">£2978.42</span></li> <li>Cash available when all cheques cleared <span style="float: right;">£18416.91</span></li> </ul> </li> <li>c <b>Yorkshire Bank Savings Account</b> <ul style="list-style-type: none"> <li>Savings Account balance after July 2018 interest <span style="float: right;">£103,162.30</span></li> </ul> </li> <li>d <b>Skipton BS Account</b> <ul style="list-style-type: none"> <li>Account balance after annual interest <span style="float: right;">£71044.25</span></li> </ul> </li> <li>d <b>Future Commitments / Income</b></li> </ul>	

Item		Action
	<p>Liabilities as set out in Balance Sheet schedule (-) £6014.83</p> <p>Creditors (+) £2024.90</p> <p>Total Commitments (-) / Income (+) (-) £3989.93</p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 9 October 2018 £18416.91</p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p><b>g Expenditure / Budget comparison</b></p> <p>A review of spending over the first six months has been prepared (issued under separate cover). <a href="#">Noted with the funding for the 'Tommy' statue being categorised as a donation.</a></p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	
6	Clerks Update	
	<p><b>a</b> NYCC have advised that in principle it would be acceptable to connect the supply for the Christmas lighting at Chestnut Green into the adjacent streetlight at a budget cost of £375 including a timer control. There would be supply costs to agree moving forward and there may be a cost for disconnecting the meter. <a href="#">Noted</a></p> <p><b>b</b> The Japanese knotweed on the PC land next to 126 Main Street has been given its annual treatment by the specialist under the guarantee. <a href="#">Noted</a></p> <p><b>c</b> The draft contract for the sale of the PC land next to 126 Main Street has been agreed. <a href="#">Noted</a></p> <p><b>d</b> The proposals for the two new bus shelters have been sent to NYCC for licencing purposes. NYCC has no objections to the proposal for the stop adjacent to Croft Farm but the one in front of MF Hall must not be placed next to the bus stop because it compromises sight lines from the Hall exit. <a href="#">Noted</a></p> <p><b>e</b> A request from SDC to update the village services audit has been received. <a href="#">Noted. Clerk authorised to update and return.</a></p> <p><b>f</b> A defibrillator has been installed at the Surgery and a request has been made to include instructions for use on the adjacent PC notice board. <a href="#">Noted</a></p> <p><b>g</b> An inspection of Chestnut Green identified fallen branches and instructions will be issued to have them removed for reasons of safety. <a href="#">Noted</a></p>	
7	Resolutions	
	<p><b>a</b> To make payments in accordance with payments schedule (issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p><b>b</b> To put £25 onto the Npower prepayment meter at Chestnut Green. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p><b>c</b> 1) To adopt the 'Outdoor Advertisements and Signs Guide for Advertisers' (issued under</p>	

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	<p>separate cover) for the management of banners and signs in Monk Fryston. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>2) To place a notice on the Triangle gate to say 'Only banners and signs approved by the Parish Council to be erected around this area' cost of £30 for the sign. (subject to NYCC agreement). <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>3) Amended motion. To seek 'blanket' planning permission to place banners and advertisements on the gate at the Triangle and the school railings. Up to 6 banners per year for local charity events, two weeks only prior to the event with removal within one week after. Also Maximum size to be 3m x 0.8m. Agree spend of £231 (50% of SDC advertisement fee) on each application. <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>d To agree that the footpath between Church Lane and Old Vicarage Lane is a 'highway Maintainable at Public Expense' as detailed in report prepared by Cllr Holmes. Furthermore to send the report to the Legal Departments at North Yorkshire County Council and Selby District Council. A request will be sent at the same time for the footpath to be repaired as soon as possible. In addition the Chief Legal and Governance officer at Natural England will be notified (report issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr RC. Agreed</a></p> <p>e Amended motion. 1) To purchase one 15ft Christmas tree at a cost of circa £170 inc. vat and delivery and one set of string decorations at a cost of circa £150 to be located at the Triangle and 2) to make a contribution of up to £200 towards the provision of a 15ft Christmas tree in the Churchyard subject to a request for same. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>f To agree the Precept contribution to the Burial Committee for 2019/20 at £3.20 per band D equivalent property (a rise of 20p). <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p>g 1) To put the two traffic reports onto the PC website. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>2) To send copies of the reports to a) NYCC Highways Dept, b) NYCC Police, c) North Yorkshire's Police and Crime Commissioner and d) NYCC 95 Alive road safety partnership. <a href="#">Proposed by Cllr BH. Seconded by Cllr RC. Agreed to be sent with an appropriate covering letter from Cllr BH.</a></p> <p>3) To request regular police speed surveillance in the village to address the road safety issues and to take enforcement measures where offenders are identified. <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>h To agree the location of the proposed bus shelter adjacent to MF Hall entrance. <a href="#">Proposed by Cllr BH that the shelter is placed offset from the railings for maintenance reasons, to include rear glazing and perch seats with the existing bench relocated to one side. Seconded by Cllr RC. Agreed</a></p> <p>i To identify any items requiring repair and / or maintenance. <a href="#">Agreed to arrange attention to 1) the sunken manhole covers in front of (corner of) 85 and 114 Main Street, 2) the dilapidated fencing around the perimeter of the Triangle and 3) the fallen branches in</a></p>	
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Item		Action
	<a href="#">Chestnut Green</a>	
8	Discussion Items	
	<p>a Items for the 2018/2019 budget (draft budget item list issued under separate cover). <a href="#">The planting and Christmas tree allocations need to be increased to reflect the current requirement, allowance for the Newsletter needs to be included and the cost for land inspection needs to be corrected. Final budget to be presented for agreement at the November meeting.</a></p> <p>b The grass and railings on The Mount. <a href="#">There was consensus that parts of the railings need to be refurbished and all redecorated. More precise costed details to be brought to a future meeting.</a></p>	
9	Updates	
	<p>a Burial Committee. <a href="#">Nothing further</a></p> <p>b Community Association. <a href="#">Nothing further</a></p> <p>c A63 Traffic Calming. <a href="#">The suggestion from a resident for a Traffic Regulation Order is to be investigated further on the grounds of vibrations and risk to pedestrians and property created by the volume and proximity of heavy goods vehicles. Amplification of the reasons why a 20mph speed limit cannot be introduced is to be obtained. Possibility of Community Speed Watch initiative to be explored.</a></p> <p>d Planting. <a href="#">A costed schedule within budget has been sent to Lumby Garden Centre.</a></p> <p>e MFPC/HPC liaison group. <a href="#">Awaiting re-contact from Hillam</a></p> <p>f New bank accounts. <a href="#">Nothing further</a></p> <p>g Lumby Lane cycle / footway initiative. <a href="#">NYCC has confirmed that the provision of 'no footpath' warning signs is within the system although it may be a few months before they are installed</a></p> <p>h Footpath adjacent to Community Centre. <a href="#">Nothing further</a></p> <p>i NYCC meeting re Battersby's roundabout alterations. <a href="#">A decision on the suggested design improvements is awaited from NYCC</a></p> <p>j Footpath working party. <a href="#">Nothing further</a></p> <p>k Christmas lights working party. <a href="#">Decoration of the two fountain planters are under consideration.</a></p>	
10	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
11	Items For Next Meeting	
	a Items to be with Clerk before 13 November for next meeting on 21 November. <a href="#">Noted</a>	All

The meeting closed at 9.35pm