

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 19th September 2018 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ),
Susan Scott (SS), Robert Croft (RC), Susan Woodhall (SW), Adam Aldred (AA)
Mr John Mackman (District Councillor).

Clerk: Philip Scott and 2 members of the public

The Chairman Cllr Holmes opened the meeting at 7.25pm

The District Councillor left the meeting at 7.44pm. The two members of the public left at 8pm after
item10c had been brought forward. Cllr AA left the meeting at 8.30pm

Item		Action
1	Apologies for absence: Received from Cllr Spofforth	
2	Declarations of interest: Cllr BH recorded that he has been appointed vice chairman of the Community Association	
3	To confirm the minutes of the meeting held on 15th August 2018. Agreed by all present with corrections to minute 6h as identified by the clerk.	Cllr BH
4	To receive District Councillor update	
	Devolution talks for an all-Yorkshire authority are continuing but the Government's position is that the Sheffield / Doncaster authority must proceed as constituted. The Site Allocations Plan has been temporarily deferred to enable technical and key consultation aspects to be addressed. Street furniture has been installed in Selby under a new scheme designed to brighten up the town with Selby District Council, working alongside local retailers through the Selby Town Enterprise Partnership. The pop up furniture will be moved to other locations as part of a wider initiative. The initiative has received good responses and creative suggestions. Economic development at the various strategic sites continues as previously reported. SDC has purchased the Natwest property in Tadcaster and is seeking to purchase the one in Selby. The new affordable homes in Ricall - being built by Selby and District Housing Trust, to be managed by Selby District Council – are nearing completion. Plans for other similar developments at Ousegate Selby, Byram and Ulleskelf are moving forward. The 5-year land supply has been confirmed and published on the website. A letter has been received from a resident on the subject of the traffic concerns in the village.	
5	Planning	Chair
	1 No consultation responses requested. Noted	
	2 No Notices received. Noted	
6	Finances	Clerk
	a Authorised payments since last meeting: 1 Clerks SO salary payment 2 William Holmes for cabinet lock (cheque 1092 - £11.21)	

Item		Action
	<p>b Current Account</p> <p>Current Account as Statement to 31 August 2018 £11655.33</p> <p>Previous Balance £14778.43</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £3123.10</p> <p>Cheques not cleared £0.00</p> <p>Cash available when all cheques cleared £11655.33</p> <p>c Savings Account</p> <p>Savings Account balance after July 2018 interest £103,162.30</p> <p>Skipton BS Account</p> <p>d Account balance after annual interest (£1044.25) £71044.25</p> <p>e Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £4900.33</p> <p>Creditors (+) £1984.90</p> <p>Total Commitments (-) / Income (+) (-) £2915.43</p> <p>f Cash Book</p> <p>Cash Book Balance at 8 September 2018 £11655.33</p> <p>g Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>h Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of August was £9932.32 against a forecast of £13,445.00 (the forecast includes £5500 as yet unexpended for new bus shelters). Noted</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a SDC has investigated the circumstances of the tree felling at Monk Fryston Hall and determined that it had been necessary due to failure and health and safety reasons. The removal of the trees is being considered and discussions will be had with the new owners of Monk Fryston Hall in due course. Noted</p> <p>b One of the tables at Chestnut Green has been vandalised. The matter has been reported to the police and they have looked at video footage of the incident. Noted</p> <p>c The five old lights on Water Lane have been replaced with new. Two faulty timers have been rectified. Noted</p> <p>d Following a meeting with a contractor on 17 September to discuss the prospect of repairing the footpath adjacent to the Community Centre budget figures have been provided. Noted (minute 10h refers).</p>	

Item		Action
	<p>e The NYCC Police Community Liaison Officer has offered to attend the PC should to address any concerns should it so request. Noted</p> <p>f A letter has been sent to Npower informing them of the meter uncovered at Chestnut Green. Noted</p> <p>g The invoice for the cutting of its grass has been sent to NYCC. Noted</p> <p>h The £40 IOC GDPR registration fee has been paid and a registration certificate received. Noted</p> <p>i The NYCC streetlights have not been painted the colour requested by the PC. NYCC has offered to repaint them. Noted but repaint deemed to be un-necessary.</p> <p>j An annual Statement is to hand from Skipton Building Society. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule with the addition of a payment to S G Parkin as subsequently received invoice. Proposed by Cllr BH. Seconded by Cllr SSJ. Agreed</p> <p>b To consider the external auditors report (issued under separate cover). Proposed by Cllr BH. Seconded by Cllr MJSW. Agreed no action necessary.</p> <p>c In connection with the sale of the plot next to 126 Main Street 1) to offer a deduction of £200 from the purchase price in lieu of removing debris to ensuring vacant possession. 2) to agree to the return of the valuation fee paid by the prospective purchaser on completion. 3) to agree to the requested extension exception from the overage provisions subject to a maximum development of 20% of the existing floor area and 4) to set the trigger date for the overage provision to either the commencement of development or the sale of the land, whichever comes first. Elmhirst Parker email 31 August issued under separate cover refers. Proposed by Cllr AA. Seconded by Cllr MJ. All agreed.</p> <p>d To accept the quotation from Shelter Solutions for the supply and erection of the two bus shelters subject to obtaining a licence for same from NYCC (quotation issued under separate cover). Proposed by Cllr RC. Seconded by Cllr BH. Agreed subject to a consultation with users on the preference from the two locations proposed for the one outside the entrance to Monk Fryston Hall (enquiries to be made with the supplier if the other shelter can be installed in the interim).</p> <p>e To authorise expenditure of up to £50 on encryption software for the PC's laptop and hard drive. Proposed by Cllr BH. Seconded by Cllr SW. Agreed.</p> <p>f To provide financial assistance to Selby Citizens Advice Selby in the sum of £50 (letter of request and details issued under separate cover). Proposed by Cllr BH. Seconded by Cllr SS. Agreed.</p> <p>g To agree attendance at this year's Remembrance Service, obtain wreath and make donation of £25 to the supplier The Royal British Legion. Proposed by Cllr BH. Seconded by Cllr SW. Agreed. Cllr SW to attend.</p> <p>h To agree the content of the Newsletter and to agree expenditure of up to £120 for printing</p>	

Item		Action
	<p>(draft issued under separate cover). Proposed by Cllr BH. Seconded by Cllr SW. Draft agreed subject to amplification of content. Expenditure agreed.</p> <p>i To agree a response to SDC's proposal to introduce a "Public Space Protection Order" across the Selby District that would stop all motor vehicles, including caravans, from being driven onto grassed public spaces (SDC email 5 September 2018 issued under separate cover refers). Proposed by Cllr BH. Seconded by Cllr SW. Agreed full support for the proposal.</p> <p>j To end the practice of having a regular PC meeting in December. Proposed by Cllr SW. Seconded by Cllr BH. Agreed.</p> <p>k To agree expenditure of up to £500 on winter planting. Proposed by Cllr BH. Seconded by Cllr SW. Agreed.</p> <p>l To arrange a meeting with South Milford PC to discuss a way forward through a joint effort to create a cycleway / footpath on Lumby Lane. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed.</p> <p>m To agree to send and to appoint a representative to attend the Western CEF event on 23 October. Motion withdrawn</p> <p>n To sponsor the floodlighting of St Wilfrid's Church for one week at a cost of £35. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>o To identify any items requiring repair and / or maintenance and to agree action. Agreed to attend to 1) the verges of the footpath alongside the A63 alongside the Triangle 2) the litter on the A63 beyond the A162 roundabout (including the longstanding excavation) and 3) the litter on Chestnut Green 4) the footpath on the East side of Water Lane between A63 and Orchard Close requires attention as it is severely 'potted'.</p> <p>p To agree to put some information on the PC's web site regarding the Education Foundation. Proposed by Cllr BH. Seconded by Cllr SS. Agreed.</p> <p>q To respond to the request for views being sought by Barlby and Osgodby Town Council on the subject of police presence in villages (its email 22 August issued under separate cover refers). Proposed by Cllr BH. Seconded by Cllr SW. Agreed that the PC was supportive of increased police presence in areas that need it but that it was not currently considered necessary in MF.</p>	
9	Discussion Items	
	<p>a Banners, flyers, A-boards and posters. Obtaining SDC's policy guidelines on same would be beneficial. NYCC have authorised the PC to remove, at its discretion, any banners on the gate at the Triangle. Putting a notice on the gate to raise awareness of this could also be beneficial. A resultant policy should be developed for consideration at the next meeting.</p> <p>b Plastic recycling. Cllr SW to follow up a school initiative on this issue.</p> <p>c Use of social media for broadcasting PC's activities. After discussion it was apparent that there was little enthusiasm for this.</p>	
10	Updates	

Item		Action
	<p>a Burial Committee. The next meeting is on 25 September</p> <p>b Community Association. Cllr BH has been appointed Vice Chairman. Consideration is being given to installing two storage containers on the site</p> <p>c A63 Traffic Calming. An explanation of the current situation was given for the benefit of the two residents attending including the outcome of the PC's extensive discussions with NYCC and the independent traffic consultant's report commissioned by the PC. Entering into a dialogue with '95 Alive road safety partnership and the NYCC Police about the information contained in the traffic survey is the next intended step.</p> <p>d Planting. Winter planting is now being considered</p> <p>e MFPC/HPC liaison group. Betty Wright has resigned from Hillam PC. Hillam has suggested a meeting to discuss a number of matters of common interest. Clerk to provide contact details.</p> <p>f New bank accounts. Nothing further</p> <p>g Lumby Lane cycle / footway initiative. NYCC have suggested a budget of £140K for a 2m wide footway from Ingthorne Lane (where the footpath currently ends) through to the A162 roundabout excluding land costs.</p> <p>h Footpath adjacent to Community Centre. Enquiries have suggested a budget of £6.5k and £3.5K for full reinstatement and localised repair and resurfacing respectively</p> <p>i NYCC meeting re Battersby's roundabout alterations. Nothing further</p> <p>j Footpath working party. Work in progress</p> <p>k Christmas lights working party. A promised quotation for a proposal from a contractor following a meeting on site had not materialised. Efforts are now to be concentrated on the Triangle, the Square and the Church locations.</p>	<p>Cllr SS</p> <p>Cllr BH</p> <p>Cllr SW</p> <p>Cllr SS</p> <p>Cllr BH</p> <p>Cllr MJ</p> <p>Cllr SW</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 16th October for next meeting on 24 th October Noted	All

The meeting closed at 9.35pm